

Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K – 574225

Phone: 08258-262725, Fax: 08258-262726



REPORT ON

SOFT SKILL TRAINING PROGRAM



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

(Unit of Alva's Education Foundation (R), Moodbidri)

Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New

Delhi. Recognized by Government of Karnataka.

A+ Accredited by NAAC & NBA (ECE & CSE)

Shobhavana Campus, MIJAR-574225, Moodbidri, D.K., Karnataka

Preamble

Soft Skills are the foundation of building good relationships and are integral in one's personal as well as professional life.

As a Soft Skill initiative program, Training and Placement Cell of Alva's Institute of Engineering and Technology conducts various trainings every year to enhance the skills in association with reputed agencies like BACCE Foundation, Bizz Diagnostics, Body Speaks Better, Genesis, etc. The institute also conducts regular activities such as Group Discussion, Mock Interview, etc., throughout the Year for the betterment of the students by In-house faculties.

The activities conducted under the Soft Skill training program include Interpersonal Skill Development, Group Discussion, Resume Writing, Business Etiquette and Leadership Skills, Interview Preparation and Newspaper Analysis.



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SOFT SKILLS

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Shobhavana Campus, MIJAR-574225, Moodbidri, D.K., Karnataka
Ph: 08258-262725; Mob:722262724,7026262725, mail: principalaiet08@gmail.com

DEPARTMENT OF AGRICULTURAL ENGINEERING

Date: 10/11/2023

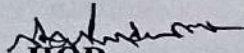
To,
The principal,
AIET, Mijar.

Respected sir,

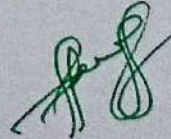
**Subject: Permission to conduct Aptitude classes for 2nd year (3rd semester)
Agriculture Engineering Students.**

I hereby kindly request you to grant us permission to conduct "Aptitude classes"
from 15/11/2023 for 2nd year students in their curriculum.

Thank you,


HOD

H.O.D.
Dept. of Agricultural Engineering
Alva's Institute of Engg. & Technology
Mijar, Moodubidre - 574225



PRINCIPAL
Alva's Institute of Engg. & Technology
Mijar, MOODEBIDRI - 574 225, D.K



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DEPARTMENT OF AGRICULTURAL ENGINEERING

Date: 10/11/2023

CIRCULAR

It is hereby informed to all the 2nd year (3rd semester) Agriculture Engineering students that there will be "Aptitude classes" conducted from 15/11/2023 along with your curriculum.

Copy to,

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- Class circulation
- Online circulation

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DEPARTMENT OF AGRICULTURAL ENGINEERING

Course: Aptitude

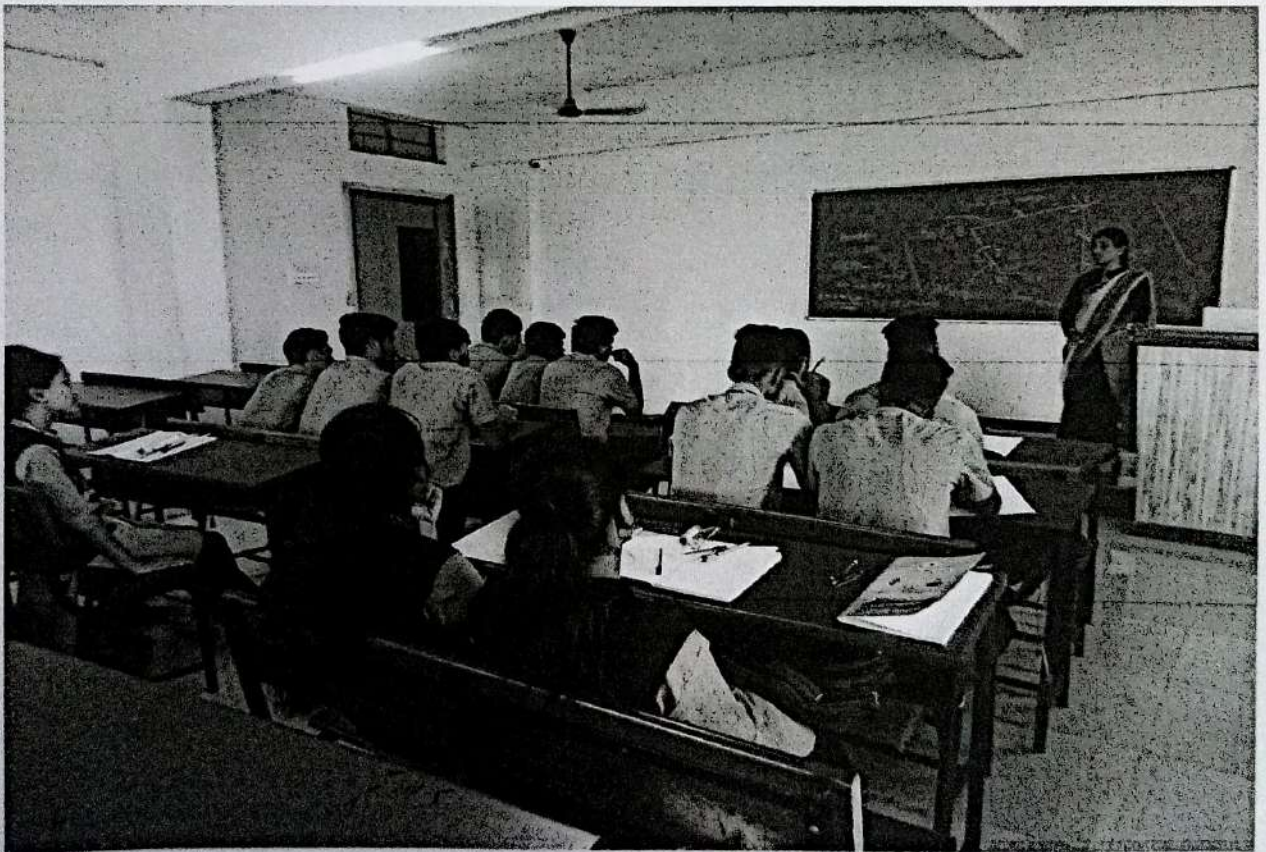
Topics discussed

Sl. No.	Description	Hours
1	Percentage	5
2	Ratio and proportion	6
3	Speed, distance and time	5
4	Profit and loss	6
5	Probability	5
6	Permutation and combination	1

DEPARTMENT OF AGRICULTURAL ENGINEERING

Report on Aptitude classes

Department of agriculture engineering conducts a value-added course on "Aptitude Classes" for the 2nd year- 3rd semester students. Aptitude classes are specialized training sessions designed to help individuals enhance their problem-solving, logical reasoning, and numerical abilities. These skills are crucial for various academic, professional, and competitive examinations. The classes focus on building a strong foundation in analytical thinking and improving the speed and accuracy required to tackle aptitude-based questions effectively. The main aim of the program was to introduce the students to: Quantitative Ability, Logical Reasoning, Verbal Ability, Data Interpretation and Analysis.



Dr. Vinutha M Betageri conducting aptitude classes for 2nd year 3rd Semester Agriculture Engineering students



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DEPARTMENT OF AGRICULTURAL ENGINEERING

Outcome:

This course was successful in creating a wide knowledge of students in terms of;

- **Competitive Edge:** Aptitude skills are tested in exams like GRE, GMAT, CAT, SSC, UPSC, bank exams, and placement tests.
- **Career Advancement:** Many job interviews and selection processes include aptitude tests.
- **Skill Development:** Boosts cognitive abilities, logical reasoning, and numerical fluency.
- **Structured Learning:** Classes provide a systematic approach to mastering challenging topics.

Aptitude classes cater to students, professionals, and anyone aiming to improve their analytical and reasoning skills for academic or career purposes. By investing time in these sessions, individuals can enhance their overall intellectual capabilities and prepare effectively for their goals.

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DEPARTMENT OF AGRICULTURAL ENGINEERING

ALVA'S INSTITUTE OF ENGINEERING

MIJAR

ATTENDANCE CUM INTERNAL

Class II Year I Sem

Subject : Aptitude Class

No. of Classes held

AND TECHNOLOGY

MIJAR

MOODBIDRI - 574 225

Subject : Aptitude

Tot. Test

Sl No	USN	Name	Date / Month																													
			9/12	12/12	14/12	16/12	19/12	22/12	25/12	27/12	29/12	31/12	2/1	5/1	7/1	9/1	11/1	13/1	15/1	17/1	19/1	21/1	23/1	25/1	27/1	29/1	30					
1	UAL22AG001	Akshata G.S.		1	2	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A					
2	UAL22AG002	Deepak J		1	2	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A					
3	UAL22AG003	Deeptha Y		1	2	3	4	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A					
4	UAL22AG004	Esha S		1	2	3	4	5	6	7	8	9	10	A	A	A	A	A	A	A	A	A	A	A	A	A	A					
5	UAL22AG005	Govurprasad N		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24					
6	UAL22AG006	Kashuri C		1	2	3	4	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A					
7	UAL22AG007	M.B. Krupa		1	2	3	4	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A					
8	UAL22AG008	N. Hanaynath Kumar		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24					
9	UAL22AG009	Nayana Nayak		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24					
10	UAL22AG010	Nihar S. Acharya		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24					
11	UAL22AG011	Nikhita		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24					
12	UAL22AG012	Nithin M. Shetty		1	2	A	A	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22					
13	UAL22AG013	Prayna Shru Jain		1	2	A	A	A	A	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20					
14	UAL22AG014	Pranjali P. Pojaraj		1	A	2	3	4	5	6	7	8	9	A	10	11	12	13	14	15	16	17	18	19	20	21	22					
15	UAL22AG015	Prapthi N.S.		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24					
16	UAL22AG016	Puneeth		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24					
17	UAL22AG017	Rajith S. Shetty		1	2	A	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24					
18	UAL22AG018	Rihan Malik		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24					
19	UAL22AG019	Samanth Y. Sunavara		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24					
20	UAL22AG020	Suma M.G.		1	2	3	4	A	A	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22					
21	UAL22AG021	Thejas A.V.		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24					
22	UAL22AG022	Tanujith S. Rai		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24					
23	UAL22AG023	Varesh S. Mehi		1	A	3	4	5	6	7	8	9	A	11	12	13	14	15	16	17	18	19	20	21	22	23	24					
24	UAL22AG024	Vishwanath D.C.		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24					
25																																
26																																
27																																
28																																
29																																
30																																
	Staff Initials																															

Coordinator
Dr. Vinu M.B

HOD

Principal
ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY
MIJAR, MOODBIDRI - 574 225, D.K.

H.O.D.
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Alva's Institute of Engg. & Technology
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DEPARTMENT OF AGRICULTURAL ENGINEERING

Date: 20/3/2023

Your feedback is essential for the Department of Agriculture Engineering, AIET to ensure that, we are meeting your educational needs. We would appreciate if you could take a few minutes to share your opinions with us so we can serve you better.

Course name: *Aptitude*

Course teacher: *Dr. Vinuta M Belageri*

Sl. No.	Particulars	Strongly agree	Agree	Indifferent	Disagree	Strongly disagree
1	The classes were related to the topic quoted.	✓				
2	The topic was presented in the organized manner.		✓			
3	The course was well planned within the allotted time.		✓			
4	The speaker was knowledgeable on the topic		✓			
5	The speaker was a good communicator		✓			
6	I will recommend this course for the upcoming batches		✓			
7	I would be interested in attending a follow up course in future		✓			

Signature of the student

(Nihar S. Acharya)



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DEPARTMENT OF AGRICULTURAL ENGINEERING

Date: 20/11/2023

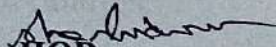
To,
The principal,
AIET, Mijar.

Respected sir,

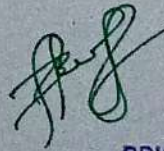
**Subject: Permission to conduct Aptitude classes for 3rd year (5th semester)
Agriculture Engineering Students.**

I hereby kindly request you to grant us permission to conduct "Aptitude classes"
from 25/11/2023 for 3rd year students in their curriculum.

Thank you,


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DEPARTMENT OF AGRICULTURAL ENGINEERING

Date: 20/11/2023

CIRCULAR

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DEPARTMENT OF AGRICULTURAL ENGINEERING

Course: Aptitude

Topics discussed

Sl. No.	Description	Hours
1	Percentage	5
2	Ratio and proportion	5
3	Speed, distance and time	5
4	Profit and loss	5
5	Probability	5
6	Permutation and combination	4



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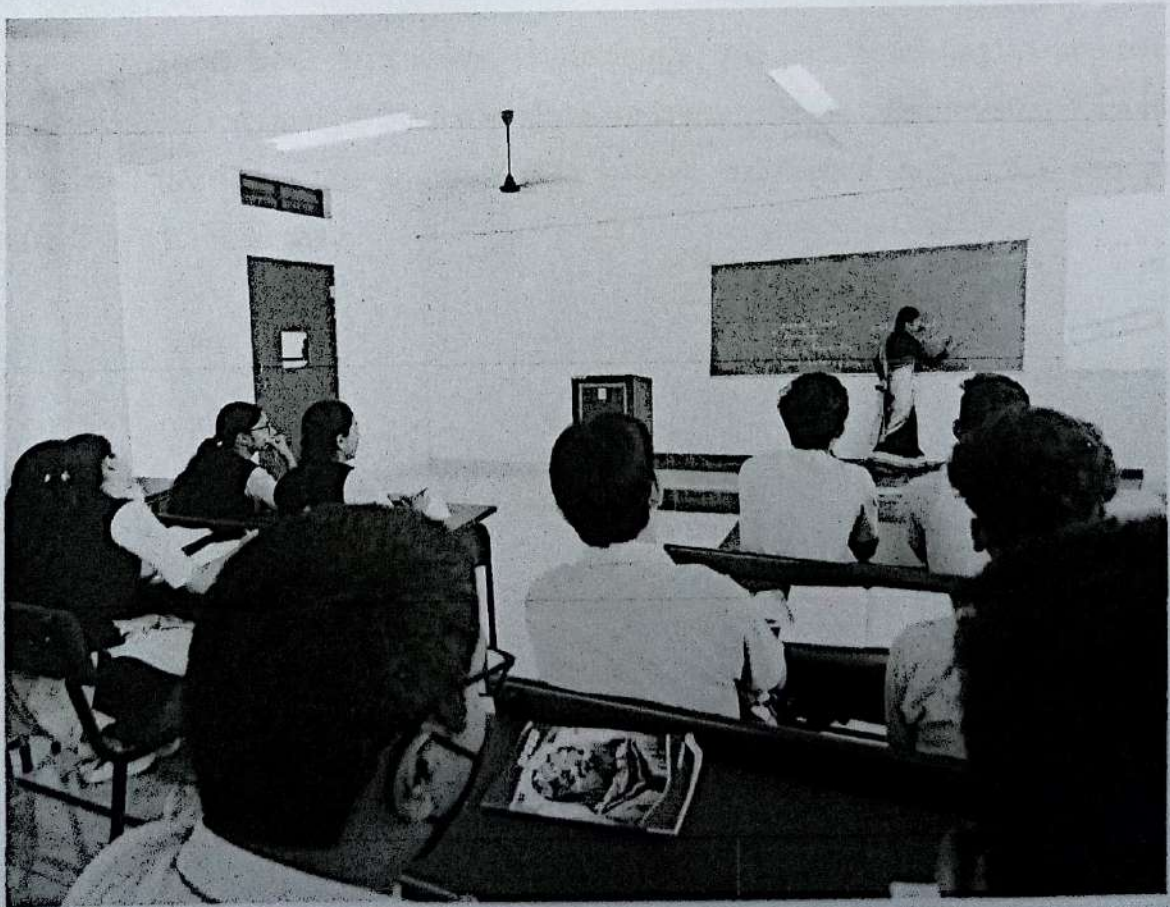
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Dr. Vinutha M Betageri conducting aptitude classes for 3rd year 5th Semester Agriculture Engineering students



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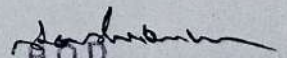
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ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY																																
MOODBIDRI - 574 225																																
ATTENDANCE CUM INTERNAL ASSESSMENT																																
III SEM (Placement)																																
Subject: Agriculture (Placement)																																
Date / Month																																
No	USN	Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
1	21AG001	A BHANUBA REDDY	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
2	21AG002	ABHISHEK K S	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
3	21AG003	ADITHYAN MALI PATIL	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
4	21AG004	AMARNATH	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
5	21AG005	ANURAG K	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
6	21AG006	CHAITRA	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
7	21AG007	CHANDAN B.M	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
8	21AG008	CHANDU	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
9	21AG009	CHEZHIAN P	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
10	21AG010	DEEPAK M.S	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
11	21AG011	DEEPAK R	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
12	21AG012	H P Y SACHIN	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
13	21AG013	HAFEEZ NIYAZ	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
14	21AG014	JEEVAN KUMAR	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
15	21AG015	K.A PREESHA	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
16	21AG016	KEERTHAN ALVA	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
17	21AG017	KEERTHAN M.PAM	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
18	21AG018	KIPAN V	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
19	21AG019	KRISHNA P	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
20	21AG020	MANSOOR P.E	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
21	21AG021	MONISHA S	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
22	21AG022	NARASIMH	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
23	21AG023	NAVIA K	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
24	21AG024	POORNACHANDRA	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
25	21AG025	PRAVEETH	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
26	21AG026	REGAN AIDAN SALDANHA	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
27	21AG027	SANJANA M. GUNDA	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
28	21AG028	SANTOSH M	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
29	21AG029	SANJAN SHETTY	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
30	21AG030	SHREEHARSHA K.S	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	

Coordinator
Dr. Venuta MB

HOD
Dept. of Agricultural Engineering
Alva's Institute of Engg. & Technology
Mijar, Moodubidre - 574225

Principal
Alva's Institute of Engg. & Technology
Mijar, MOODUBIDRI - 574 225, D.K



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Ph: 08258-262725; Mob:722262724,7026262725, mail: principalaiet08@gmail.com

DEPARTMENT OF AGRICULTURAL ENGINEERING

Date: 30/6/2024

Your feedback is essential for the Department of Agriculture Engineering, AIET to ensure that, we are meeting your educational needs. We would appreciate if you could take a few minutes to share your opinions with us so we can serve you better.

Course name: *Aptitude*

Course teacher: *Vinuta.M. Betigeru*

Sl. No.	Particulars	Strongly agree	Agree	Indifferent	Disagree	Strongly disagree
1	The classes were related to the topic quoted.		✓			
2	The topic was presented in the organized manner.		✓			
3	The course was well planned within the allotted time.	✓				
4	The speaker was knowledgeable on the topic		✓			
5	The speaker was a good communicator	✓				
6	I will recommend this course for the upcoming batches	✓				
7	I would be interested in attending a follow up course in future			✓		

Mishka.S
Signature of the student



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DEPARTMENT OF AGRICULTURAL ENGINEERING

Date: 20/4/2024

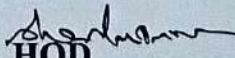
To,
The principal,
AIET, Mijar.

Respected sir,

**Subject: Permission to conduct Aptitude classes for 3rd year (6th semester)
Agriculture Engineering Students.**

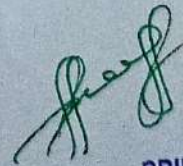
I hereby kindly request you to grant us permission to conduct "Aptitude classes"
from 29/4/2023 for 3rd year students in their curriculum.

Thank you,


HOD

H.O.D.

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Alva's Institute of Engg. & Technology
Mijar, Moodubidire - 574225



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DEPARTMENT OF AGRICULTURAL ENGINEERING

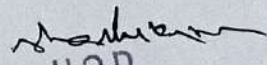
Date: 20/04/2024

CIRCULAR

It is hereby informed to all the 3rd year (6th semester) Agriculture Engineering students that there will be "Aptitude classes" conducted from 29/04/2024 along with your curriculum.

Copy to,

- Notice board
- Class circulation
- Online circulation


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DEPARTMENT OF AGRICULTURAL ENGINEERING

Course: Aptitude

Topics discussed

Sl. No.	Description	Hours
1	Odd man out Reasoning	4
2	Probability on coins, dices	4
3	Data analytic reasoning	4
4	DA on pie charts	2
5	DA on graphs	2
6	Test	1



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DEPARTMENT OF AGRICULTURAL ENGINEERING

Report on Aptitude classes

Department of agriculture engineering conducts a value-added course on "Aptitude Classes" for the 3rd year- 6th semester students. Aptitude classes are specialized training sessions designed to help individuals enhance their problem-solving, logical reasoning, and numerical abilities. These skills are crucial for various academic, professional, and competitive examinations. The classes focus on building a strong foundation in analytical thinking and improving the speed and accuracy required to tackle aptitude-based questions effectively. The main aim of the program was to introduce the students to: Quantitative Ability, Logical Reasoning, Verbal Ability, Data Interpretation and Analysis.



Dr. Vinutha M Betageri conducting aptitude classes for 3rd year- 6th Semester Agriculture Engineering students



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DEPARTMENT OF AGRICULTURAL ENGINEERING

Outcome:

This course was successful in creating a wide knowledge of students in terms of;

- **Competitive Edge:** Aptitude skills are tested in exams like GRE, GMAT, CAT, SSC, UPSC, bank exams, and placement tests.
- **Career Advancement:** Many job interviews and selection processes include aptitude tests.
- **Skill Development:** Boosts cognitive abilities, logical reasoning, and numerical fluency.
- **Structured Learning:** Classes provide a systematic approach to mastering challenging topics.

Aptitude classes cater to students, professionals, and anyone aiming to improve their analytical and reasoning skills for academic or career purposes. By investing time in these sessions, individuals can enhance their overall intellectual capabilities and prepare effectively for their goals.

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Alva's Institute of Engg. & Technology
Moodbidri - 574225



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DEPARTMENT OF AGRICULTURAL ENGINEERING

ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY															MOOD BIDRI - 574 225																	
ATTENDANCE CUM INTERNAL															Subject: Agriculture																	
III year III Sem															Date / Month																	
Sl. No.	USN	Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
1	21AG001	A. BHOMIKA REDDY	A	A	A	A	A	A	A	A	A	A	A	A	A	A																
2	21AG002	ABHISHEK . K. S	A	A	A	A	A	A	A	A	A	A	A	A	A	A																
3	21AG003	AJITH MALI PATIL	A	A	A	A	A	A	A	A	A	A	A	A	A	A																
4	21AG004	AMARNATH . I	A	A	A	A	A	A	A	A	A	A	A	A	A	A																
5	21AG005	ANANYA . K	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
6	21AG006	CHAITRA	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
7	21AG007	CHANDAN . B. M	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
9	21AG009	CHEZHAN . P	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
10	21AG010	DEEPAK . M. S	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
11	21AG011	DEEPAK . R	A	A	A	A	A	A	A	A	A	A	A	A	A	A																
12	21AG012	H.P.Y SACHIN	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
13	21AG013	HAFEEEL NIYAZ	A	A	A	A	A	A	A	A	A	A	A	A	A	A																
14	21AG014	JEEVAN KUMAR	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
15	21AG015	K.A. PRAKESHA	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
16	21AG016	KEERTHAN ALVA	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
17	21AG017	KEERTHANA M RAM	A	A	A	A	A	A	A	A	A	A	A	A	A	A																
18	21AG018	KIRAN . V	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
19	21AG019	MANASI . P	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
20	21AG020	MANSOOR . P. E	A	A	A	A	A	A	A	A	A	A	A	A	A	A																
21	21AG021	MONISHA . S	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
22	21AG022	NAGASHREE . N	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
23	21AG023	NAVYA . K	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
24	21AG024	POORNA CHANDRA	A	A	A	A	A	A	A	A	A	A	A	A	A	A																
25	21AG025	PRANEETH	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
26	21AG026	REGHAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
27	21AG027	SAHANA . M . GOWDA	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
28	21AG028	SANTHOSH . M	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
29	21AG029	SAWAN SHETTY	A	A	A	A	A	A	A	A	A	A	A	A	A	A																
30	21AG030	SHREEMARSHA . K. S	1	2	3	4	5	6	7	8	9	10	11	12	13	14																
Staff Initials			1	2	3	4	5	6	7	8	9	10	11	12	13	14																

Coordinator
 Dr. Vinu. M. B

HOD
 H.O.D.

Principal
 PRINCIPAL
 Alva's Institute of Engg. & Technology,
 MIJAR. MOOD BIDRI - 574 225, D.K

Dept. of Agricultural Engineering
 Alva's Institute of Engg. & Technology
 Mijar, Moodubidire - 574225



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DEPARTMENT OF AGRICULTURAL ENGINEERING

Date: 10/8/2024

Your feedback is essential for the Department of Agriculture Engineering, AIET to ensure that, we are meeting your educational needs. We would appreciate if you could take a few minutes to share your opinions with us so we can serve you better.

Course name: Aptitude

Course teacher: Dr. Vinuta M Betageri

Sl. No.	Particulars	Strongly agree	Agree	Indifferent	Disagree	Strongly disagree
1	The classes were related to the topic quoted.		/			
2	The topic was presented in the organized manner.		/			
3	The course was well planned within the allotted time.		/			
4	The speaker was knowledgeable on the topic		/			
5	The speaker was a good communicator		/			
6	I will recommend this course for the upcoming batches		/			
7	I would be interested in attending a follow up course in future		/			

Signature of the student



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DEPARTMENT OF AGRICULTURAL ENGINEERING

Date: 20/04/2024

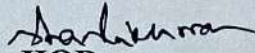
To,
The principal,
AIET, Mijar.

Respected sir,

**Subject: Permission to conduct Aptitude classes for 2nd year (4th semester)
Agriculture Engineering Students.**

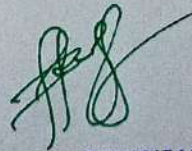
I hereby kindly request you to grant us permission to conduct "Aptitude classes" from 24/04/2024 for 2nd year students in their curriculum.

Thank you,


HOD

H.O.D.

Dept. of Agricultural Engineering
Alva's Institute of Engg. & Technology
Mijar, Moodubidire - 574225



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Alva's Institute of Engg. & Technology,
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DEPARTMENT OF AGRICULTURAL ENGINEERING

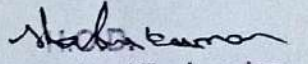
Date: 20/04/2024

CIRCULAR

It is hereby informed to all the 2nd year (4th semester) Agriculture Engineering students that there will be "Aptitude classes" conducted from 24/04/2024 along with your curriculum.

Copy to,

- Notice board
- Class circulation
- Online circulation


Dept. of Agricultural Engineering
Alva's Institute of Engg. & Technology
Mijar, Moodubidre - 574225



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DEPARTMENT OF AGRICULTURAL ENGINEERING

Course: Aptitude

Topics discussed

Sl. No.	Description	Hours
1	Probability	4
2	Permutation and combination	3



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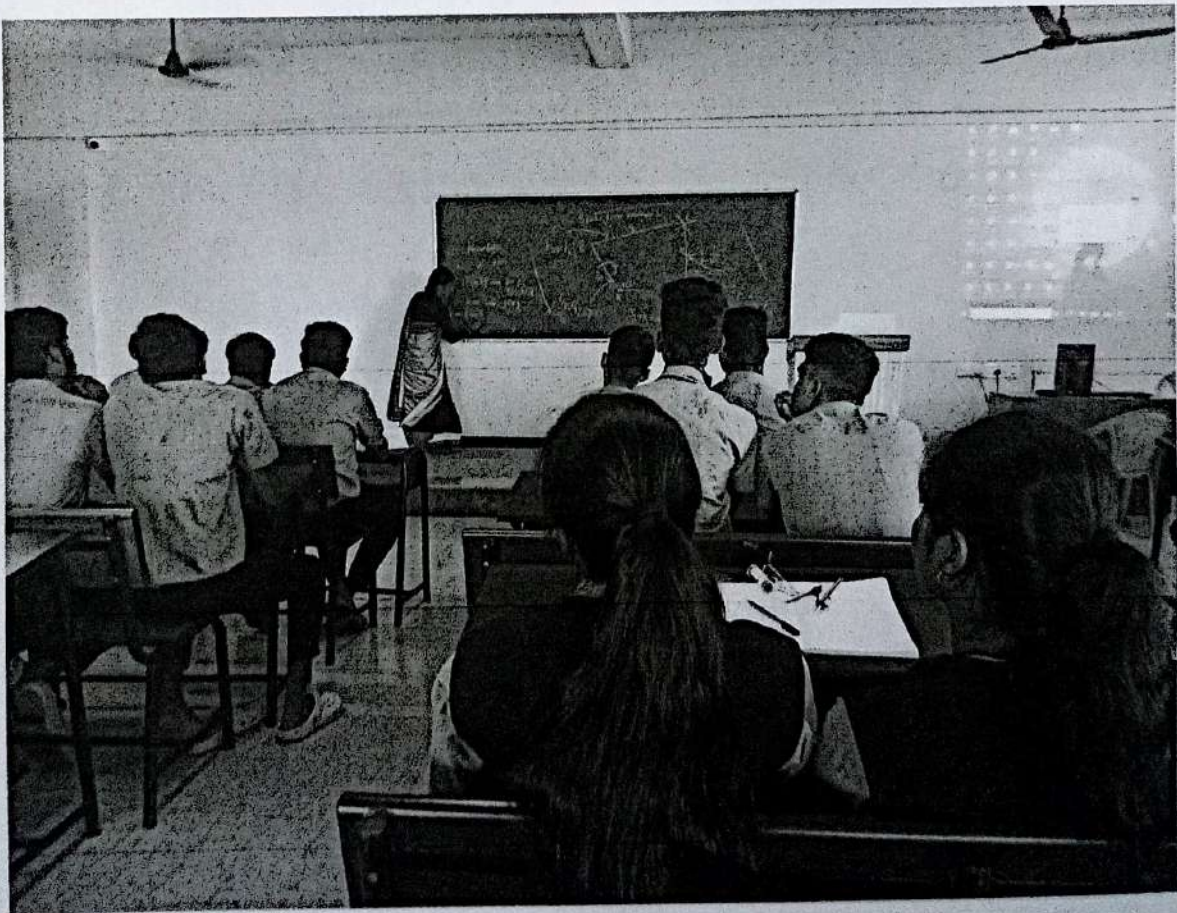
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Ph: 08258-262725; Mob:722262724,7026262725, mail: principalaiet08@gmail.com

DEPARTMENT OF AGRICULTURAL ENGINEERING

Report on Aptitude classes

Department of agriculture engineering conducts a value-added course on "Aptitude Classes" for the 2nd year- 4th semester students. Aptitude classes are specialized training sessions designed to help individuals enhance their problem-solving, logical reasoning, and numerical abilities. These skills are crucial for various academic, professional, and competitive examinations. The classes focus on building a strong foundation in analytical thinking and improving the speed and accuracy required to tackle aptitude-based questions effectively. The main aim of the program was to introduce the students to: Quantitative Ability, Logical Reasoning, Verbal Ability, Data Interpretation and Analysis.



Dr. Vinutha M Betageri conducting aptitude classes for 2nd year 4th Semester Agriculture Engineering students



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DEPARTMENT OF AGRICULTURAL ENGINEERING

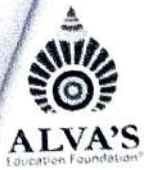
Outcome:

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- **Competitive Edge:** Aptitude skills are tested in exams like GRE, GMAT, CAT, SSC, UPSC, bank exams, and placement tests.
- **Career Advancement:** Many job interviews and selection processes include aptitude tests.
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Handwritten signature
Principal
Department of Agricultural Engineering
Alva's Institute of Engineering & Technology
Moodbidri - 574225



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DEPARTMENT OF AGRICULTURAL ENGINEERING

Class : 2nd year IV Sem
 Subject : Aptitude

ATTENDANCE CUM INTERNAL

ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY
 MOODBIDRI - 574 225

Subject : Aptitude

Sl. No.	U.S.N. No.	Name	Date / Month																													
			1	2	3	4	5	6	7	8	9	10	11	12	13	18	19	20	21	22	23	24	25	26	27	28	29	30				
1	001	Akshata Jangadhar	↓	↓	↓	↓	↓	↓																								
2	002	Deepak J	↓	↓	↓	↓	↓	↓																								
3	003	Deepika Y	↓	↓	A	A	A	A																								
4	004	Esha S	↓	↓	A	A	A	A																								
5	005	Jyotsnasad N	↓	↓	↓	↓	↓	↓																								
6	006	Kasturi C	A	A	A	A	A	A																								
7	007	M. B. Krupa	↓	↓	↓	↓	↓	↓																								
8	008	N. Hariyath Kumar	↓	↓	↓	↓	↓	↓																								
9	009	Naveen Nayak	↓	↓	↓	↓	↓	↓																								
10	010	Nihar B Acharya	↓	↓	↓	↓	↓	↓																								
11	011	Nikitha	↓	↓	↓	↓	↓	↓																								
12	012	Nithin M. Shetty	↓	↓	↓	↓	↓	↓																								
13	013	Prajna Shree Jain	↓	↓	↓	↓	↓	↓																								
14	014	Pranjal P Paajary	↓	↓	↓	↓	↓	↓																								
15	015	Prapthi N S	↓	↓	↓	↓	↓	↓																								
16	016	Puneeth	↓	↓	↓	↓	↓	↓																								
17	017	Rajith S. Shetty	↓	↓	A	A	A	A																								
18	019																															
19	019	Samansh Y Suvarna	↓	↓	A	A	A	A																								
20	020	Suma M G	↓	↓	A	A	A	A																								
21	021	Thijas A V	↓	↓	↓	↓	↓	↓																								
22	022	Thrupthi S. Lal	A	A	A	A	A	A																								
23	023	Veeresh B. Meti	↓	↓	↓	↓	↓	↓																								
24	024	Vishwanath C C																														
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	Staff Initials																															

Coordinator
 Dr. Vineta M.B

HOD
 H.O.D.

Dept. of Agricultural Engineering
 Alva's Institute of Engg. & Technology
 Mijar, Moodubidire - 574225

Principal
 PRINCIPAL

Alva's Institute of Engg. & Technology
 Mijar, MOODBIDRI - 574 225, D.K



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DEPARTMENT OF AGRICULTURAL ENGINEERING


Date: 10/06/2024

Your feedback is essential for the Department of Agriculture Engineering, AIET to ensure that, we are meeting your educational needs. We would appreciate if you could take a few minutes to share your opinions with us so we can serve you better.

Course name: APTITUDE

Course teacher: DR. VINUTA M. BETAGERI

Sl. No.	Particulars	Strongly agree	Agree	Indifferent	Disagree	Strongly disagree
1	The classes were related to the topic quoted.	✓				
2	The topic was presented in the organized manner.		✓			
3	The course was well planned within the allotted time.		✓			
4	The speaker was knowledgeable on the topic		✓			
5	The speaker was a good communicator	✓				
6	I will recommend this course for the upcoming batches	✓				
7	I would be interested in attending a follow up course in future		✓			


Signature of the student



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TIMETABLE

w.e.f: 29/04/2024

DEPARTMENT OF ARTIFICIAL INTELLIGENCE & MACHINE LEARNING

Academic Year		Scheme		Semester		Section		Class Coordinator		Room No
2023-24		2021		VI		A		Dr. Ramesh G		203
DAY	TIME	9.00 To 9.50	9.50 To 10.40	10.40 To 11.00	11.00 To 11.50	11.50 To 12.40	12.40 To 1.40	1.40 To 2.30	2.30 To 3.20	3.30 To 5.00
MON	DSA		T E A B R E A K	SEPM	ML	L U N C H B R E A K	AJP	ML	Soft Skills [SNG]	
TUE	CNR			ML	SEPM		AJP	Aptitude	NSS/PE/YOGA [SNG]	
WED	Soft Skills [SNG]			SEPM	ML		Machine Learning Laboratory			
THU	ML	AJP		SEPM	AJP		MINI PROJECT			
FRI	SEPM	AJP		CNR			INTERNSHIP			
SAT	DSA			DSA LAB						

Allocation of Courses

Course Code	Course Initial	Course Title	Name of the Faculty	Faculty Initial
21CS61	SEPM	Software Engineering and Project Management [PCC]	Dr. Pradeep Nazareth	PN
21AD62	DSA	Data Science and its Applications [IPCC]	Prof. Prakash P	PP
21AI63	ML	Machine learning [PCC]	Dr. Ramesh G	RG
21CS642	AJP	Advanced JAVA Programming [PEC]	Mr. Shrikanth N G	SNG
21CV654	CNR	Conservation of Natural Resources [OEC]	Dr. Vinay S	VS
21AIL66	ML Lab	Machine Learning Laboratory	Dr. Ramesh G	RG
21AIMP67	MP	MINI PROJECT	Dr. Pradeep Nazareth	PN
21INT68	INT	INTERNSHIP	Mr. Kiran Raj K M	KR
Soft Skills		Soft Skills Training	Aerodynamics	
Aptitude		Aptitude Test	Prof. Harish Kunder	

PCC: Professional Core Course, PEC: Professional Elective Course, OEC: Open Elective Course

Head of the Department

Dept. of Artificial Intelligence & Machine Learning

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DEPARTMENT OF ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING

**Report on
Soft Skill Training for 6th Semester Students – 2021 batch**

“Leadership Skills”

Resource Person: Mrs. Vinitha S and Mr. Chandhan Rao , Aerodynamiks, Mumbai

Venue: AIML department classroom number 203 and 204

Total Number of Students Attended: 66

Date and Timings: 03/06/24; 3.30 PM to 5:00 PM

There were two batches of students. Mrs. Vinitha S trained one batch, and Mr. Chandhan Rao trained the other batch. The instructor told the class that first impressions are significantly influenced by grooming.

Leadership qualities in students can manifest in various ways and are highly valued in academic settings and beyond. Student leaders often have a clear vision of what they want to achieve and can inspire others to share and work towards that vision. They can make informed decisions under pressure, weighing pros and cons while considering the impact on others. Effective leaders know when and how to delegate tasks, trusting others' abilities and fostering collaboration. They have a growth mindset, constantly seeking new knowledge and skills to improve themselves and their leadership abilities.

These qualities not only contribute to a student's success in school and colleges but also prepare them for future roles in their careers and communities. Developing these skills often involves opportunities such as student government, clubs, volunteer organizations, or even leading academic projects within their class.

Outcome:

Students who develop leadership skills often experience a boost in self-confidence. They become more comfortable speaking up, taking initiative, and handling responsibilities. Students learn how to motivate others, delegate tasks, and foster a positive team environment, which are essential skills in any career.



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DEPARTMENT OF ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING



“Emotional Intelligence”

Resource Person: Mrs. Vinitha S and Mr. Chandhan Rao , Aerodynamiks, Mumbai

Venue: AIML department classroom number 203 and 204

Total Number of Students Attended: 66

Date and Timings: 05/06/24; 9.00 AM to 10:40 AM

There were two batches of students. Mrs. Vinitha S trained one batch, and Mr. Chandhan Rao trained the other batch.

Emotional intelligence (EI) is a critical skill for students to develop as it helps them navigate social interactions, manage emotions effectively, and achieve academic and personal success. Students with higher emotional intelligence tend to have better academic outcomes. They can manage exam stress, seek help when needed, and maintain motivation and perseverance in their studies.

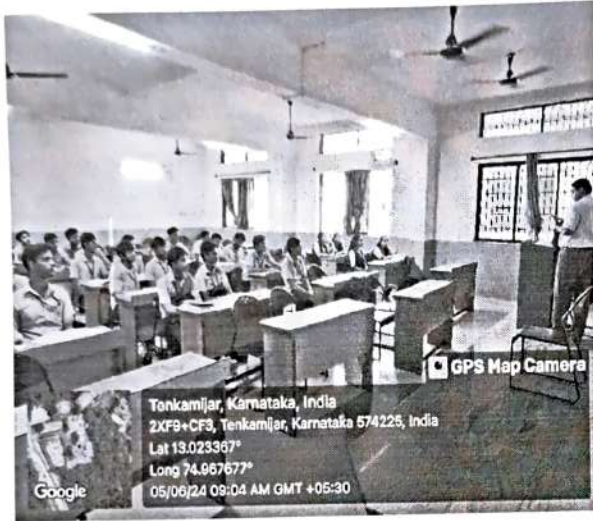
Our Trainers taught to our students how to analyze situations objectively, consider different viewpoints, and make decisions that take emotions into account while also considering practical implications.

Outcome: Students with higher emotional intelligence are better able to manage stress, stay motivated, and focus on their studies. They can handle academic pressure more effectively, leading to improved concentration and higher academic achievement



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DEPARTMENT OF ARTIFICIAL INTELLIGENCE AND MCHINE LEARNING



“Group Discussion and Communication Skills”

Resource Person: Mrs. Vinitha S and Mr. Chandhan Rao , Aerodynamiks, Mumbai

Venue: AIML department classroom number 203 and 204

Total Number of Students Attended: 66

Date and Timings: 10/06/24; 3.30 PM to 5:00 PM

There were two batches of students. Mrs. Vinitha S trained one batch, and Mr. Chandhan Rao trained the other batch.

The trainer explained to the pupils a group discussion is a conversation among participants on a certain topic. The selecting procedure employed by companies and educational institutions frequently includes a group discussion. The candidates discuss the assigned subject to offer information, viewpoints, and conclusions. Employers employ this method to examine applicants' soft talents and filter them.

Further trainer told the students in a typical group discussion activity, the panelists or moderators will introduce themselves and give you instructions about the process. The group will then get about 10-15 minutes to think and prepare about the subject and approximately 30 minutes to discuss it. The time limits can vary from process to process. Panelists use an evaluation sheet for rating the performance of the candidates based on a predetermined marking rubric.



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DEPARTMENT OF ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING

Activities on subjects including the Impact of Social Media on Our Lives, the Pros and Cons of Technology, and the Need for Serious Education Reform were held. Students were divided into groups of three to four and instructed to debate the subject; the trainer then made any necessary adjustments.

Outcome: Group discussion helps to develop critical thinking skills, improve communication skills, increase self-confidence, and build teamwork



“Group Discussion and Activity”

Resource Person: Mrs. Vinitha S and Mr. Chandan Rao, Aerodynamiks, Mumbai

Venue: AIML department classroom number 203 and 204

Total Number of Students Attended: 66

Date and Timings: 12/06/24; 9:00 AM to 10:40 AM

There were two batches of students. Mrs. Vinitha S trained one batch, and Mr. Chandan Rao trained the other batch.

The trainer explained to the pupils a group discussion is a conversation among participants on a certain topic. The selecting procedure employed by companies and educational institutions frequently includes a group discussion. The candidates discuss the assigned subject to offer information, viewpoints, and conclusions. Employers employ this method to examine applicants' soft talents and filter them.



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DEPARTMENT OF ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING

Further trainer told the students in a typical group discussion activity, the panelists or moderators will introduce themselves and give you instructions about the process. The group will then get about 10-15 minutes to think and prepare about the subject and approximately 30 minutes to discuss it. The time limits can vary from process to process. Panelists use an evaluation sheet for rating the performance of the candidates based on a predetermined marking rubric.

Outcome: Group discussion helps to develop critical thinking skills, improve communication skills, increase self-confidence, and build teamwork



“Mock Interview”

Resource Person: Mrs. Vinitha S, Mr. Karthik, Aerodynamiks, Mumbai and Dr. Ramesh G, AIET;

Venue: AIML department classroom number 203 and 204

Total Number of Students Attended: 66

Date and Timings: 19/06/24; 9:00 AM to 10:40 AM

In two panels, a mock interview was conducted. Each interview panel included two people on it, including an interviewer for technical and soft skills.



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DEPARTMENT OF ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING

Mr. Karthik along with Dr. Ramesh G and Mrs. Vinitha interviewed the students for their soft skills and technical skills.

Outcome: Students got an opportunity to practice, receive feedback and improve their skills. It helped students to develop their interview strategies, enhance communication skills, answer challenging questions, and ease the nerves that they experience before an actual job interview.



“Mock Interview”

Resource Person: Mrs. Vinitha S and Mr. Karthik, Aerodynamiks, Mumbai;

Venue: AIML department classroom number 203 and 204

Total Number of Students Attended: 66

Date and Timings: 24/06/24; 3:30 PM to 5:00 PM

In two panels, a mock interview was conducted. Each interview panel included two people on it, including an interviewer for technical and soft skills. Mr. Karthik and Mrs. Vinitha S interviewed the students for their soft skills.

Outcome: Students got an opportunity to practice, receive feedback and improve their skills. It helped students to develop their interview strategies, enhance communication skills, answer challenging questions, and ease the nerves that they experience before an actual job interview.



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DEPARTMENT OF ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING



“Mock Interview”

Resource Person: Mrs. Vinitha S and Mr. Karthik, Aerodynamiks, Mumbai;

Venue: AIML department classroom number 203 and 204

Total Number of Students Attended: 66

Date and Timings: 26/06/24; 9:00 AM to 10:40 AM

In two panels, a mock interview was conducted. Each interview panel included two people on it, including an interviewer for technical and soft skills. Mr. Karthik and Mrs. Vinitha S interviewed the students for their soft skills.

Outcome: Students got an opportunity to practice, receive feedback and improve their skills. It helped students to develop their interview strategies, enhance communication skills, answer challenging questions, and ease the nerves that they experience before an actual job interview.



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DEPARTMENT OF ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING



“Mock Interview”

Resource Person: Mrs. Vinitha S and Mr. Karthik, Aerodynamiks, Mumbai;

Venue: AIML department classroom number 203 and 204

Total Number of Students Attended: 66

Date and Timings: 01/07/24; 3:30 PM to 5:00 PM

In two panels, a mock interview was conducted. Each interview panel included two people on it, including an interviewer for technical and soft skills. Mr. Karthik and Mrs. Vinitha S interviewed the students for their soft skills.

Outcome: Students got an opportunity to practice, receive feedback and improve their skills. It helped students to develop their interview strategies, enhance communication skills, answer challenging questions, and ease the nerves that they experience before an actual job interview.



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“Mock Interview”

Resource Person: Mrs. Vinitha S and Mr. Karthik, Aerodynamiks, Mumbai;

Venue: AIML department classroom number 203 and 204

Total Number of Students Attended: 66

Date and Timings: 03/07/24; 9:00 AM to 10:40 AM

In two panels, a mock interview was conducted. Each interview panel included two people on it, including an interviewer for technical and soft skills. Mr. Karthik and Mrs. Vinitha S interviewed the students for their soft skills.

Outcome: Students got an opportunity to practice, receive feedback and improve their skills. It helped students to develop their interview strategies, enhance communication skills, answer challenging questions, and ease the nerves that they experience before an actual job interview



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DEPARTMENT OF ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING



KHO
22/07/2024
HOD-AIMI
Head of the Department
Dept. of Artificial Intelligence & Machine Learning
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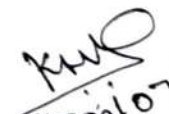
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Department of Artificial Intelligence and Machine Learning

Soft skills Attendance of 6th sem – 2021 Batch

50	4AL21AI050	SUHAS S	AB	AB	AB	AB	AB	AB	AB	AB										
51	4AL21AI051	SUMANTH N	AB	AB	AB	AB	AB	AB	AB	AB	AB									
52	4AL21AI052	SUSHILA KHANDAPPA N	AB	AB	AB	AB	AB	AB	AB	AB	AB									
53	4AL21AI053	SYED TASLEEM AHMED	AB	AB	AB	AB	AB	AB	AB	AB	AB									
54	4AL21AI054	TARUN M	AB	AB	AB	AB	AB	AB	AB	AB	AB									
55	4AL21AI055	TELI ABHISHEK ASHOK	AB	AB	AB	AB	AB	AB	AB	AB	AB									
56	4AL21AI056	UDAY KIRAN	AB	AB	AB	AB	AB	AB	AB	AB	AB									
57	4AL21AI057	V J JISON	AB	AB	AB	AB	AB	AB	AB	AB	AB									
58	4AL21AI058	VANDITHA T C	AB	AB	AB	AB	AB	AB	AB	AB	AB									
59	4AL21AI059	VARSHINI M N	AB	AB	AB	AB	AB	AB	AB	AB	AB									
60	4AL21AI060	VISHAL DSOUZA	AB	AB	AB	AB	AB	AB	AB	AB	AB									
61	4AL21AI061	Y JAYA PRAKASH YADAV	AB	AB	AB	AB	AB	AB	AB	AB	AB									
62	4AL21AI062	YASHWANTH R	AB	AB	AB	AB	AB	AB	AB	AB	AB									
63	4AL21AI063	SHALINI	AB	AB	AB	AB	AB	AB	AB	AB	AB									
64	4AL22AI400	AJAY K A	AB	AB	AB	AB	AB	AB	AB	AB	AB									
65	4AL22AI401	VIDYALAXMI	AB	AB	AB	AB	AB	AB	AB	AB	AB									
66	4AL22AI402	PRAMOD S L	AB	AB	AB	AB	AB	AB	AB	AB	AB									
67	4AL20AI044	SIDDHARTH	AB	AB	AB	AB	AB	AB	AB	AB	AB									


 Faculty Co-ordinator


 HoD 21/07/2021

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Department of Civil Engineering



Report on

BOOT CAMP 2023-24

(Soft skill Training)

Prepared by:

SHANKARGIRI K. S.

DEPARTMENT COORDINATOR

DEPARTMENT OF CIVIL ENGINEERING

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Sl.No	Particular	Page.No
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SOFT SKILLS TRAINING

Introduction

Soft skills are non-technical skills that relate to how you work. They include how you communicate, collaborate, solve problems, and handle interpersonal relationships. These skills are crucial in today's workplace as they complement technical skills and help individuals work effectively with others.

Soft skill training focuses on developing these abilities to improve overall work performance and career prospects. It typically involves workshops, seminars, or online courses that teach skills such as communication, teamwork, time management, leadership, adaptability, and emotional intelligence.





Fig.1 and 2: Mr. Sayed Shajeer conducting session on Verbal - Detailed English Grammar & Communication Skills

The aptitude training on Verbal - Detailed English Grammar & Communication Skills conducted by Mr. Sayed Shajeer from 14/08/2023 to 16/08/2023 from 9.00am to 4.30pm. From 5.00pm to 7.30pm, the students are engaged in aptitude test in which questions are framed by Face Academy.

On 17/08/2023 and 18/08/2023, Mr.Chandan (Trainer, Aerodynamiks Academy,1st Floor, Shanker Vittal HQ, Nandigudda Rd, Vaidyanatha Nagar, Attavar, Mangaluru) took the session on Soft Skills , GD , Debate , Resume Building and Mock Interview.

From 22/08/2023 to 26/08/2023,Dr. Bashusha (Professor, Department of Computer Science and Engineering, AIET) took the sessions on Python.

On 28/08/2023, Inhouse faculties Dr. H Ajith Hebbar, Mr.Shankargiri K S, Mr.Surendra P, Department of Civil Engineering Department took the sessions.

Dr. H Ajith Hebbar in his session spoke about Centroid, Moment of Inertia, preparation of project report and conducted Group discussion activity to students. Mr.Shankargiri K S recalled the basics of Geotechnical Engineering. Mr.Surendra P practiced SFD and BMD for students.

From 29/07/2023 to 31/08/2023, Mr.Kalaliyaran took the session on C++. From 01/09/2023 to 03/09/2023, Mr.Prashanth took the session on APTITUDE - Coding Decoding , Missing Numbers , Permutation & Combinations and Soft Skills.

Soft Skills Training

Communication Skills

The first session emphasized the significance of effective communication in professional settings. Topics covered included verbal and nonverbal communication, active listening, and clarity in conveying ideas. Practical exercises, role-playing, and group discussions allowed participants to practice and refine their communication skills.

Interpersonal Skills

The second session centered on developing strong interpersonal skills necessary for collaborative work environments. Concepts such as teamwork, conflict resolution, and networking were explored. Participants engaged in team-building activities and case studies to better understand how interpersonal skills contribute to successful career growth.

Time Management and Organizational Skills

The third session delved into time management and organizational techniques to improve productivity. Strategies for setting priorities, managing tasks, and maintaining a balanced work-life schedule were discussed. Interactive exercises helped participants identify personalized approaches to managing their time effectively.

Mock Interview session

Mock interviews provide candidates with insights into the interview process specific to their industry or field, helping them understand what employers are looking for in a candidate. Mock interviews are a valuable tool for both candidates and employers, helping candidates prepare effectively for job interviews and enabling employers to assess candidates' skills and suitability for a role.

Resume Building and Interview Preparation

The first session of the second day focused on crafting compelling resumes and cover letters. Students learned to highlight their skills, experiences, and achievements effectively. Interview preparation techniques, including researching the company, understanding job roles, and formulating responses to common interview questions, were also covered.

Behavioural Interview Skills

In the subsequent session, participants were introduced to behavioral interviews and the STAR (Situation, Task, Action, Result) technique for responding to behavior-based questions. Mock

interview scenarios were conducted, allowing students to practice articulating their experiences and skills in a structured manner.

Technical Interview Skills

The final session of the workshop concentrated on technical interviews. Students received guidance on tackling technical questions, whiteboard challenges, and problem-solving assessments. Practical coding exercises and technical discussions helped participants gain confidence in their technical abilities.





Fig.3 and 4: Mr.Dhanush conducting session on Seating Arrangement, Blood Relations , Time Distance Speed and Profit –Loss



Fig.5: Dr. Ajith Hebbar conducting session on Preparation of Project report.



Fig.6: Students taking aptitude test from 5pm to 7.30 pm.

By the end of this two-day workshop, you will have significantly enhanced your soft skills, which are vital for effective communication, collaboration, and personal growth. Additionally, you will be better prepared to tackle engineering job interviews confidently. The mock interview practice will provide you with invaluable experience, allowing you to refine your interview techniques and showcase both your technical and soft skills to potential employers.

Investing in your soft skills and interview preparation is an investment in your future career success. As you move forward in your engineering journey, remember that technical prowess is only one aspect of your professional profile. Your ability to communicate, collaborate, and adapt will set you apart in the competitive job market. Armed with enhanced soft skills and mock interview experience, you are now well-equipped to excel in interviews and contribute effectively to any engineering team.



Figure 7: Mr Chandan handling the Soft skills training



Annexure –I : Bootcamp Circular



Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K – 574225

Phone: 08258-262725, Fax: 08258-262726

TRAINING AND PLACEMENT CELL

No. AIET/T&PC/TT/2023-24/001

Date: 1-08-2023

CIRCULAR

All the pre-final students are hereby informed to attend the Bootcamp from 14th August 2023 onwards.

Note: The day scholars of all the branches are informed to report to the hostel on 13th August 2023 before 5 p.m.




Principal
Alva's Institute of Engg. & Technology,
Mijar. MOODBIDRI - 574 225, D.K

Copy to:

- Managing Trustee's table
- Dean: Academics, Planning, Student affairs
- HOD: CSE/ISE/ECE/AIML/CV/ME
- A.O
- Finance Office
- Hostel Office
- Notice board
- IQAC

Annexure- II: Students List

USN	Name of the Student
4AL20CV001	BRIAN THOMAS JOHN
4AL20CV002	DHAREPPA SANGAPPA KALAPPAGOL
4AL20CV003	HRISHIKESH R
4AL20CV005	KAUSHIK
4AL20CV006	KH ABDUL RAJAQUE SHAH
4AL20CV007	M R BHARATH
4AL20CV008	MANGAL THOIBA IRENGBAM
4AL20CV009	MANJUNATH I KONESAGAR
4AL20CV011	NANDINI S
4AL20CV012	NAOREM PRASANTA SINGH
4AL20CV013	NONGMAITHEM BORISH SINGH
4AL20CV014	PALLAVI VEERAPPA SUDI
4AL20CV015	PRAGATI T NAIK
4AL20CV016	PRIYANKA MALAGITTI
4AL20CV017	RAHUL LEIMAPOKPAM
4AL20CV018	ROHIT ISHWARAPPA KATTIMANI
4AL20CV019	SADVINI K P
4AL20CV020	SALAM MARIN SINGH
4AL20CV021	SANDEEP
4AL20CV022	SHASHANKGOWDA D V
4AL20CV023	SHIVAKUMAR K N
4AL20CV024	SIDRAM
4AL20CV027	YESUDAS BASAVARAJ H
4AL21CV400	POORNIMA
4AL21CV401	PRIYA
4AL21CV402	SHAHIL
4AL21CV403	VIDYANADA


Annexure III: Boot Camp Schedule

DATE	FACULTY	TOPICS
14-08-2023	Mr. Sayed Shajeer	VERBAL - Detailed English Grammar & Communication Skills
15-08-2023		
16-08-2023		
17-08-2023	Mr.Dhanush	APTITUDE - Seating Arrangement , Blood Relations , Time Distance Speed , Profit -Loss
18-08-2023		
19-08-2023	Mr.Chandan	Soft Skills , GD , Debate , Resume Building , Mock Interview
20-08-2023		
21-08-2023	Dr.Bhadhusa	Python
22-08-2023		
23-08-2023		
24-08-2023		
25-08-2023		
26-08-2023		
27-08-2023	Holiday	
28-08-2023	In-house faculty	Training by Inhouse faculty: Dr. H Ajith Hebbar, Mr.Shankargiri K S, Mr.Surendra P, Department of Civil Engineering Department
29-07-2023	Mr.Kalaliyaran	C++
30-08-2023		
31-08-2023		
01-09-2023	Mr.Prashanth	APTITUDE - Coding Decoding , Missing Numbers , Permutation & Combinations , Soft Skills
02-09-2023		
03-09-2023		

Annexure IV: Students evening presentation Schedule

SL.NO.	BATCH NO	USN	NAME	PRESENTATION TOPIC TITLE
1.	A1	4AL20CV001	BRIAN THOMAS JOHN	Dubai metro 5 th anniversary: https://www.youtube.com/watch?v=5rWGhyLaiX4
2.		4AL20CV024	SIDRAM	
3.		4AL20CV027	YESUDAS BASAVARAJ H	
4.		4AL21CV400	POORNIMA	
5.	A2	4AL20CV002	DHAREPPA SANGAPPA KALLAPPA GOL	3D Printing building construction technology: https://www.youtube.com/watch?v=61qmGyBs1Q8
6.		4AL20CV003	HRISHIKESH R	
7.		4AL20CV009	MANJUNATH I KONESAGAR	
8.		4AL20CV021	SANDEEP	
9.	A3	4AL20CV005	KAUSHIK	Solid Waste Management: https://www.youtube.com/watch?v=apWqLMeliUA
10.		4AL20CV007	M R BHARATH	
11.		4AL21CV402	SHAHIL	
12.		4AL21CV403	VIDYANANDA	
13.	A4	4AL20CV006	KH ABDUL RAJAQUE SHAH	Zero Energy Building: https://www.youtube.com/watch?v=2oUZ4caZ3c0
14.		4AL20CV012	NAOREM PRASANTA SINGH	
15.		4AL20CV014	PALLAVI VEERAPPA SUDI	
16.		4AL21CV401	PRIYA	
17.	A5	4AL20CV008	MANGAL THOIBA IRENBAM	Drone application in building construction monitoring: https://www.youtube.com/watch?v=OkhuTr9YkNk
18.		4AL20CV015	PRAGATI T NAIK	
19.		4AL20CV020	SALAM MARIN SINGH	
20.		4AL20CV023	SHIVAKUMAR K N	
21.	A6	4AL20CV011	NANDINI S	Flexible Pavement Construction: https://www.youtube.com/watch?v=wku7YFDqK9w
22.		4AL20CV018	ROHIT ISHWARAPPA KATTIMANI	
23.		4AL20CV022	SHASHANK GOWDA D V	
24.	A7	4AL20CV016	PRIYANKA MALAGITTI	Intelligent transport system: https://www.youtube.com/watch?v=TxUQwmLwGw
25.		4AL20CV013	NONGMAITHEM BORISH SINGH	
26.		4AL20CV017	RAHUL LEIMAPOKPAM	
27.		4AL20CV019	SADVINI K P	


BOOTCAMP COORDINATOR


HOD.
Dept. of Civil Engineering
Alva's Institute of Engg. & Tech.
Mijar, Moodbidri - 574225

Annexure V: Inhouse Faculty Session details



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

Shobhavana Campus, Mijar, Moodabidri, Mangalore Taluk, D.K - 574225

Phone: 08258-262725, Fax: 08258-262726

(Accredited by NAAC with A+ Grade)

DEPARTMENT OF CIVIL ENGINEERING

Boot camp activity on 28/08/2023

Timings	Session	Faculty
9 am to 10.40 am	BMD, SFD	Mr. Surendra P
11.00 am to 12.40 pm	Centroid, Moment of Inertia	Dr. H Ajith Hebbar
1.40 pm to 3.20 pm	Basics of Geotechnical Engineering	Mr. Shankargiri K S
3.30 pm to 4.45 pm	Structural Engineering for Civil Engineering Industry- The relevance and Need	Er. Ramaprasad Straecon Ltd.
5 pm to 7.30 pm	Group Presentation	Dr. H Ajith Hebbar Mr. Ramesh Rao B


Boot Camp Coordinator


HOD.
Dept. of Civil Engineering
Alva's Institute of Engg. & Technology
Mijar, Moodbidri - 574 225

Annexure VI: Session duty Schedule



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

Shobhavana Campus, Mijar, Moodabidri, Mangalore Taluk, D.K - 574225

Phone: 08258-262725, Fax: 08258-262726

(Accredited by NAAC with A+ Grade)

DEPARTMENT OF CIVIL ENGINEERING

Ref: AIET/CV/2023/02

Date: 21/08/2023

Boot Camp duty Schedule (Rescheduled)

It is hereby informed to all faculties to follow the Bootcamp duty schedule as given below. The sessions are from 9 am to 4.30pm and assessment session is from 5.00pm to 7.30pm except Sundays. Sunday session is from 9.00am to 4.30pm. The incharge faculties are responsible to monitor attendance, discipline and submission of day's reports (must consists of clear Geotag photos).

Note: 5.00pm to 6.30 pm aptitude and 6.30pm to 7.30pm Industry related training by internal incharge faculty.

Date	Incharge Faculty	Signature
14/08/2023	Ms. Anusha B Rao Mr. Surendra P	
15/08/2023	Mr. Shankargiri K S	
16/08/2023	Mr. Shankargiri K S	
17/08/2023	Mr. Shankargiri K S	
18/08/2023	Mr. Santhosh K	
19/08/2023	Mr. Ramesh Rao B	
20/08/2023	Ms. Anusha B Rao	
21/08/2023	Dr. H.G Umeshchandra	
22/08/2023	Dr. H Ajith Hebbar	
23/08/2023	Dr. H.G Umeshchandra	
24/08/2023	Mr. Shankargiri K S	
25/08/2023	Mr. Santhosh K	
26/08/2023	Mr. Surendra P	
27/08/2023	Ms. Anusha B Rao	
28/08/2023	Mr. Surendra P	
29/08/2023	Mr. Ramesh Rao B	
30/08/2023	Mr. Surendra P	
31/08/2023	Mr. Ramesh Rao B	
01/09/2023	Mr. Santhosh K	
02/09/2023	Dr. H.G Umeshchandra	

Boot Camp Coordinator
Mr. Shankargiri K S

H.O.D.
Dept. of Civil Engineering
Alva's Institute of Engg. & Tech.
Mijar, Moodabidri - 574225

COMPUTER SCIENCE AND DESIGN



Trainer: Mr.Chandan Kumar

February 20th, 2024



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY
A Unit of Alva's Education Foundation (R)
(Affiliated to Visvesvaraya Technological University, Belagavi.
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Shobhavana Campus, Mijar, Moodbidri- 574 225, Mangalore, D.K., Karnataka State.
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Department of Computer Science and Design

Circular

Date: 17/02/2024

Subject: Soft Skills Enhancement for Interview Readiness

The Department of Career Guidance and Development is organizing a one-day workshop on "Soft Skills: Enhancement for Interview Readiness" on February 20th, 2024. The session, led by Mr. Chandan Kumar, will cover topics like communication, teamwork, GDs, public speaking, resume writing, and interview preparation.

Coordinator

Dr. Shivaprasad B J

Sr. Asst. Professor

HoD

Prof. Jayantkumar A Rathod

Associate Professor & Head

H.O.D

Dept. of Computer Science and Design
Alva's Institute of Engg. & Technology
Mijar, Moodubidre - 574 225

PRINCIPAL

Alva's Institute of Engg. & Technology,
Mijar, MOOBBIDRI - 574 225, D.K



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY
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Shobhavana Campus, Mijar, Moodbidri- 574 225, Mangalore, D.K., Karnataka State.
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Department of Computer Science and Design

Training Report

On

“Soft Skills Enhancement for Interview Readiness”

The Department of Career Guidance and Development conducted a one-day workshop on “Soft Skills: Enhancement for Interview Readiness” on February 20th, 2023. Mr. Chandan Kumar led this session, which focused on building key soft skills necessary for professional growth.

The students enthusiastically responded to the workshop, actively participating in discussions and activities designed to strengthen their soft skills.



Key topics covered during the session included:

- **Group Discussions (GD):** Understanding how to articulate ideas and opinions in a group setting effectively.
- **Debating Skills:** Techniques for constructive arguments and expressing viewpoints confidently.
- **Personal Appearance:** Tips on grooming and dressing for professional environments.
- **Presentation Skills:** Structuring and delivering impactful presentations.
- **Public Speaking:** Overcoming stage fear and speaking confidently to an audience.
- **Team Building:** Importance of collaboration and strategies for working effectively in teams.
- **Pre-Interview Basics:** Insights into preparing for interviews and managing stress.
- **Resume Writing:** Crafting resumes that stand out to recruiters.
- **Time Management:** Methods to prioritize tasks and manage time effectively.



The main learning objectives of the Workshop:

1. Equip students with essential soft skills for career readiness.
2. Enhance communication, leadership, and teamwork abilities.
3. Provide practical guidance for job interviews and workplace success.

Outcomes:

The workshop was a significant success, with students reporting improved confidence and a better understanding of professional expectations.

- Students actively participated in interactive activities such as mock group Discussions and debates.
- Feedback highlighted the effectiveness of the trainer's approach and practical Insights.
- Many students expressed their readiness to apply these skills in upcoming Interviews and internships.

The Head of the Department praised the students' active involvement and extended heartfelt gratitude to Mr. Chandan Kumar for conducting an engaging and impactful session. Special acknowledgment was given to Mr. Anil Kumar, Sr. Career Counselor, for coordinating the workshop.

Coordinator

Dr. Shivaprasad B J
Sr.Asst.Professor



HOD

Prof. Jayanthumar A Rathod
Associate Professor & Head
H.O.D

Dept. of Computer Science and Design
Alva's Institute of Engg. & Technology
Mijar, Moodubidire - 574 225



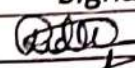
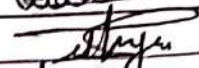
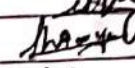
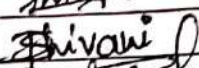
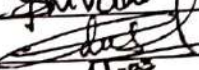
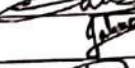

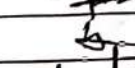


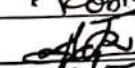
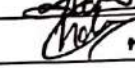
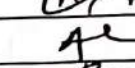

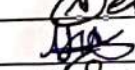
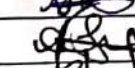





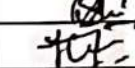
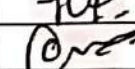
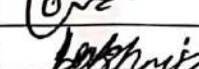
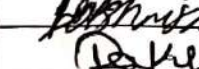
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PRINCIPAL

Alva's Institute of Engg. & Technology
Mijar, MOODUBIDRI - 574 225, D.K

Date:17/02/2023


Workshop on soft skills: Enhancement for Interview readiness

Attendance Sheet

Sl.No.	USN	Student Name	Signature
1	4AL21CG047	Riddhi R Hegde	
2	4AL21CG048	Pankhya Moolya	
3	4AL21CG053	Shravya	
4	4AL21CG052	Shivani	
5	4AL21CG024	Shukkarasha	
6	4AL21CG029	Nalnavi.V	
7	4AL21CG045	Rakshitko	
8	4AL21CG028	Hemant M	
9	4AL21CG006	Anusha.N.T	
10	4AL21CG018	Roshni.N.	
11	4AL21CG002	Abshya E.B	
12	4AL21CG001	Jethan	
13	4AL21CG005	Alex Taryyam	
14	4AL21CG004	Adarsh Bhavmane	
15	4AL21CG041	Nishan Shetty	
16	4AL21CG008	ASHWIN.K.S	
17	4AL21CG054	Shreya	
18	4AL21CG040	Nayana SM	
19	4AL21CG000	madhuvachan K.S	
20	4AL21CG025	Gireesh.H	
21	4AL21CG051	Shibani	
22	4AL21CG027	Harshika	
23	4AL21CG014	Chenmay.T.N	
24	4AL21CG034	Lakshmi K.A	
25	4AL21CG044	Pankha Siddharth	

26	HAL21CG031	Ranthik	Kant
27	HAL21CG036	H.M. Tulhar	P
28	HAL21CG046	Ranjeeth. P. Jain	Ranj
29	HAL21CG049	Pradhviraj. K	Prad
30	HAL21CG056	Sree Ganesh MS	Sg
31	HAL21CG059	Suraksha	S
32	HAL21CG061	Vimalkumar U Revankar	Vimalkumar
33	HAL21CG032	Karthik P. noik	K
34	HAL21CG019	Dhanu Sri R	Dhanu
35	HAL21CG017	Deepashree G. Nish	D
36	HAL21CG023	Eshwan KC	E
37	HAL21CG055	Sindhu N	S
38	HAL21CG043	Rachana	Rach
39	HAL21CG016	Deeekshith	D
40	HAL21CG042	Sruvika	S
41	HAL21CG041	Shalvati	S
42	HAL21CG034	Manoj. M.	Manoj
43	HAL21CG007	Ashish	A
44	HAL21CG038	Nakul	Nakul
45	HAL21CG003	Abhishuk NC	Abhishuk
46	HAL21CG033	Kiran Kumar. K	Kiran
47	HAL21CG010	Balaji. Satish. Kulkarni	Balaji
48	Prakash	HAL21CG009	P
49	Bharat	HAL21CG011	B
50	YashuYadav A	HAL21CG063	Yashu


Coordinator


HoD
H.O.D

Dept. of Computer Science and Design
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ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

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Shobhavana Campus, MIJAR-574225, Moodbidri, D.K., Karnataka

Ph: 08258-262725;

Mob: 8722262724, 7026262725, mail: principalaiet08@gmail.com

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Academic Year 2023 -2024 (Even Semester)

Date: 14/05/2024

Report on Soft Skill Training for 6th Semester Students

Topic:	“Email - ID”
Resource Person:	Mr. Chandan Rao, Aerodynamics, Mumbai
Venue:	Dept. of CSE Lecture Halls LH-311, LH-312, LH-314
Total Students Benefited:	210

Date	Timings	Room No
	9.00AM-11.00AM	LH 311
03/05/2024	11.00 AM-1.00 PM	LH 312
	1.40 PM- 4.00 PM	LH 314

Email is important for communication because it allows users to send information in letter format, and email can replace traditional mail options. Emails can be more beneficial for communication because they can often include text, documents and multimedia, like photos and videos.

Trainer told the students since so much of our communication is now digital, people may make an initial opinion of you without ever seeing or hearing you. He also told that one way to present a professional image is by using a business-related email address.

Students were been told to use an email address when applying for jobs that has your entire name, first and last names, initials, or a little variant. Try adding a middle name, middle initial or random number if you have a common name or are having trouble coming up with a new email address and also for both safety and ageism reasons – don't use your birth year in an email address. Avoid addresses that include a nickname, hobby, pet's name, or any other personal information. You don't want to showcase something that could lead to discrimination or give a bad impression. And, definitely avoid political, religious, or gender references.



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Academic Year 2023 -2024 (Even Semester)

Outcome: Students understood using an email address that is less-than-professional it gives an impression that not only they are treating their job search with an unprofessional attitude but that they may treat their next job the same way. In addition, when email address isn't professional, they run the risk of offending the decision maker or hiring team.

Dept. Training Coordinator

Dr Bramha Prakash H P

HOD

Head of the Department
Dr. Manjanna Kote
Dept. of Computer Science & Engineering
Alva's Institute of Engineering and Technology
Mijar, Moodubidire - 574 225, D.K.-Karnataka, India



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

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Shobhavana Campus, MIJAR-574225, Moodbidri, D.K., Karnataka

Ph: 08258-262725;

Mob: 8722262724, 7026262725, mail: principalaiet08@gmail.com

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Academic Year 2023 -2024 (Even Semester)

Date: 25/05/2024

Report on Soft Skill Training for 6th Semester Students

Topic:	“Tell me about yourself”
Resource Person:	Mr. Chandan Rao, Aerodynamics, Mumbai
Venue:	Dept. of CSE Lecture Halls LH-311, LH-312, LH-314
Total Students Benefited:	210

Date	Timings	Room No
	9.00AM-11.00AM	LH 312
12/05/2024	11.00 AM-1.00 PM	LH 314
	1.40 PM- 4.00 PM	LH 311

It's typical for job interviews to begin with the question "Tell me about yourself," which may seem straightforward on the surface but which many individuals find challenging to respond to. Often, when interviewers pose that question, job candidates are unsure of the precise information they are seeking to learn. Are they asking for a detailed account of your life? Do you have to concentrate only on work, or should you also include personal information like where you grew up and your family life? And how in-depth should you go—just a quick 30-second rundown of the highlights, or something more substantial?

The trainer told students “Tell me about yourself” doesn't mean “give me your complete history from birth until today.” It doesn't even mean “walk me through your work history.” It means “give me a brief overview of who you are as a professional.” Trainer also said interviewers who ask this question are generally looking to get a broad overview of how you see yourself as a professional by way of introduction, before starting to dive more deeply into the specifics. Some, ironically, even see this question as a softball ice-breaker that will help candidates relax. Little do they know! The instructor urged pupils to reduce their responses to "Tell me about yourself" to under a minute, avoid rambling, and keep the focus on work rather than personal matters.



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING
Academic Year 2023 -2024 (Even Semester)



Outcome: Students realized that the "Tell me about yourself" question offers the job applicant an opportunity to express their personality to recruiters and demonstrate how well they suit the specific job description.

BP

Dr. Bramha Prakash H P
Dept. Training Coordinator

Dr. Manjunath Kotari
Head of the Department
Dept. of Computer Science & Engineering
Alva's Institute of Engineering and Technology
Mijar, Moodubidire - 574 225, D.K.-Karnataka, India



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Academic Year 2023 -2024 (Even Semester)

Date: 30/05/2024

Report on Soft Skill Training for 6th Semester Students

Topic: "Impromptu Speech"
Resource Person: Mr. Karthik, Aerodynamics, Mumbai
Venue: Dept. of CSE Lecture Halls LH-311, LH-312, LH-314
Total Students Benefited: 210

Date	Timings	Room No
	9.00AM-11.00AM	LH 311
16/05/2024	11.00 AM-1.00 PM	LH 312
	1.40 PM- 4.00 PM	LH 314

Impromptu speeches are a great way to practice quick thinking and concise speaking – usually only a couple of minutes will be given to prepare a speech lasting around five minutes. Even with this condensed style of speaking, you still need to have a framework to your speech to make sure that everyone understands what you are saying.

Trainer imparted to the pupils speaking impromptu is crucial since it improves your ability to think critically, be creative, and communicate. It also shows your ability to adapt to different situations, audiences, and topics. Impromptu speaking can help you enhance your credibility, rapport, and influence as a speaker. Moreover, impromptu speaking can help you overcome your fear of public speaking and boost your self-confidence. Additionally, the trainer advised students to speak clearly and loudly when giving an impromptu speech. Be professional; refrain from using expletives, slang, and filler words like "you know," "so," "um," "uh," or "like."



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Academic Year 2023 -2024 (Even Semester)



Students been trained by the trainer during the session

Students were required to talk on the spot about subjects like a non-biased news site is impossible, Keyboards will be replaced by speech-to-text technology in 10 years.

Outcome: Students realized that these skills include developing confidence in public speaking, quick and flexible thinking, as well as leadership and communication.

B P

Dept. Training Coordinator
Dr Bramha Prakash H P

HOD

Dr. Manjunath Kotari

Head of the Department
Dept. of Computer Science & Engineering
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DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING
Academic Year 2023 -2024 (Even Semester)

Date: 14/05/2024

Report on Soft Skill Training for 6th Semester Students

Topic:	“Mock Interview”
Resource Person:	Group Captain Sudhir Amin, Ex Indian Airforce and Mr. Karthik, Aerodynamics, Mumbai
Venue:	Dept. of CSE Lecture Halls LH-311, LH-312, LH-314
Total Students Benefited:	210

Date	Timings	Room No
10/05/2024	9.00AM-11.00AM	LH 311
	11.00 AM-1.00 PM	LH 312
	1.40 PM- 4.00 PM	LH 314

In two panels, a mock interview was conducted. Each interview panel included two people on it, including an interviewer for technical and soft skills.

The technical phase of the interview was done by various faculties of Dept. of CSE, while Mr. Karthik and Group Captain Sudhir Amin interviewed the students for their soft skills.

Outcome: Students got an opportunity to practice, receive feedback and improve their skills. It helped students to develop their interview strategies, enhance communication skills, answer challenging questions, and ease the nerves that they experience before an actual job interview.

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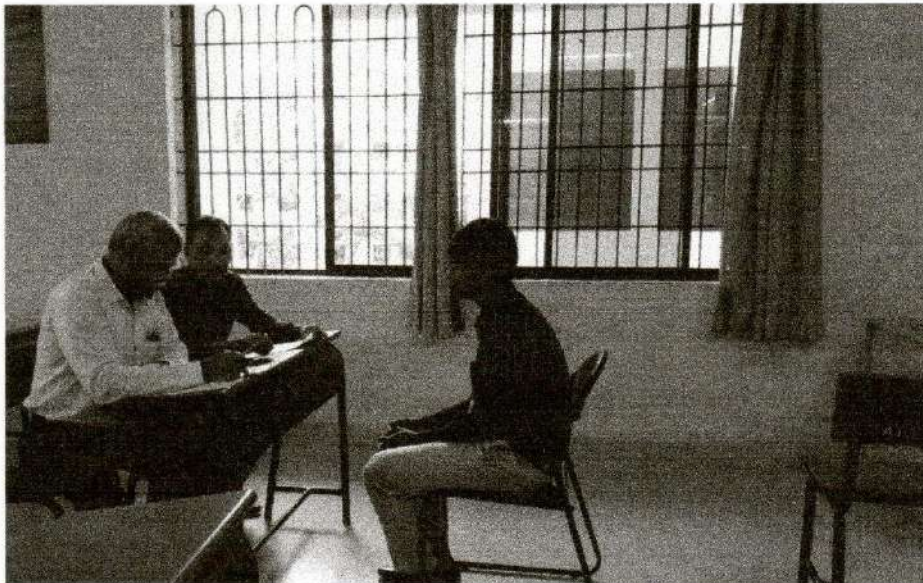
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DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING
Academic Year 2023 -2024 (Even Semester)



Mock Interview by Mr. Karthik



Mock Interview by Group Captain Sudhir Amin


Dept. Training Coordinator
Dr. Bhramha Prakash


HOD, Head of the Department
Dept. of Computer Science & Engineering
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DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING
Academic Year 2023 -2024 (Even Semester)

Date: 14/07/2024

Report on Soft Skill Training for 6th Semester Students

Topic:	“Mock Interview”
Resource Person:	Group Captain Sudhir Amin, Ex Indian Airforce and Mr. Karthik, Aerodynamics, Mumbai
Venue:	Dept. of CSE Lecture Halls LH-311, LH-312, LH-314
Total Students Benefited:	210

Date	Timings	Room No
09/07/2024	9.00AM-11.00AM	LH 311
	11.00 AM-1.00 PM	LH 312
	1.40 PM- 4.00 PM	LH 314

In two panels, a mock interview was conducted. Each interview panel included two people on it, including an interviewer for technical and soft skills.

The technical phase of the interview was done by various faculties of Dept. of CSE, while Group Captain Sudhir Amin and Mrs. Della interviewed the students for their soft skills.

Outcome: Students got an opportunity to practice, receive feedback and improve their skills. It helped students to develop their interview strategies, enhance communication skills, answer challenging questions, and ease the nerves that they experiences before an actual job interview.

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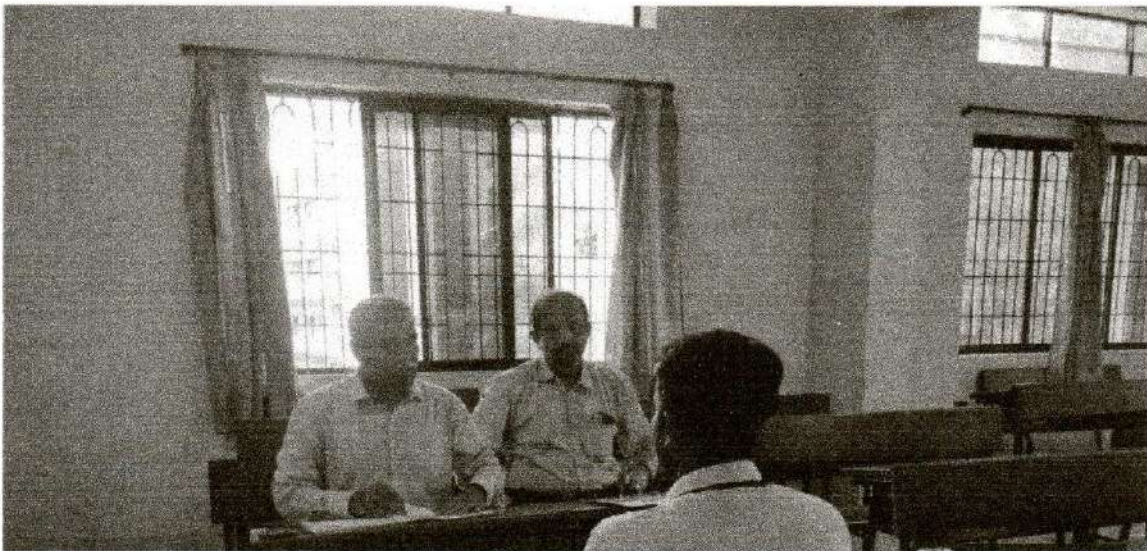
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Academic Year 2023 -2024 (Even Semester)



Mock Interview by Mrs. Della



Mock Interview by Group Captain Sudhir Amin

BP

Dept. Training Coordinator
Dr. Bhamha Prakash

A handwritten signature in blue ink, appearing to read 'Manjunath Kotari'.

HOD
Dr. Manjunath Kotari
Head of the Department
Dept. of Computer Science & Engineering
Alva's Institute of Engineering and Technology



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Academic Year 2023 -2024 (Even Semester)

Date: 14/07/2024

Report on Soft Skill Training for 6th Semester Students

Topic:	“Mock Interview”
Resource Person:	Group Captain Sudhir Amin, Ex Indian Airforce and Mr. Karthik, Aerodynamics, Mumbai
Venue:	Dept. of CSE Lecture Halls LH-311, LH-312, LH-314
Total Students Benefited:	210

Date	Timings	Room No
11/07/2024	9.00AM-11.00AM	LH 311
	11.00 AM-1.00 PM	LH 312
	1.40 PM- 4.00 PM	LH 314

In two panels, a mock interview was conducted. Each interview panel included two people on it, including an interviewer for technical and soft skills.

The technical phase of the interview was done by various faculties of Dept. of CSE, while Group Captain Sudhir Amin and Mrs. Della interviewed the students for their soft skills.

Outcome: Students got an opportunity to practice, receive feedback and improve their skills. It helped students to develop their interview strategies, enhance communication skills, answer challenging questions, and ease the nerves that they experience before an actual job interview.



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Academic Year 2023 -2024 (Even Semester)



Mock Interview by Mrs. Della



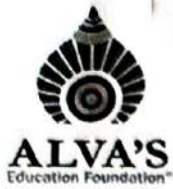
Mock Interview

BP

Dept. Training Coordinator
Mr. Prashanth Kumar

HOD

Dr. Manjunath Kotari
Head of the Department
Dept. of Computer Science & Engineering
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Mijar, Moodubidire - 574 225, D.K. Karnataka, India



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Event: Pre-Placement Training – Soft Skills.

Resource Person: Mr. Chandan Kumar, Mr. Karthik, Mrs. Vinutha, Mrs. Nidhi (Aerodynamics Academy)

Date: 31/08/2023 to 2/09/2023

Time: 09:00 AM to 04:40 PM

Venue: ISE Classroom 302, Main Block, AIET.

The Soft Skills Training program is being conducted by Aerodynamics Academy from 31st August 2023 to 2nd September 2023. Spanning 3 days, the program focuses on developing key soft skills essential for professional growth and personal development, including communication, emotional intelligence, leadership, teamwork, and conflict resolution. The training is facilitated by expert trainers Mr. Chandan Kumar, Mr. Karthik, Mrs. Vinutha, and Mrs. Nidhi.

Day 1: 31st August 2023 – Communication and Emotional Intelligence

- **Session 1: Effective Communication (Mr. Chandan Kumar)**

The session focused on enhancing verbal and non-verbal communication skills, essential for building professional relationships. Mr. Chandan emphasized active listening, assertive communication, and delivering constructive feedback. Participants engaged in role-playing exercises to improve clarity and articulation.

- **Session 2: Emotional Intelligence (Mr. Karthik)**

Mr. Karthik explored the five components of Emotional Intelligence (EI): self-awareness, self-regulation, motivation, empathy, and social skills. Participants practiced self-reflection and emotional regulation techniques, which helped improve interpersonal relationships and emotional management in the workplace.

Day 2: 1st September 2023 – Leadership, Teamwork, and Conflict Resolution

- **Session 1: Leadership and Teamwork (Mrs. Vinutha)**

Mrs. Vinutha discussed leadership styles (transformational, transactional, situational) and their impact on team dynamics. Participants learned to adapt leadership approaches, build trust, and foster collaboration within teams. Group activities highlighted key teamwork principles such as task delegation and motivation.

- **Session 2: Conflict Resolution (Mrs. Nidhi)**

Mrs. Nidhi provided techniques for managing workplace conflicts, including negotiation, compromise, and collaboration. Through case studies and role-plays, participants practiced resolving conflicts constructively while maintaining positive working relationships.



Day 3: 2nd September 2023 – Resume Building and Mock Interviews

- **Session 1: Resume Building (Mrs. Nidhi)**

Mrs. Nidhi guided participants in creating effective resumes, focusing on structure, key achievements, and tailoring resumes for specific job roles. Personalized feedback was given to help participants improve the presentation, content, and inclusion of soft skills like communication and emotional intelligence.

- **Session 2: Mock Interviews (Mr. Karthik & Mrs. Vinutha)**

The session provided participants with an opportunity to practice answering common and behavioral interview questions. Feedback was given on body language, communication, and confidence, helping participants refine their interview techniques. Tips on handling difficult questions and presenting strengths were shared to improve future interview performances.



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Participant Engagement and Interaction:

Throughout the program, there was a strong emphasis on **active participation** and **practical learning**. Participants were engaged in various **role-plays**, **group discussions**, and **case studies**, which allowed them to apply their learning to real-world situations. The interactive approach ensured that attendees not only gained theoretical knowledge but also developed the confidence to implement these skills in their professional lives.

Feedback from participants highlighted the value of the **hands-on activities**, which allowed them to practice **communication**, **teamwork**, and **conflict resolution** techniques in a supportive environment. Many participants expressed that the **mock interview** sessions were

Outcomes and Impact:

The training program achieved significant outcomes in the following areas:

- **Enhanced Communication Skills:** Participants reported improved clarity and confidence in their communication, both in verbal and written formats.
- **Increased Emotional Intelligence:** Participants gained better self-awareness and learned how to manage their emotions effectively, leading to stronger interpersonal relationships.
- **Stronger Leadership and Teamwork Abilities:** The training equipped participants with the tools to be better leaders and collaborators in their professional roles.
- **Improved Conflict Management:** Participants learned how to address conflicts constructively, resulting in more harmonious work environments.
- **Job-Ready Skills:** The resume building and mock interview sessions prepared participants to present themselves effectively to potential employers, increasing their chances of success in job applications.

Conclusion:

The **Soft Skills Training Program** conducted by **Aerodynamiks Academy** was a resounding success. The comprehensive approach, covering essential soft skills and practical career tools like resume building and mock interviews, provided participants with the knowledge and confidence to



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succeed in their professional endeavors. The hands-on, interactive nature of the sessions, combined with expert insights from trainers **Mr. Chandan Kumar, Mr. Karthik, Mrs. Vinutha, and Mrs. Nidhi**, made the program both informative and highly engaging.

Given the positive feedback and the evident impact on participants' professional skills, it is highly recommended to continue offering such programs in the future, with potential expansion into areas such as **time management, negotiation, and critical thinking**.

A handwritten signature in black ink, appearing to read "Pradeep", is written over a circular stamp or mark.

Dept. Training Coordinator

Mr. Pradeep Nayak



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DEPARTMENT OF INFORMATION SCIENCE & ENGINEERING

BOOTCAMP TRAINING PHASE-2 : Soft Skill Training - Aerodynamiks

4th Year 2023-24

S.N	USN	NAME	28/08/2023		29/08/2023		30/08/2023	
			FN	AN	FN	AN	FN	AN
1	4AL20IS006	Anson Dsoza	<i>Anson</i>	<i>Anson</i>	<i>Anson</i>	<i>Anson</i>	<i>Anson</i>	<i>Anson</i>
2	4AL20IS015	Likhith kumar	<i>Likhith</i>	<i>Likhith</i>	<i>Likhith</i>	<i>Likhith</i>	<i>Likhith</i>	<i>Likhith</i>
3	4AL20IS026	Mohammed Firoz	<i>Mohammed</i>	<i>Mohammed</i>	<i>Mohammed</i>	<i>Mohammed</i>	<i>Mohammed</i>	<i>Mohammed</i>
4	4AL20IS028	Mohan Raju V	<i>Mohan</i>	<i>Mohan</i>	<i>Mohan</i>	<i>Mohan</i>	<i>Mohan</i>	<i>Mohan</i>
5	4AL20IS038	Rahul R Poojary	<i>Rahul</i>	<i>Rahul</i>	<i>Rahul</i>	<i>Rahul</i>	<i>Rahul</i>	<i>Rahul</i>
6	4AL20IS039	Ravindra Reddy	<i>Ravindra</i>	<i>Ravindra</i>	<i>Ravindra</i>	<i>Ravindra</i>	<i>Ravindra</i>	<i>Ravindra</i>
7	4AL20IS040	Raviraj	<i>Raviraj</i>	<i>Raviraj</i>	<i>Raviraj</i>	<i>Raviraj</i>	<i>Raviraj</i>	<i>Raviraj</i>
8	4AL20IS044	Shashank Biradar	<i>Shashank</i>	<i>Shashank</i>	<i>Shashank</i>	<i>Shashank</i>	<i>Shashank</i>	<i>Shashank</i>
9	4AL20IS047	Shwetha R Sharma	<i>Shwetha</i>	<i>Shwetha</i>	<i>Shwetha</i>	<i>Shwetha</i>	<i>Shwetha</i>	<i>Shwetha</i>
10	4AL20IS055	Tejas R	<i>Tejas</i>	<i>Tejas</i>	<i>Tejas</i>	<i>Tejas</i>	<i>Tejas</i>	<i>Tejas</i>
11	4AL20IS058	Vandan M Shetty	<i>Vandan</i>	<i>Vandan</i>	<i>Vandan</i>	<i>Vandan</i>	<i>Vandan</i>	<i>Vandan</i>
Absentees # :			Nil	Nil	Nil	01	Nil	Nil
Session Incharge Sign :			<i>SP</i>	<i>SP</i>	<i>SP</i>	<i>SP</i>	<i>SP</i>	<i>SP</i>

Shashank

H.O.D.

Dept. Of Information Science & Engineering
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36	4AL20IS046	Shramik S Shetty	<i>Sh</i>	<i>Sh</i>	<i>Sh</i>	<i>Sh</i>	<i>Sh</i>	<i>Sh</i>
37	4AL20IS048	Srushti.S.K	<i>Sr</i>	<i>Sr</i>	<i>Sr</i>	<i>Sr</i>	<i>Sr</i>	<i>Sr</i>
38	4AL20IS049	Sudeep.K	<i>Sd</i>	<i>Sd</i>	<i>Sd</i>	<i>Sd</i>	<i>Sd</i>	<i>Sd</i>
39	4AL20IS050	Sudheer	<i>Sh</i>	<i>Sh</i>	<i>Sh</i>	<i>Sh</i>	<i>Sh</i>	<i>Sh</i>
40	4AL20IS051	Sujan P S	<i>Su</i>	<i>Su</i>	<i>Su</i>	<i>Su</i>	<i>Su</i>	<i>Su</i>
41	4AL20IS052	Suraj S Ankolokhar	<i>Sur</i>	<i>Sur</i>	<i>Sur</i>	<i>Sur</i>	<i>Sur</i>	<i>Sur</i>
42	4AL20IS053	Sushma K N	<i>Sh</i>	<i>Sh</i>	<i>Sh</i>	<i>Sh</i>	<i>Sh</i>	<i>Sh</i>
43	4AL20IS054	Swetha S	<i>Sw</i>	<i>Sw</i>	<i>Sw</i>	<i>Sw</i>	<i>Sw</i>	<i>Sw</i>
44	4AL20IS056	Tejaswini G	<i>Te</i>	<i>Te</i>	<i>Te</i>	<i>Te</i>	<i>Te</i>	<i>Te</i>
45	4AL20IS057	Vaishali	<i>Va</i>	<i>Va</i>	<i>Va</i>	<i>Va</i>	<i>Va</i>	<i>Va</i>
46	4AL20IS059	Varsha A M	<i>Var</i>	<i>Var</i>	<i>Var</i>	<i>Var</i>	<i>Var</i>	<i>Var</i>
Absentees # :			Nil	02	01	01	01	Nil
Session Incharge Sign :			<i>Sh</i>	<i>Sh</i>	<i>Sh</i>	<i>Sh</i>	<i>Sh</i>	<i>Sh</i>

Shetty

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DEPARTMENT OF INFORMATION SCIENCE AND ENGINEERING

Event: Soft Skills Training

Resource Person: Mr. Chandan Kumar, Mr. Karthik, Mrs. Vinutha, Mrs. Nidhi (Aerodynamics Academy)

Date: 12/12/2023 – 29/02/2024 (16days)

Time: 11:00 AM to 12:40 PM

Total Hours: 32 hrs.

Venue: ISE Classroom 302, Main Block, AIET.

The **Soft Skills Training** program is being conducted by **Aerodynamics Academy** from **12th December 2023 to 29th February 2024**. The program spans **16 days** and focuses on developing key soft skills necessary for professional growth and personal development. The sessions are facilitated by esteemed resource persons:

- **Mr. Chandan Kumar**
- **Mr. Karthik**
- **Mrs. Vinutha**
- **Mrs. Nidhi**

Session Breakdown:

1. "About Self" – 2 Hours

Objective:

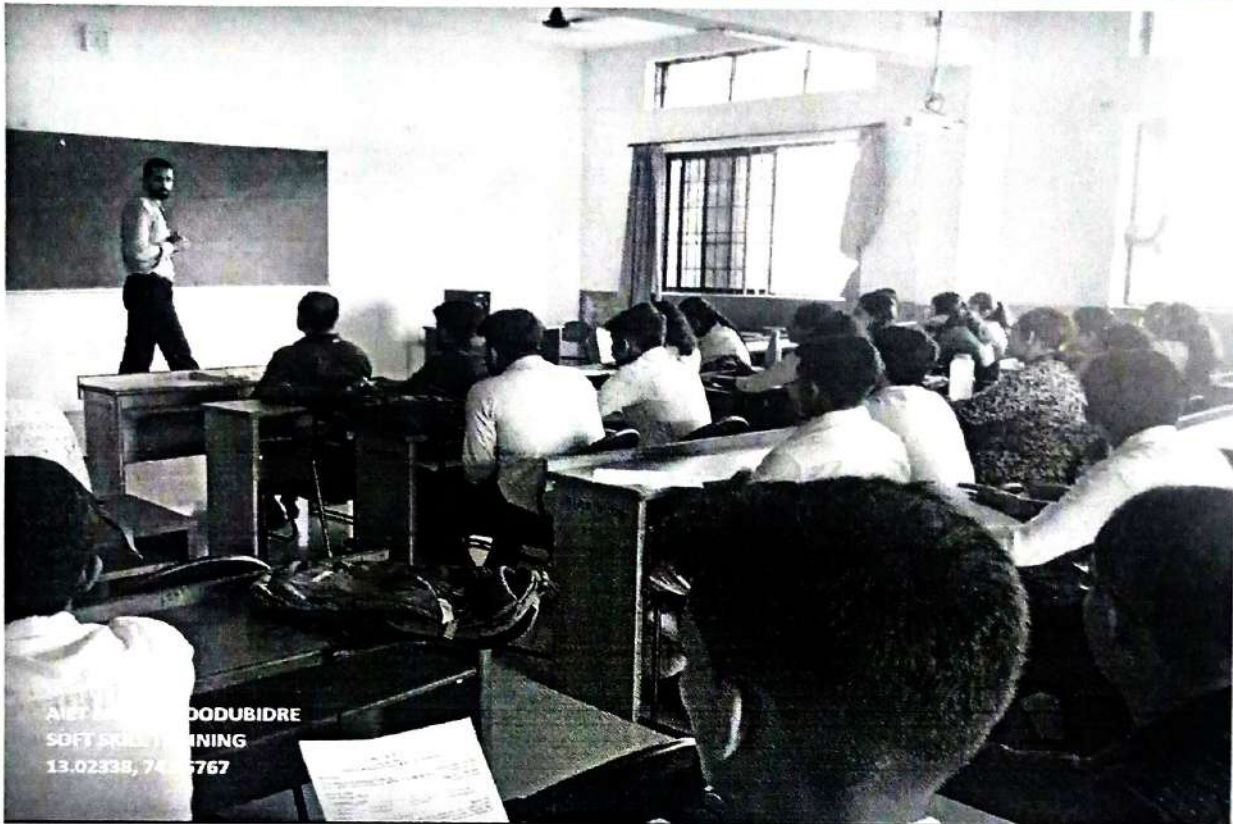
The purpose of this session was to help participants engage in self-reflection, develop self-awareness, and understand how they can improve their personal and professional lives.

Key Activities and Learning:

- **Self-Assessment:** Participants engaged in activities like SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis, identifying their strengths and areas for improvement.
- **Self-Reflection:** Exercises helped participants explore their values, beliefs, and motivations.
- **Goal Setting:** The session emphasized the importance of setting personal and professional goals.

Outcome:

By the end of the session, participants had a clearer understanding of their personality, strengths, and areas they need to work on to enhance their confidence and performance.



2. "Confidence Building" – 4 Hours

Objective:

This session was aimed at enhancing participants' self-confidence, teaching them techniques to overcome self-doubt, and providing tools to present themselves effectively.

Key Activities and Learning:

- **Techniques to Build Confidence:** Participants learned methods such as positive self-talk, visualization, and power poses to boost self-esteem.
- **Overcoming Fear and Anxiety:** Practical tips on managing nervousness and maintaining composure in challenging situations.
- **Public Speaking Exercises:** Participants were given short public speaking tasks to practice presenting with confidence.

Outcome:

Participants reported feeling more confident in their abilities and were better equipped to handle challenging situations that require self-assurance.

3. "Grooming" – 4 Hours

Objective:

This session focused on the importance of personal grooming and its impact on professional success.

Key Activities and Learning:



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DEPARTMENT OF INFORMATION SCIENCE AND ENGINEERING

- **Personal Hygiene and Dress Code:** Discussions on appropriate attire for different professional settings, along with the importance of maintaining good hygiene.
- **Body Language:** How posture, eye contact, and gestures can influence how others perceive you.
- **Professional Etiquette:** Tips on dining etiquette, handshakes, and the importance of non-verbal communication in professional settings.

Outcome:

Participants learned to enhance their professional image by paying attention to grooming, which significantly boosts confidence and creates a positive first impression.

4. "Impromptu Speech" – 4 Hours

Objective:

The impromptu speech session helped participants overcome their fear of speaking spontaneously and encouraged them to think quickly and articulate their ideas effectively.

Key Activities and Learning:

- **Techniques for Impromptu Speaking:** The trainers introduced strategies for organizing thoughts quickly, such as using the "PREP" method (Point, Reason, Example, Point).
- **Speech Practice:** Participants practiced giving impromptu speeches on various topics with limited preparation time.
- **Feedback:** Each participant received constructive feedback from trainers and peers to improve their speaking skills.

Outcome:

By the end of the session, participants felt more comfortable and confident speaking on the spot, an important skill in both personal and professional scenarios.

5. "Team Building" – 2 Hours

Objective:

This session aimed at teaching participants the importance of teamwork and how to collaborate effectively with others to achieve shared goals.

Key Activities and Learning:

- **Team Building Exercises:** Participants engaged in activities like group problem-solving, trust-building exercises, and teamwork challenges.
- **Role of Communication:** Focus was placed on the importance of clear and open communication in effective teamwork.
- **Conflict Resolution:** Strategies for resolving conflicts and maintaining harmony within a team were discussed.

Outcome:

Participants gained valuable skills to work effectively in teams, improving their collaboration and interpersonal communication in group settings.



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6. "Group Discussion" (GD) – 4 Hours

Objective:

The GD session helped participants understand the dynamics of group discussions and how to express their views effectively while also listening to others.

Key Activities and Learning:

- **GD Simulation:** Participants engaged in mock group discussions on various topics, focusing on structured communication and time management.
- **Effective Participation:** Tips on how to contribute meaningfully to group discussions, including how to introduce ideas, build upon others' thoughts, and handle disagreements.
- **Evaluating GD Performance:** Trainers provided feedback on each participant's performance in the discussion, focusing on their communication style, leadership, and teamwork.

Outcome:

By the end of the session, participants improved their ability to communicate effectively in group settings and were better equipped to participate confidently in professional discussions.

7. "Resume Building" – 2 Hours

Objective:

This session was designed to help participants create impactful resumes that effectively showcase their skills, experience, and qualifications.

Key Activities and Learning:

- **Resume Formatting:** Participants learned the best practices for structuring a resume, including sections on education, skills, work experience, and achievements.
- **Tailoring Resumes:** The importance of customizing resumes to suit specific job profiles and industries.
- **Highlighting Key Skills:** Focus was placed on identifying transferable skills and ensuring that key accomplishments were clearly highlighted.

Outcome:

Participants left the session with a polished, professional resume that better showcased their strengths and aligned with industry standards.

8. "Mock Interview" – 6 Hours

Objective:

The mock interview session was designed to prepare participants for real-life job interviews by simulating the interview process and providing personalized feedback.

Key Activities and Learning:



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- **Interview Simulation:** Each participant underwent mock interviews where they were asked common interview questions, including situational, behavioral, and technical questions.
- **Feedback and Improvement:** After each mock interview, trainers provided constructive feedback on areas such as body language, communication skills, and answering techniques.
- **Interview Etiquette:** Participants learned how to prepare for interviews, including researching companies, dressing appropriately, and following up after interviews.

Outcome:

By the end of the session, participants were more confident and better prepared for job interviews, with a clear understanding of what to expect and how to present themselves effectively.



Conclusion:

The **Soft Skills Training Program** conducted by **Aerodynamics Academy** has provided a comprehensive framework for enhancing both personal and professional skills. With a combination of practical exercises, personalized feedback, and insightful training sessions, participants have gained essential skills in self-awareness, confidence, grooming, communication, teamwork, resume writing, and job interviews. These skills will undoubtedly help them excel in their careers and contribute positively to their workplaces.

Dept. Training Coordinator

Mr. Pradeep Nayak



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TIME TABLE

w.e.f: 7/12/2023

DEPARTMENT: Information Science and Engineering

Academic Year		Scheme	Semester		Section		Class Coordinator		Room No	
2023-24		2021	V		-		Ms. Lolakshi P K		302	
TIME	9.00 To 9.50	9.50 To 10.40	10.40 To 11.00	11.00 To 11.50	11.50 To 12.40	12.40 To 1.40	1.40 To 2.30	2.30 To 3.20	3.30 To 5.00	
DAY										
MON	ATC	RMIP	T E A B R E A K	CN	DBMS	L U N C H B R E A K	AIML	ATC	APT	
TUE	ATC	AIML		Soft Skills Training				DBMS	CN	EVS
WED	AIML	ATC		DBMS	CN			CN Lab		
THU	CN	AIML		Soft Skills Training				DBMS Lab		
FRI	RMIP	CN		DBMS	APT			AJS Lab		
SAT	ATC	AIML		ATC	DBMS					

Allocation of Courses

Course Code	Course Initial	Course Title	Name of the Faculty	Faculty Initial
21CS51	ATC	Automata Theory and Compiler Design	Dr. Sudheer Shetty	SS
21CS52	CN	Computer Networks	Mr. Pradeep Nayak / Mr. Mounesh K Arkachari (Lab)	PN / MKA
21CS53	DBMS	Database Management Systems	Prof. Jayantkumar A Rathod	JAR
21CS54	AIML	Artificial Intelligence and Machine Learning	Mr. Naveen G	NG
21CSL55	DBMS Lab	Database Management Systems Laboratory with Mini Project	Prof. Jayantkumar A Rathod / Mr. Mounesh K Arkachari	JAR / MKA
21XX56	RMIP	Research Methodology & Intellectual Property Rights	Dr. Rahul Pathak	RP
21CIV57	EVS	Environmental Studies	Dr. H G Umeshchandra	HGU
21CSL581	AJS Lab	Angular JS	Ms. Lolakshi P K / Dr. Sudheer Shetty	LPK / SS
	APT	Aptitude	Mr. Pradeep Nayak	PN
	SST	Soft Skills Training	Aerodynamiks	


Timetable Coordinator


HOD
H.O.D.


Dean Academics


Principal
PRINCIPAL

Dept. Of Information Science & Engineering
Alva's Institute of Engg. & Technology

Alva's Institute of Engg. & Techno

61	4AL21IS063	VITHIKA SHETTY	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty
62	4AL21IS064	CHANDANA N M	Chand	Chand	Chand	Chand	Chand	Chand	Chand	Chand	Chand	Chand	Chand	Chand	Chand	Chand	Chand	Chand
63	4AL22IS400	ANKITH	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
64	4AL22IS401	CHARAN S V	SV	SV	SV	SV	SV	SV	SV	SV	SV	SV	SV	SV	SV	SV	SV	SV
65	4AL22IS402	CHETAN BYAHATTI	Chet	Chet	Chet	Chet	Chet	Chet	Chet	Chet	Chet	Chet	Chet	Chet	Chet	Chet	Chet	Chet
66	4AL22IS403	LOHITH H	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L
67	4AL22IS404	NAMRATHA J SHETTY	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty
68	4AL22IS405	RAHUL P SHETTY	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty
# ABSENTEES			01	00	00	05	00	03	03	06	01	09	02	03	01	03	01	00
FACULTY INCHARGE			SP	SP	SP	Blank	Blank	Blank	SP	SP	Blank	Blank	SP	Blank	SP	SP	SP	SP

TRAINING COORDINATOR

HOD
H.O.D.

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DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

Date: 14/05/2024

Report on Soft Skill Training for 6th Semester Students

Topic: "Email - ID"
Resource Person: Mr. Chandan Rao, Aerodynamics, Mumbai
Venue: Dept. of ECE Lecture Halls LH-302, LH-304,
Total Students Benefited: 115

Date	Timings	Room No
03/05/2024	9.00AM-11.00AM	LH 311
	11.00 AM-1.00 PM	LH 312

Email is important for communication because it allows users to send information in letter format, and email can replace traditional mail options. Emails can be more beneficial for communication because they can often include text, documents and multimedia, like photos and videos.

Trainer told the students since so much of our communication is now digital, people may make an initial opinion of you without ever seeing or hearing you. He also told that one way to present a professional image is by using a business-related email address.

Students were been told to use an email address when applying for jobs that has your entire name, first and last names, initials, or a little variant. Try adding a middle name, middle initial or random number if you have a common name or are having trouble coming up with a new email address and also for both safety and ageism reasons – don't use your birth year in an email address. Avoid addresses that include a nickname, hobby, pet's name, or any other personal information. You don't want to showcase something that could lead to discrimination or give a bad impression. And, definitely avoid political, religious, or gender references.

Outcome: Students understood that efficient and professional way of using email address is very essential in professional life.


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Mijar, MOOBBIDRI - 574 225, D.K

Date: 14/05/2024

Report on Soft Skill Training for 6th Semester Students

Topic: "Mock Interview"
Resource Person: Group Captain Sudhir Amin, Ex Indian Airforce and Mr. Karthik, Aerodynamics, Mumbai
Venue: Dept. of ECE Lecture Halls LH-302, LH-304
Total Students Benefited: 118

Date	Timings	Room No
10/05/2024	9.00AM-11.00AM	LH 302
	11.00 AM-1.00 PM	LH 304
11/05/2024	9.00AM-11.00AM	LH 302
	11.00 AM-1.00 PM	LH 304

In two panels, a mock interview was conducted. Each interview panel included two people on it, including an interviewer for technical and soft skills.

The technical phase of the interview was done by various faculties of Dept. of ECE, while Mr. Karthik and Group Captain Sudhir Amin interviewed the students for their soft skills.





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Outcome: Students got an opportunity to practice, receive feedback and improve their skills. It helped students to develop their interview strategies, enhance communication skills, answer challenging questions, and ease the nerves that they experiences before an actual job interview.

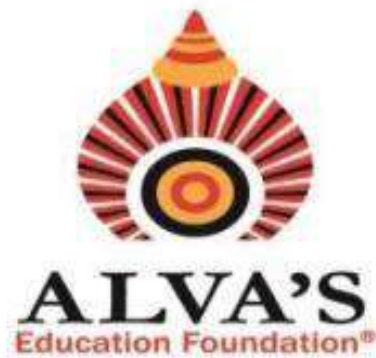

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SOFT SKILL TRAINING PROGRAM

2023-24



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PG DEPARTMENT OF BUSINESS ADMINISTRATION

AIET/MBA/2023-24/

18-08-2023

To
IQAC
Chairman
AIET, Mijar

Respected Sir,

Subject: Permission to conduct the workshop on Face Reading and Body Language Analysis

PG Department of Business Administration has decided to conduct one day session on "Face Reading and body language Analysis" for the II year MBA students on 19th Aug 2023 from 09.00AM to 12.40 PM in Seminar Hall

Date	Time	Topic	Resource Person
19-08-2023	09.00AM to 12.40PM	Face Reading and body language Analysis	Dr.Rachita, Healer, Motivator Dr. Prakash Menon , Renowned Practitioner Eastern healing and predicting techniques

Thanking you.

Yours sincerely

HOD

PG Dept. of Business Administration
Alva's Institute of Engg. & Technology
Mijar - 574225

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

AIET/MBA/ID/151

18-08-2023

CIRCULAR

It is hereby informed to all the 1 year MBA students to attend workshop on "Face reading and body language analysis" by Dr. Rachita is a healer, motivator, mentor, behavioural expert and hypnotherapist & Dr. Prakash Menon renowned practitioner, eastern healing and predicting techniques on 19th August 2023 from 09:00am to 12:40pm in MBA Seminar hall without fail.

S. Srinivas

Copy to

- Notice Board
- Class Circulation
- Online Circulation

PD
18/8/23

PG
Section B



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PG DEPARTMENT OF BUSINESS ADMINISTRATION

REPORT ON FACE READING BODY LANGUAGE ANALYSIS

Date: 19-August-2023

Venue: MBA Seminar Hall

Resource Persons: Mrs. Rachita, healer, motivator, mentor, behavioural expert, hypnotherapist

Dr. Prakash Menon, renowned practitioner of eastern healing and predicting techniques

The face reading session was conducted by for I year MBA students by Mrs. Rachita Face reading, also known as physiognomy, is the art of interpreting facial features to gain insights into an individual's personality traits, strengths, and potential challenges. This session aimed to provide MBA students with a unique perspective on interpersonal dynamics and self-awareness.

Objectives of the face reading session:

1. Introduce MBA students to the principles of face reading.
2. Enhance self-awareness and understanding of personal strengths and challenges.
3. Explore the potential applications of face reading in business and interpersonal relationships.



Session by Mrs. Ruchita



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Report: The session commenced with an introduction to the history and basics of face reading. The facilitator, an experienced face reader, explained how certain facial features are associated with specific personality traits and behaviours. Students were encouraged to approach the session with an open mind and to consider face reading as a tool for self-reflection rather than a deterministic science.



Session by Mrs. Ruchita

Following the introduction, students engaged in practical exercises where they practiced face reading on their peers. Each student was provided with a guide on interpreting facial features such as the eyes, nose, mouth and overall face shape. The hands-on exercises allowed participants to apply the principles they learned and to discuss their observations with their peers.

After the practical exercises, a reflective discussion was facilitated to allow students to share their experiences and insights. The discussion delved into the ethical considerations of face reading, the limitations of this practice and the potential benefits in understanding non-verbal communication in business settings.

Feedback from the MBA students was generally positive, with many expressing surprise at the accuracy of certain observations. However, it was emphasized that face reading should be approached with caution, considering cultural differences and the limitations of the practice.

PG DEPARTMENT OF BUSINESS ADMINISTRATION



Honour of gratitude to the guests by Mr. Vivek Alva

Outcome:

1. The face reading session provided MBA students with a unique and thought-provoking experience, fostering self-awareness and an appreciation for the subtleties of human interaction.
2. The session encouraged students to integrate this knowledge into their personal and professional development, recognizing the value of both verbal and non-verbal communication in the business.

Total 120 students benefited from this session.

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

I Year MBA 2022-2024

Date:19-08-2023

Face Reading and body language analysis

Sl.No	USN	NAME	Signature
1	4AL22BA001	ABHIRAJ K V	
2	4AL22BA004	Akshari shetty	
3	4AL22BA006	Akshitha M	
4	4AL22BA009	Apoorva	
5	4AL22BA010	Ashwitha Shetty	
6	4AL22BA012	Bhoomika	
7	4AL22BA014	Chaitra	
8	4AL22BA019	Deekshitha rani k	
9	4AL22BA022	Dhanush	
10	4AL22BA025	Divyashree	
11	4AL22BA035	Kavya	
12	4AL22BA044	Muniraju S	
13	4AL22BA055	Poojary Vinisha Vishwanath	
14	4AL22BA058	Prajna	
15	4AL22BA060	Pramod	
16	4AL22BA069	Rachana Shenoy	
17	4AL22BA070	RAJENDRA PRASAD K B	
18	4AL22BA071	Rakshith	
19	4AL22BA073	Rakshith Shetty	
20	4AL22BA074	Rakshitha	
21	4AL22BA090	Shraddha.m	
22	4AL22BA106	SRIKANTH N	
23	4AL22BA115	Thrupthi	
24	4AL22BA002	ABIN K P	
25	4AL22BA016	Chirag	
26	4AL22BA017	CIONA VILCEETA PEREIRA	
27	4AL22BA027	Greeshma	
28	4AL22BA028	Harshitha	
29	4AL22BA032	Hrushitha	
30	4AL22BA033	Jenisha Lasrado	
31	4AL22BA038	Krithik km	
32	4AL22BA041	Megha	
33	4AL22BA046	Navaneeth gore	
34	4AL22BA049	Nithin J Poojary	
35	4AL22BA057	Prajeetha Shetty	
36	4AL22BA061	Pranava Swaroopa	
37	4AL22BA063	PRASHANTHA G	

88	4AL22BA034	K.Abhay.Pai	K.Abhay.Pai.
89	4AL22BA036	Keerthan	Keerthan
90	4AL22BA045	NANDA DS	Nanda.Ds.
91	4AL22BA047	Naveen	Naveen.
92	4AL22BA050	Nithya Jain	Nithya Jain
93	4AL22BA052	Pooja	Pooja.
94	4AL22BA053	Pooja C	Pooja
95	4AL22BA056	Prahlad V Acharya	Prahlad.V.Ach
96	4AL22BA059	Prajwal	Prajwal
97	4AL22BA068	PRUTHVIRAJ	Pruthviraj
98	4AL22BA076	Ramyashree	Ramyashree
99	4AL22BA081	Samyak Jain	Samyak Jain
100	4AL22BA083	Sanketh s	Sankeths.
101	4AL22BA087	Sharanya Shetty	Sharanya shetty
102	4AL22BA088	Shashikumar Ramanna Bangi	Shashikumar.R.
103	4AL22BA089	Shodhan jain	Shodhanjain
104	4AL22BA096	Shreshta Jain	Shreshta.J.
105	4AL22BA098	Shreya Jain	Shreya Jain
106	4AL22BA100	Shreyas H Devadiga	Shreyas H. Dev
107	4AL22BA107	Srushti	Srushti.
108	4AL22BA109	Suman B	Suman B.
109	4AL22BA111	Suvith shetty	Suvith shetty.
110	4AL22BA113	Swathi	Swathi
111	4AL22BA116	Vikas D K	Vikas.Dk.
112	4AL22BA119	Yashwith B Shetty	Yashwith B Shetty
113	4AL22BA008	Amisha devadiga	Amisha.
114	4AL22BA024	Dhruvakumar AV	Dhruvakumar AV.
115	4AL22BA029	Purna Hegde	Purna Hegde.
116	4AL22BA051	Nithya R S	Nithya.Rs.
117	4AL22BA077	Rashmitha	Rashmitha.
118	4AL22BA085	Sathyajit H Rao	Sathyajit H.Rao
119	4AL22BA091	Shraddha S Shetty	Shraddha S. Shetty
120	4AL22BA112	Suzana sheikh	Suzana Sheikh.



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PG DEPARTMENT OF BUSINESS ADMINISTRATION

Your feedback is essential for the PG Department of Business Administration, AIET to ensure that we are meeting your educational needs. We would appreciate if you could take a few minutes to share your opinions with us so we can serve you better.

Training Topic : Face Reading & Body language Analysis Date : 19/08/20
Trainer : Dr Rachita

Sl No.	Particulars	Strongly Agree	Agree	Indifferent	Disagree	Strongly Disagree
1.	The presentation was related to the topic quoted	✓				
2.	The topic was presented in an organized manner		✓			
3.	The program was well planned within the allotted time		✓			
4.	The Speaker was knowledgeable on the topic	✓				
5.	The speaker was a good communicator		✓			
6.	I will recommend this speaker to handle topics in our programme		✓	✓		
7.	I would be interested in attending a follow-up, more advanced presentations on this same subject/topic in future.			✓		

Thank You!

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TRAINING AND PLACEMENT DEPARTMENT

21-11-2023

No. AIET/T&PC/TT/2023-24/

To

IQAC Chairman

AIET, Mijar

Respected Sir,

Subject: Permission to conduct the Soft skill Training on Personality Development and Communication Skills.

This is to inform you that, to train the students of PG Department of Business Administration I have decided to conduct the "Softskill Training on Personality Development and Communication Skills." by Ms. Aishwarya Beena N, Softskill trainer, MTD Bangalore for II Year MBA students (Batch 2022-24) on 26th November 2023. Kindly request you to permit us to conduct the program.

Date	Resource Person	Venue
26-11-2023	Ms. Aishwarya Beena N	MBA Seminar Hall

Thanking you.

Yours sincerely

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Mijar, MOOBBIDRI - 574 225, D.K



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TRAINING AND PLACEMENT DEPARTMENT

No. AIET/T&PC/TT/2023-24/

21-11-2023

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This is to inform you that, students of II year MBA has to attend a **Softskill training on Personality Development and Communication Skills** by Ms. Aishwarya Beena N, Softskill trainer MTD Bangalore on 26th November 2023. It is mandatory for the students to undergo the training program and request you to make the necessary arrangements for the same.

Date	Resource Person	Venue
26-11-2023	Ms. Aishwarya Beena N, Softskill trainer	MBA Seminar Hall

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

AIET/MBA/ID/168

24-11-2023

CIRCULAR

It is hereby informed to all the II year MBA students to attend the "Softskill Training" by Ms. Aishwarya Beena N, Softskill trainer MTD Bangalore on 26th November 2023 in MBA Seminar hall without fail.

Copy to

- Notice Board
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PG DEPARTMENT OF BUSINESS ADMINISTRATION

SYLLABUS FOR PERSONALITY DEVELOPMENT AND COMMUNICATION SKILLS

Time	Topic	Learning Objectives
Forenoon Session	Personality Development	<ul style="list-style-type: none">· Identify their personality type and understand its impact on communication and interactions.
		<ul style="list-style-type: none">· Conduct a SWOT analysis to assess their strengths, weaknesses, opportunities, and threats.
		<ul style="list-style-type: none">· Develop strategies for leveraging their strengths and overcoming their weaknesses.
Afternoon Session	Communication Skills	<ul style="list-style-type: none">· Enhance their communication skills through active participation in group discussions.
		<ul style="list-style-type: none">· Learn effective body language techniques to convey confidence, professionalism, and engagement.
		<ul style="list-style-type: none">· Develop critical thinking abilities by analyzing information and forming well-reasoned arguments.
		<ul style="list-style-type: none">· Practice argumentation and debate skills through a simulated debate.



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PG DEPARTMENT OF BUSINESS ADMINISTRATION

REPORT ON PERSONALITY DEVELOPMENT AND COMMUNICATION SKILLS

Date: November 26, 2023

Time: 9:00 AM to 5:00 PM

Trainer: Ms. Aishwarya Beena N.

Venue: Seminar Hall

Objectives:

- To develop effective practical orientation in students to build and improve communication skills.
- To enhance the thinking skills and critical thinking abilities of students.
- To foster team building and leadership qualities among students.
- To help students understand their personality types and how to leverage their strengths.

Session Overview:

The interactive session on personality development and communication skills was designed to provide MBA students with the opportunity to develop essential skills for success in the business world. The session covered a variety of topics, including personality type assessment, SWOT analysis, group discussions, body language, critical thinking, and debate.

Forenoon Session:

- **Personality Type Assessment:** Students began the session by taking a personality type assessment to identify their individual strengths and weaknesses. This exercise helped students to understand how their personality type affects their communication style and interactions with others.
- **SWOT Analysis:** Students then conducted a SWOT analysis, focusing on their personal strengths, weaknesses, opportunities, and threats. This exercise helped students to identify areas for improvement and to develop strategies for achieving their goals.



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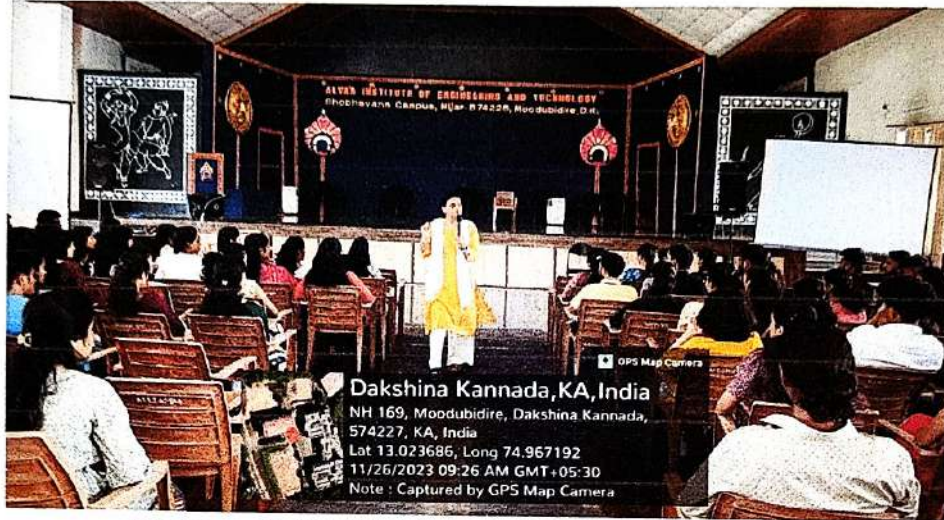
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Session on Soft Skill Training by Ms. Aishwarya Beena N

Afternoon Session:

- **Group Discussions:** Students participated in a series of group discussions on various topics. These discussions provided students with the opportunity to practice their communication skills, teamwork, and critical thinking abilities.
- **Body Language:** Ms. Beena discussed the importance of body language in effective communication. Students learned how to use their body language to convey confidence, professionalism, and engagement.
- **Critical Thinking:** Ms. Beena introduced the concept of critical thinking and taught students how to analyze information and form well-reasoned arguments.
- **Debate:** Students participated in a debate on a current issue. This exercise helped students to develop their critical thinking and argumentation skills.

PG DEPARTMENT OF BUSINESS ADMINISTRATION



Session on soft skill training by Ms. Aishwarya Beena

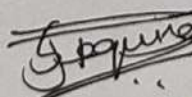
Conclusion:

The interactive session on personality development and communication skills was a valuable learning experience for MBA students. The session provided students with the opportunity to develop essential skills for success in the business world. Students gained a better understanding of themselves, their communication styles, and their ability to work effectively with others.

Outcomes:

- Students gained a better understanding of their personality types and how this affects their communication style and interactions with others.
- Students developed their communication skills through active participation in group discussions and presentations.
- Students enhanced their critical thinking abilities by learning how to analyze information and form well-reasoned arguments.
- Students developed their team building and leadership skills through collaborative activities and exercises.

Total of 120 students benefitted from the session


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PG DEPARTMENT OF BUSINESS ADMINISTRATION

DATE: 26/11/2023

Venue : MBA Seminar Hall

Personality development & Communication Skill

SECTION 'A'

SL. No	USN	STUDENT NAME	Signature
1	4AL22BA002	Abin K P	
2	4AL22BA005	Akshatha B Mali	
3	4AL22BA006	Akshitha.M	
4	4AL22BA007	Alisha Maria	
5	4AL22BA009	Apoorva	
6	4AL22BA010	Ashwitha Shetty	
7	4AL22BA011	Ayesha Ibrahim	
8	4AL22BA012	Bhoomika	
9	4AL22BA013	Bhoomika DR	
10	4AL22BA014	Chaitra	
11	4AL22BA016	Chirag	
12	4AL22BA018	Deekshitha .N	
13	4AL22BA019	Deekshitha Rani K	
14	4AL22BA023	Dhanush. K	
15	4AL22BA024	Dhruvakumar Av	
16	4AL22BA027	Greeshma	
17	4AL22BA032	Hrushitha	
18	4AL22BA033	Jenisha Lasrado	
19	4AL22BA036	Keerthan	
20	4AL22BA038	Krithik K M	
21	4AL22BA041	Megha	
22	4AL22BA045	Nanda DS	
23	4AL22BA049	Nithin J. Poojary	
24	4AL22BA050	Nithya	
25	4AL22BA051	Nithya R S	
26	4AL22BA057	Prajeetha Shetty	
27	4AL22BA060	Pramod	
28	4AL22BA061	Pranava Swaroopa	
29	4AL22BA062	Praneetha. J. H	
30	4AL22BA063	Prashantha G	

31	4AL22BA064	Prathiksha	Prathiksha
32	4AL22BA065	Prathiksha Shetty	Prathiksha
33	4AL22BA069	Rachana Shenoy	Rachana
34	4AL22BA070	Rajendra Prasad K B	Rajendra
35	4AL22BA072	Rakshith Jain	Rakshith
36	4AL22BA077	Rashmitha	Rashmitha
37	4AL22BA078	Rithesh B	Rithesh
38	4AL22BA079	Sahana	Sahana
39	4AL22BA080	Sahithya	Sahithya
40	4AL22BA082	Sandeep Raviprasad Acharya	Sandeep
41	4AL22BA085	Satyajith H Rao	Satyajith
42	4AL22BA091	Shraddha S Shetty	Shraddha
43	4AL22BA093	Shramya	Shramya
44	4AL22BA094	Shravan Acharya	Shravan
45	4AL22BA096	Shreshta Jain	Shreshta
46	4AL22BA097	Shreya	Shreya
47	4AL22BA099	Shreya Kava	Shreya
48	4AL22BA100	Shreyas H Devadiga	Shreyas
49	4AL22BA101	Shrutha D Shetty	Shrutha
50	4AL22BA103	Sindhu Shiva Kharvi	Sindhu
51	4AL22BA105	Sowndarya	Sowndarya
52	4AL22BA106	Srikanth N	Srikanth
53	4AL22BA110	Supritha	Supritha
54	4AL22BA111	Suvith Shetty	Suvith
55	4AL22BA112	Suzana Shaikh	Suzana
56	4AL22BA114	Tekoji Sillikyatar	Tekoji
57	4AL22BA116	Vikas D K	Vikas
58	4AL22BA117	Vineeth V Devadiga	Vineeth
59	4AL22BA118	Vinutha	Vinutha
60	4AL22BA120	Yogish	Yogish

Gopur

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**PG DEPARTMENT OF BUSINESS ADMINISTRATION**

DATE:26/11/2023

Venue : MBA Seminar Hall

Personality development & Communication Skill**SECTION 'B'**

SL. No	USN	STUDENT NAME	Signature
1	4AL22BA001	Abhiraj K V	
2	4AL22BA003	Adarsh	
3	4AL22BA004	Akshari Shetty	
4	4AL22BA008	Amisha Devadiga	
5	4AL22BA015	Chethan	
6	4AL22BA017	Ciona Vilceeta Pereira	
7	4AL22BA020	Deepthi	
8	4AL22BA021	Deepthi Kumari	
9	4AL22BA022	Dhanush	
10	4AL22BA025	Divyashree	
11	4AL22BA026	Fiza S Shaikh	
12	4AL22BA028	Harshitha	
13	4AL22BA030	Helan K. J	
14	4AL22BA031	Hithesh	
15	4AL22BA034	K Abhay Pai	
16	4AL22BA035	Kavya	
17	4AL22BA037	Kishan Kumar	
18	4AL22BA039	Kruti K S	
19	4AL22BA040	Maithri R Shetty	
20	4AL22BA042	Meghana G.U	
21	4AL22BA043	Monica M	Monica M
22	4AL22BA044	Muniraju S	
23	4AL22BA046	Navaneeth Gore	
24	4AL22BA047	Naveen	
25	4AL22BA048	Nireeksha	
26	4AL22BA052	Pooja	
27	4AL22BA053	Pooja C	
28	4AL22BA054	Pooja k s	
29	4AL22BA055	Poojary Vinisha	
30	4AL22BA056	Prahlad V Acharya	

31	4AL22BA058	Prajna	
32	4AL22BA059	Prajwal	
33	4AL22BA029	Prerna Hegde	Shetty
34	4AL22BA066	Priyanka R	Boerna
35	4AL22BA067	Pruthvika B G	Pri.
36	4AL22BA068	Pruthviraj	Pruth
37	4AL22BA071	Rakshith	
38	4AL22BA073	Rakshith Shetty	Raksh
39	4AL22BA074	Rakshitha	
40	4AL22BA075	Ramesh	Ramesh
41	4AL22BA076	Ramyashree	Ramyashree
42	4AL22BA081	Samyak Jain	Samyak
43	4AL22BA083	Sanketh S	Samyak
44	4AL22BA084	Sapan	Sanketh
45	4AL22BA086	Shama	S
46	4AL22BA087	Sharanya Shetty	Shetty
47	4AL22BA088	Shashikumar Ramanna Bangi	Shetty
48	4AL22BA089	Shodhan Jain	Shodhan
49	4AL22BA092	Shraddha Shetty	Shetty
50	4AL22BA090	Shraddha.m	Shetty
51	4AL22BA095	Shreni Cs	Shetty
52	4AL22BA098	Shreya Jain	Shetty
53	4AL22BA102	Shushank Jain	Shetty
54	4AL22BA104	Soujanya	Shetty
55	4AL22BA107	Srushti	Shetty
56	4AL22BA108	Sudeeksha S Shetty	Sudeeksha
57	4AL22BA109	Suman.b	Suman
58	4AL22BA113	Swathi	Swathi
59	4AL22BA115	Thrupthi	Thrupthi
60	4AL22BA119	Yashwith B Shetty	Yashwith

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

Your feedback is essential for the Department of Business Administration, AIET to ensure that, we are meeting your educational needs. We would appreciate if you could take a few minutes to share your opinions with us so we can serve you better.

Training Topic : *soft skill Training*

Date *06 / 11 / 20*

Trainer : *Aishwarya*

Sl no.	Particulars	Strongly Agree	Agree	Indifferent	Disagree	Strongly Disagree
1.	The presentation was related to the topic quoted	1 ✓	2	3	4	5
2.	The topic was presented in an organized manner	✓				
3.	The program was well planned within the allotted time	✓				
4.	The Speaker was knowledgeable on the topic	✓				
5.	The speaker was a good communicator	✓				
6.	I will recommend this speaker to handle topics in our programme	✓				
7.	I would be interested in attending a follow-up, more advanced presentations on this same subject/topic in future.	✓				

Thank You!

Name: *Shreetha D. Shetty*
USN: *4AL22BA101*



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TRAINING AND PLACEMENT DEPARTMENT

21-11-2023

No. AIET/T&PC/TT/2023-24/

To

IQAC Chairman

AIET, Mijar

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Subject: Permission to conduct the Soft skill Training on Email Etiquette.

This is to inform you that, to train the students of PG Department of Business Administration I have decided to conduct the "Softskill Training on Email Etiquette" by Ms. Aishwarya Beena N, Softskill trainer, MTD Bangalore for II Year MBA students (Batch 2022-24) on 27th November 2023. Kindly request you to permit us to conduct the program.

Date	Resource Person	Venue
27-11-2023	Ms. Aishwarya Beena N	MBA Seminar Hall

Thanking you.

Yours sincerely

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Date	Resource Person	Venue
27-11-2023	Ms. Aishwarya Beena N, Softskill trainer	MBA Seminar Hall

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

AIET/MBA/ID/169

24-11-2023

CIRCULAR

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

SYLLABUS ON EMAIL ETIQUETTES

Sl. No	Topics
1	Introduction to Email Communication <ul style="list-style-type: none">• Overview of the importance of professional email communication in business settings• Understanding the purpose and objectives of effective email etiquette
2	Formatting and Structure <ul style="list-style-type: none">• Proper email formatting: subject lines, salutations, body, and closing• Importance of brevity and clarity in communication• Understanding the use of formal language and tone
3	Addressing and Greetings <ul style="list-style-type: none">• Guidelines for addressing recipients appropriately• Understanding cultural differences in greetings and salutations
4	Content and Language <ul style="list-style-type: none">• Effective writing techniques for emails: being concise and to the point• Avoiding jargon, slang, and emotive language in professional emails
5	Tone and Politeness <ul style="list-style-type: none">• Understanding the importance of maintaining a polite and professional tone• Managing emotions and conflict resolution in email communication
6	Responding and Timeliness <ul style="list-style-type: none">• Strategies for prompt and appropriate responses to emails• Importance of acknowledging receipt, even if a detailed response is pending
7	Attachments, Signatures, and Closures <ul style="list-style-type: none">• Proper use of attachments and guidelines for sending files• Creating professional email signatures and appropriate closures



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REPORT ON EMAIL ETTIQUETTES

Date: 27-11-2023

Time: 9.00am to 5.00pm

Resource Person: Ms. Aishwarya Beena

Venue: MBA Seminar Hall

Objective: To develop effective practical orientation to the students to build and improve communication skill, business correspondence, team building, leadership and others.

The Department of Master of Business Administration organized an interactive session on "Importance of Teamwork and Email Writing" on 27 October 2023 of Boot camp. The session was conducted by Mrs. Beena. The resource person commenced her discussion with conducting an activity using a newspaper and made 2 different groups and also appointed 2 students as moderator to monitor the group which turned out to be a game of understanding, team work, strategy and coordination. She also discussed the significance of systematic and structured way of doing the activity as a team. She gave detailed information on how team and group differ. What are all the skills that needs to be required for an individual to be a good leader and also a good team player.

In the afternoon session, the trainer conducted 2nd activity that is "crossing the bridge", where the whole class of 'A' and 'B' section was divided into total of 4 groups and 2 student moderators were appointed to closely monitor the game. It was also a game of strategic planning and teamwork. After the activity trainer discussed about the importance of email writing in a corporate world, she also helped us with the format and content that can be used to write emails for certain scenarios.



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PG DEPARTMENT OF BUSINESS ADMINISTRATION



Session by communication skill

Outcome:

- The session made students how to work in a team and what's the importance of planning and coordination
- The key points provided by the trainer regarding the team work which she initiated to students to speak up enhanced the confidence level, communication skills, leadership quality and thinking capacity among the students.
- The session also helped the students to understand how to write their Email writing in the systematic way.
- Students participated in the session, gained knowledge on email writing and Teamwork.

Total of 120 students were benefited by the session.

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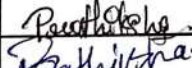
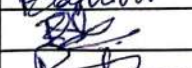

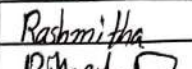





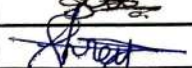


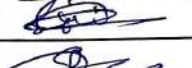


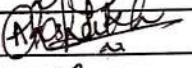

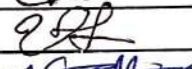

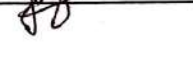










DATE: 27/11/2023

Venue: MBA Seminar Hall

Email Etiquettes

SECTION 'A'

SL. No	USN	STUDENT NAME	Signature
1	4AL22BA002	Abin K P	
2	4AL22BA005	Akshatha B Mali	
3	4AL22BA006	Akshitha.M	
4	4AL22BA007	Alisha Maria	
5	4AL22BA009	Apoorva	
6	4AL22BA010	Ashwitha Shetty	
7	4AL22BA011	Ayesha Ibrahim	
8	4AL22BA012	Bhoomika	
9	4AL22BA013	Bhoomika DR	
10	4AL22BA014	Chaitra	
11	4AL22BA016	Chirag	
12	4AL22BA018	Deekshitha .N	
13	4AL22BA019	Deekshitha Rani K	
14	4AL22BA023	Dhanush. K	
15	4AL22BA024	Dhruvakumar Av	
16	4AL22BA027	Greeshma	
17	4AL22BA032	Hrushitha	
18	4AL22BA033	Jenisha Lasrado	
19	4AL22BA036	Keerthan	
20	4AL22BA038	Krithik K M	
21	4AL22BA041	Megha	
22	4AL22BA045	Nanda DS	
23	4AL22BA049	Nithin J. Poojary	
24	4AL22BA050	Nithya	
25	4AL22BA051	Nithya R S	
26	4AL22BA057	Prajeetha Shetty	
27	4AL22BA060	Pramod	
28	4AL22BA061	Pranava Swaroopa	
29	4AL22BA062	Praneetha. J. H	
30	4AL22BA063	Prashantha G	

31	4AL22BA064	Prathiksha	
32	4AL22BA065	Prathiksha Shetty	
33	4AL22BA069	Rachana Shenoy	
34	4AL22BA070	Rajendra Prasad K B	
35	4AL22BA072	Rakshith Jain	
36	4AL22BA077	Rashmitha	
37	4AL22BA078	Rithesh B	
38	4AL22BA079	Sahana	
39	4AL22BA080	Sahithya	
40	4AL22BA082	Sandeep Raviprasad Acharya	
41	4AL22BA085	Satyajith H Rao	
42	4AL22BA091	Shraddha S Shetty	
43	4AL22BA093	Shramya	
44	4AL22BA094	Shravan Acharya	
45	4AL22BA096	Shreshta Jain	
46	4AL22BA097	Shreya	
47	4AL22BA099	Shreya Kava	
48	4AL22BA100	Shreyas H Devadiga	
49	4AL22BA101	Shrutha D Shetty	
50	4AL22BA103	Sindhu Shiva Kharvi	
51	4AL22BA105	Sowndarya	
52	4AL22BA106	Srikanth N	
53	4AL22BA110	Supritha	
54	4AL22BA111	Suvith Shetty	
55	4AL22BA112	Suzana Shaikh	
56	4AL22BA114	Tekoji Sillikyatar	
57	4AL22BA116	Vikas D K	
58	4AL22BA117	Vineeth V Devadiga	
59	4AL22BA118	Vinutha	
60	4AL22BA120	Yogish	



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

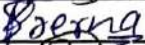



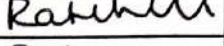

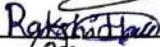
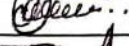
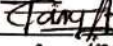
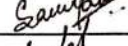
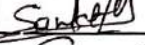
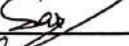

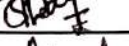




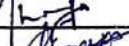



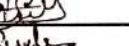


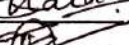
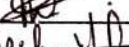
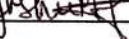
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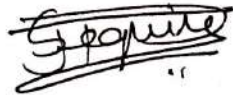
DATE:27/11/2023

Venue : MBA Seminar Hall

Email Etiquettes**SECTION 'B'**

SL. No	USN	STUDENT NAME	Signature
1	4AL22BA001	Abhiraj K V	
2	4AL22BA003	Adarsh	
3	4AL22BA004	Akshari Shetty	
4	4AL22BA008	Amisha Devadiga	
5	4AL22BA015	Chethan	
6	4AL22BA017	Ciona Vilceeta Pereira	
7	4AL22BA020	Deepthi	
8	4AL22BA021	Deepthi Kumari	
9	4AL22BA022	Dhanush	
10	4AL22BA025	Divyashree	
11	4AL22BA026	Fiza S Shaikh	
12	4AL22BA028	Harshitha	
13	4AL22BA030	Helan K. J	
14	4AL22BA031	Hithesh	
15	4AL22BA034	K Abhay Pai	
16	4AL22BA035	Kavya	
17	4AL22BA037	Kishan Kumar	
18	4AL22BA039	Kruti K S	
19	4AL22BA040	Maithri R Shetty	
20	4AL22BA042	Meghana G.U	
21	4AL22BA043	Monica M	
22	4AL22BA044	Muniraju S	
23	4AL22BA046	Navaneeth Gore	
24	4AL22BA047	Naveen	
25	4AL22BA048	Nireeksha	
26	4AL22BA052	Pooja	
27	4AL22BA053	Pooja C	
28	4AL22BA054	Pooja k s	
29	4AL22BA055	Poojary Vinisha	
30	4AL22BA056	Prahlad V Acharya	

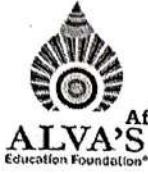
31	4AL22BA058	Prajna	
32	4AL22BA059	Prajwal	
33	4AL22BA029	Prerna Hegde	
34	4AL22BA066	Priyanka R	
35	4AL22BA067	Pruthvika B G	
36	4AL22BA068	Pruthviraj	
37	4AL22BA071	Rakshith	
38	4AL22BA073	Rakshith Shetty	
39	4AL22BA074	Rakshitha	
40	4AL22BA075	Ramesh	
41	4AL22BA076	Ramyashree	
42	4AL22BA081	Samyak Jain	
43	4AL22BA083	Sanketh S	
44	4AL22BA084	Sapan	
45	4AL22BA086	Shama	
46	4AL22BA087	Sharanya Shetty	
47	4AL22BA088	Shashikumar Ramanna Bangi	
48	4AL22BA089	Shodhan Jain	
49	4AL22BA092	Shraddha Shetty	
50	4AL22BA090	Shraddha.m	
51	4AL22BA095	Shreni Cs	
52	4AL22BA098	Shreya Jain	
53	4AL22BA102	Shushank Jain	
54	4AL22BA104	Soujanya	
55	4AL22BA107	Srushti	
56	4AL22BA108	Sudeeksha S Shetty	
57	4AL22BA109	Suman.b	
58	4AL22BA113	Swathi	
59	4AL22BA115	Thrupthi	
60	4AL22BA119	Yashwith B Shetty	





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PG DEPARTMENT OF BUSINESS ADMINISTRATION

Your feedback is essential for the Department of Business Administration, AIET to ensure that, we are meeting your educational needs. We would appreciate if you could take a few minutes to share your opinions with us so we can serve you better.

Training Topic : *Email Etiquettes*

Date *27/11/20 20*

Trainer : *Ashwarya Bera*

Sl no.	Particulars	Strongly Agree	Agree	Indifferent	Disagree	Strongly Disagree
1.	The presentation was related to the topic quoted	1	2	3	4	5
2.	The topic was presented in an organized manner		✓			
3.	The program was well planned within the allotted time			✓		
4.	The Speaker was knowledgeable on the topic		✓			
5.	The speaker was a good communicator		✓			
6.	I will recommend this speaker to handle topics in our programme		✓			
7.	I would be interested in attending a follow-up, more advanced presentations on this same subject/topic in future.		✓			

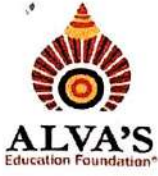
USN-4AL22BA022

Thank You!

[Signature]

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[Handwritten mark]



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TRAINING AND PLACEMENT DEPARTMENT

No. AIET/T&PC/TT/2023-24/

21-11-2023

To

IQAC Chairman

AIET, Mijar

Respected Sir,

Subject: Permission to conduct the Soft skill Training on Interview Skills.

This is to inform you that, to train the students of PG Department of Business Administration I have decided to conduct the "Softskill Training on Interview Skills" by Ms. Aishwarya Beena N, Softskill trainer, MTD Bangalore for II Year MBA students (Batch 2022-24) on 28th November 2023. Kindly request you to permit us to conduct the program.

Date	Resource Person	Venue
28-11-2023	Ms. Aishwarya Beena N, Softskill trainer	MBA Seminar Hall

Thanking you.

Yours sincerely

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TRAINING AND PLACEMENT DEPARTMENT

21-11-2023

CIRCULAR

This is to inform you that, students of II year MBA has to attend a **Softskill Training on Interview Skills** by Ms. Aishwarya Beena N, Softskill trainer MTD Bangalore on 28th November 2023. It is mandatory for the students to undergo the training program and request you to make the necessary arrangements for the same.

Date	Resource Person	Venue
28-11-2023	Ms. Aishwarya Beena N, Softskill trainer	MBA Seminar Hall

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- MBA HOD
- Class Circulation
- Notice Board





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AIET/MBA/ID/170

24-11-2023

CIRCULAR

It is hereby informed to all the II year MBA students to attend the "Softskill Training on Interview Skills" by Ms. Aishwarya Beena N, Softskill trainer MTD Bangalore on 28th November 2023 in MBA Seminar hall without fail.

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- Online Circulation



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SYLLABUS ON INTERVIEW SKILLS

Sl. No	Topics
1	Introduction to Interviewing <ul style="list-style-type: none">• What is an interview?• Types of interviews (behavioral, situational, technical, etc.)• The interview process from start to finish• Common interview mistakes and how to avoid them
2	Know Yourself <ul style="list-style-type: none">• Identifying your skills, strengths, and values• Defining your career goals• Building a strong personal brand
3	Pre-Interview Preparation <ul style="list-style-type: none">• Researching the company and position• Crafting a targeted resume and cover letter• Preparing for common interview questions using the STAR method• Anticipating potential challenges and developing strategies
4	Communication Skills for Interviews <ul style="list-style-type: none">• Active listening techniques• Clear and concise communication• Answering questions confidently and articulately• Handling difficult conversations
5	Non-Verbal Communication <ul style="list-style-type: none">• The importance of body language and eye contact• Projecting a positive and professional image• Using non-verbal cues to enhance your message



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REPORT ON INTERVIEW SKILLS

Date: 28/11/2023

Time: 9.00 am to 5.00pm

Venue: MBA Seminar Hall

Resource Person:- Aishwarya Beena

Objectives:

1. To develop effective interview skills among the students
2. To know the different techniques to build the resume effectively
3. To know the different corporate jargons

The day 3 of the "Soft skill development program" was started by trainer Aishwarya by dancing to a song to shrug of the morning sickness. The session continued with resume building in order to give a great first impression in an interview. She informed about the do's and don'ts that must be practiced while preparing the resume



Session on Interview skills by Ms Beena

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After informing on how to build a strong resume, she moved on to the second and the most important topic of any recruitment procedure, "THE INTERVIEW". She first explained us about the etiquette one must follow during the entire interview process. It was followed on by a Q&A session on the most frequently asked questions on an interview. Students were thoroughly prepared on how to and how not to answer those questions while facing the interviews.

Later on in the afternoon session, students were instructed to give a detailed feedback on the whole 3 day session which was divided between the groups. Students were also informed about the frequently used corporate jargons by group no.10 "THE OUTLIERS".



Presentation by the students

Outcome:-

1. Students were able to learn different interview skills
2. Students were able to build their resume effectively. Strong interview skills can significantly improve your chances of landing the job you want. By demonstrating



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your communication, problem-solving, and critical thinking skills, you can make a positive impression on the interviewer and stand out from the competition.

Total of 120 students benefitted from the session

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DATE: 28/11/2023

Venue : MBA Seminar Hall

Interview Skills

SECTION 'A'

SL. No	USN	STUDENT NAME	Signature
1	4AL22BA002	Abin K P	Abin
2	4AL22BA005	Akshatha B Mali	Akshatha
3	4AL22BA006	Akshitha.M	Akshitha
4	4AL22BA007	Alisha Maria	Alisha
5	4AL22BA009	Apoorva	Apoorva
6	4AL22BA010	Ashwitha Shetty	Ashwitha
7	4AL22BA011	Ayesha Ibrahim	Ayesha
8	4AL22BA012	Bhoomika	Bhoomika
9	4AL22BA013	Bhoomika DR	Bhoomika
10	4AL22BA014	Chaitra	Chaitra
11	4AL22BA016	Chirag	Chirag
12	4AL22BA018	Deekshitha .N	Deekshitha
13	4AL22BA019	Deekshitha Rani K	Deekshitha
14	4AL22BA023	Dhanush. K	Dhanush
15	4AL22BA024	Dhruvakumar Av	Dhruvakumar
16	4AL22BA027	Greeshma	Greeshma
17	4AL22BA032	Hrushitha	Hrushitha
18	4AL22BA033	Jenisha Lasrado	Jenisha
19	4AL22BA036	Keerthan	Keerthan
20	4AL22BA038	Krithik K M	Krithik
21	4AL22BA041	Megha	Megha
22	4AL22BA045	Nanda DS	Nanda
23	4AL22BA049	Nithin J. Poojary	Nithin
24	4AL22BA050	Nithya	Nithya
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29	4AL22BA062	Praneetha. J. H	Praneetha
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48	4AL22BA100	Shreyas H Devadiga	Shreyas
49	4AL22BA101	Shrutha D Shetty	Shrutha
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51	4AL22BA105	Sowndarya	Sowndarya
52	4AL22BA106	Srikanth N	Srikanth
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56	4AL22BA114	Tekoji Sillikyatar	Tekoji
57	4AL22BA116	Vikas D K	Vikas
58	4AL22BA117	Vineeth V Devadiga	Vineeth
59	4AL22BA118	Vinutha	Vinutha
60	4AL22BA120	Yogish	Yogish

Signature

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**PG DEPARTMENT OF BUSINESS ADMINISTRATION**

DATE:28/11/2023

Venue : MBA Seminar Hall

Interview Skills**SECTION 'B'**

SL. No	USN	STUDENT NAME	Signature
1	4AL22BA001	Abhiraj K V	
2	4AL22BA003	Adarsh	
3	4AL22BA004	Akshari Shetty ✓	
4	4AL22BA008	Amisha Devadiga	
5	4AL22BA015	Chethan	
6	4AL22BA017	Ciona Vilceeta Pereira	
7	4AL22BA020	Deepthi	
8	4AL22BA021	Deepthi Kumari	
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44	4AL22BA084	Sapan	
45	4AL22BA086	Shama	
46	4AL22BA087	Sharanya Shetty	
47	4AL22BA088	Shashikumar Ramanna Bangi	
48	4AL22BA089	Shodhan Jain	
49	4AL22BA092	Shraddha Shetty	
50	4AL22BA090	Shraddha.m	
51	4AL22BA095	Shreni Cs	
52	4AL22BA098	Shreya Jain	
53	4AL22BA102	Shushank Jain	
54	4AL22BA104	Soujanya	
55	4AL22BA107	Srushti	
56	4AL22BA108	Sudeeksha S Shetty	
57	4AL22BA109	Suman.b	
58	4AL22BA113	Swathi	
59	4AL22BA115	Thrupthi	
60	4AL22BA119	Yashwith B Shetty	

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

Your feedback is essential for the Department of Business Administration, AIET to ensure that, we are meeting your educational needs. We would appreciate if you could take a few minutes to share your opinions with us so we can serve you better.

Training Topic : *soft skill.*

Date *26/11/2023*

Trainer : *Aishwarya.*

Sl no.	Particulars	Strongly Agree	Agree	Indifferent	Disagree	Strongly Disagree
1.	The presentation was related to the topic quoted	1	2	3	4	5
2.	The topic was presented in an organized manner		✓			
3.	The program was well planned within the allotted time		✓			
4.	The Speaker was knowledgeable on the topic	✓				
5.	The speaker was a good communicator		✓			
6.	I will recommend this speaker to handle topics in our programme	✓				
7.	I would be interested in attending a follow-up, more advanced presentations on this same subject/topic in future.		✓			

Name : *Alisha Maria*

Thank You!

USN : *HAL22BA007*

[Signature]

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TRAINING AND PLACEMENT DEPARTMENT

No. AIET/T&PC/TT/2023-24/

28-11-2023

To

IQAC Chairman

AIET, Mijar

Respected Sir,

Sub: Permission to conduct a Motivational session – The art of empowerment.

This is to inform you that, to train the students of PG Department of Business Administration I have decided to conduct the “**Motivational session – The art of empowerment**” by Mr. Deek Parassini, Motivational Speaker, LIAP Foundation for II Year MBA students (Batch 2022-24) on 30th November 2023. Kindly request you to permit us to conduct the program.

Date	Resource Person	Venue
30-11-2023	Mr. Deek Parassini	MBA Seminar Hall

Thanking you.

Yours sincerely

PRINCIPAL

Alva's Institute of Engg. & Technology,
Mijar. MOODBIDRI - 574 225, D.K



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TRAINING AND PLACEMENT DEPARTMENT

28-11-2023

No. AIET/T&PC/TT/2023-24/

CIRCULAR

This is to inform you that, students of II year MBA has to attend a **Motivational session** – **The art of empowerment** by Mr. Deek Parassini, Motivational Speaker, LIAP Foundation on 30th November 2023. It is mandatory for the students to undergo the training program and request you to make the necessary arrangements for the same.

Date	Resource Person	Venue
30-11-2023	Mr. Deek Parassini	MBA Seminar Hall



Copy to

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- Class Circulation
- Notice Board



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PG DEPARTMENT OF BUSINESS ADMINISTRATION

AIET/MBA/ID/164

28-11-2023

CIRCULAR

It is hereby informed to all the II year MBA students to attend the "Motivational session - The art of empowerment" by Mr. Deek Parassini, Motivational Speaker, LIAP Foundation on 30th November 2023 in MBA Seminar Hall without fail.

Copy to

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

REPORT ON MOTIVATION SESSION

Date: November 30, 2023

Time: 6:00 PM to 8:00 PM

Speaker: Mr. Deek Parassini

Venue: Seminar Hall

Objectives:

- To develop positive thinking among students
- To address various issues and challenges faced by students



Motivation talk by Mr. Deek Parassini

Session Overview:

Introduction of the session was done by Mr Pranava, III Semester MBA followed by introduction of the Speaker by Ms Shresta of III Semester MBA.

The session began with the speaker stating that it is imperative to take on the positive side of everything and he went on to say that negativity does not exist. He elicited questions from the audience on any topic and started answering them giving an excellent response to every query that was put across. Students posed various questions about how to handle criticism, manage friendship, relationships etc. Every question was addressed with a lot of attention to detail and



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PG DEPARTMENT OF BUSINESS ADMINISTRATION

students got an answer to every concern. The session was enjoyable and the speaker was able to light heartedly engage the students on aspects related to everyday life, managing emotions and failures. The session ended with the vote of thanks.



Motivation talk by Mr. Deek Parassini

Outcome: This session helped the students to address various issues and challenges faced by them on and off the campus. They learnt to look at things in a new perspective.

Total of 120 students benefitted from the session.

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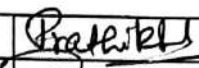
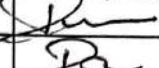

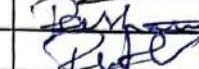


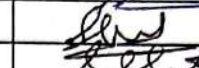
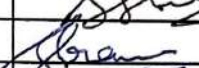
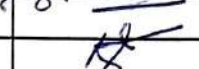

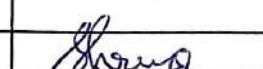

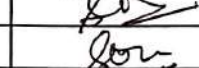
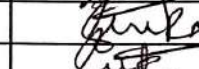
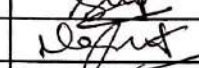

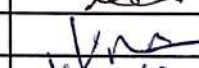
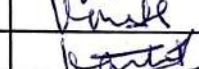
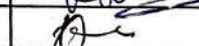










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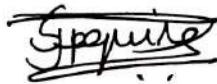
DATE:30/11/2023

Venue : MBA Seminar Hall

Motivational Talk by Mr. Deek Prassini**SECTION 'A'**

SL. No	USN	STUDENT NAME	06:00PM-08:00PM
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PG DEPARTMENT OF BUSINESS ADMINISTRATION

DATE:30/11/2023

Venue : MBA Seminar Hall

Motivational Talk by Mr. Deek Prassini**SECTION 'B'**

SL. No	USN	STUDENT NAME	06:00PM-08:00PM
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43	4AL22BA083	Sanketh S	Sanketh S
44	4AL22BA084	Sapan	Sapan
45	4AL22BA086	Shama	Shama
46	4AL22BA087	Sharanya Shetty	Sharanya Shetty
47	4AL22BA088	Shashikumar Ramanna Bangi	Shashikumar Ramanna Bangi
48	4AL22BA089	Shodhan Jain	Shodhan Jain
49	4AL22BA092	Shraddha Shetty	Shraddha Shetty
50	4AL22BA090	Shraddha.m	Shraddha.m
51	4AL22BA095	Shreni Cs	Shreni Cs
52	4AL22BA098	Shreya Jain	Shreya Jain
53	4AL22BA102	Shushank Jain	Shushank Jain
54	4AL22BA104	Soujanya	Soujanya
55	4AL22BA107	Srushti	Srushti
56	4AL22BA108	Sudeeksha S Shetty	Sudeeksha S Shetty
57	4AL22BA109	Suman.b	Suman.b
58	4AL22BA113	Swathi	Swathi
59	4AL22BA115	Thrupthi	Thrupthi
60	4AL22BA119	Yashwith B Shetty	Yashwith B Shetty

[Handwritten Signature]

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Mijar - 574225

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Ph: 08258-262725; Mob:722262724,7026262725,mail:principalaiet08@gmail.com

PG DEPARTMENT OF BUSINESS ADMINISTRATION

Your feedback is essential for the Department of Business Administration, AIET to ensure that, we are meeting your educational needs. We would appreciate if you could take a few minutes to share your opinions with us so we can serve you better.

Training Topic : *Positive thinking*

Date / / 20

Trainer : *Deekparassina*

Sl no.	Particulars	Strongly Agree	Agree	Indifferent	Disagree	Strongly Disagree
1.	The presentation was related to the topic quoted	1	2	3	4	5
2.	The topic was presented in an organized manner	✓				
3.	The program was well planned within the allotted time	✓				
4.	The Speaker was knowledgeable on the topic	✓				
5.	The speaker was a good communicator	✓				
6.	I will recommend this speaker to handle topics in our programme	✓				
7.	I would be interested in attending a follow-up, more advanced presentations on this same subject/topic in future.	✓				

Name : *Rakshith*

Thank You!

USN : *4AL22BA071*

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

06-12-2023

To

IQAC Chairman

AIET, Mijar

Respected Sir,

Sub: Permission to Conduct a Session on Table Manners and Etiquettes.

This is to inform you that, the PG Department of Business Administration has decided to conduct the "Session on Table Manners and Etiquettes" by Mr. Terence Rodrigues, Department of BHM, Alva's College Moodbidri for II Year MBA students (Batch 2022-24) on 8th December 2023. Kindly request you to permit us to conduct the program.

Date	Resource Person	Venue
08-12-2023	Mr. Terence Rodrigues, Department of BHM, Alva's College Moodbidri	MBA Seminar Hall

Thanking you.

Yours sincerely

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

AIET/MBA/ID/167

07-12-2023

CIRCULAR

It is hereby informed to all the II year MBA students to attend the "Session on Table Manners and Etiquettes" by Mr. Terence Rodrigues, Department of BHM, Alva's College Moodbidri on 8th December 2023 in MBA Seminar Hall without fail.

Copy to

- Notice Board
- Class Circulation
- Online Circulation

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SYLLABUS ON TABLE MANNERS

Sl. No	Topics
1	Introduction to Dining Etiquette <ul style="list-style-type: none"> • Definition and importance of etiquette • Evolution of dining etiquette through history • Cultural variations in dining customs • Importance of good manners in a globalized world
2	Setting the Stage <ul style="list-style-type: none"> • Table setting basics for various occasions • Understanding the purpose and placement of cutlery, glassware, and napkins • Folding and using napkins properly • Seating arrangements and guest protocol
3	The Art of Eating <ul style="list-style-type: none"> • Proper posture and body language at the table • Cutting and eating food with grace and efficiency • Chewing etiquette and avoiding unwanted noises • Passing dishes and condiments the correct way • Handling common dining faux pas
4	Conversation and Communication <ul style="list-style-type: none"> • Engaging in polite conversation at the table • Avoiding taboo topics and sensitive discussions • Active listening and avoiding interruptions • Using appropriate greetings and farewells • Handling mobile phone etiquette at the table
5	Dining in Different Settings <ul style="list-style-type: none"> • Formal dinners: dress code, protocol, and behavior • Business lunches: professional etiquette and networking • Buffets and casual gatherings: appropriate behavior and self-service tips • Cultural dining experiences: understanding and respecting diverse customs

PG DEPARTMENT OF BUSINESS ADMINISTRATION

REPORT ON TABLE MANNERS AND ETIQUETTES

Date: 08-Dec-2023

Time: 10 Am To 1pm

Resource Person: Mr Terreance

Venue: MBA Auditorium

Objective: To develop effective practical orientation to the student to build and improve Table manners and Grooming

The department of master of business administration organized an interactive session on TABLE MANNES AND GROMMING on 08-DEC-2023 of Boot camp. The session was conducted by Mr Terreance and Mr Sharan. The resource person commenced their TABLEMANNER AND GROMMING ideas, they also discussed about how to behave in business parties and how to groom yourself and also how to behave in a business meeting the way of dressing.



A session on Table Manners and Etiquettes of Dinning at a business Meal

PG DEPARTMENT OF BUSINESS ADMINISTRATION

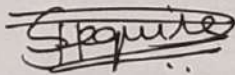


A Session on Grooming and how to be Presentable when told to attend a business meeting.

OUTCOMES:

- The session made student learnt about Table manner and how to behave in a Business parties
- This session gives a more knowledge about table manner and grooming
- The session also helped the student to build their more grooming and Table manners

Total of 120 students participated in this session, they gained knowledge on Table manner and how to groom themselves.



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
























DATE:08/12/2023

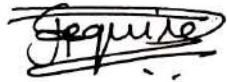
Venue : MBA Seminar Hall

Session on Table Manners & Etiquettes

SECTION 'B'

SL. No	USN	STUDENT NAME	08-12-2023	
			09:00am-01:00pm	02:00pm-05:00pm
1	4AL22BA001	Abhiraj K V		
2	4AL22BA003	Adarsh		
3	4AL22BA004	Akshari Shetty		
4	4AL22BA008	Amisha Devadiga		
5	4AL22BA015	Chethan		
6	4AL22BA017	Ciona Vilceeta Pereira		
7	4AL22BA020	Deepthi		
8	4AL22BA021	Deepthi Kumari		
9	4AL22BA022	Dhanush		
10	4AL22BA025	Divyashree		
11	4AL22BA026	Fiza S Shaikh		
12	4AL22BA028	Harshitha		
13	4AL22BA030	Helan K. J		
14	4AL22BA031	Hithesh		
15	4AL22BA034	K Abhay Pai		
16	4AL22BA035	Kavya		
17	4AL22BA037	Kishan Kumar		
18	4AL22BA039	Kruti K S		
19	4AL22BA040	Maithri R Shetty		
20	4AL22BA042	Meghana G.U		
21	4AL22BA043	Monica M		
22	4AL22BA044	Muniraju S		
23	4AL22BA046	Navaneeth Gore		
24	4AL22BA047	Naveen		
25	4AL22BA048	Nireeksha		
26	4AL22BA052	Pooja		
27	4AL22BA053	Pooja C		
28	4AL22BA054	Pooja k s		
29	4AL22BA055	Poojary Vinisha		
30	4AL22BA056	Prahlad V Acharya		

31	4AL22BA058	Prajna		
32	4AL22BA059	Prajwal		
33	4AL22BA029	Prerna Hegde		
34	4AL22BA066	Priyanka R		
35	4AL22BA067	Pruthvika B G		
36	4AL22BA068	Pruthviraj		
37	4AL22BA071	Rakshith		
38	4AL22BA073	Rakshith Shetty		
39	4AL22BA074	Rakshitha		
40	4AL22BA075	Ramesh		
41	4AL22BA076	Ramyashree		
42	4AL22BA081	Samyak Jain		
43	4AL22BA083	Sanketh S		
44	4AL22BA084	Sapan		
45	4AL22BA086	Shama		
46	4AL22BA087	Sharanya Shetty		
47	4AL22BA088	Shashikumar Ramanna Bangi		
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60	4AL22BA119	Yashwith B Shetty		



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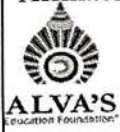
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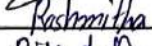
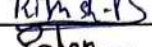
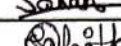
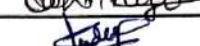







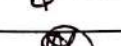






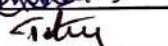


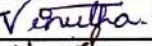


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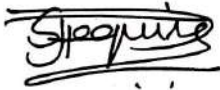
Venue : MBA Seminar Hall

Session on Table Manners & Etiquettes

SECTION 'A'

SL. No	USN	STUDENT NAME	08-12-2023	
			09:00am-01:00pm	02:00pm-05:00pm
1	4AL22BA002	Abin K P	Abin	
2	4AL22BA005	Akshatha B Mali	B. Mali	
3	4AL22BA006	Akshitha.M	Akshitha	
4	4AL22BA007	Alisha Maria	Alisha	
5	4AL22BA009	Apoorva	Apoorva	
6	4AL22BA010	Ashwitha Shetty	Ash	
7	4AL22BA011	Ayesha Ibrahim	Ayesha	
8	4AL22BA012	Bhoomika	Bhoomika	
9	4AL22BA013	Bhoomika DR	Bhoomika	
10	4AL22BA014	Chaitra	Chaitra	
11	4AL22BA016	Chirag	Chirag	
12	4AL22BA018	Deekshitha .N	Deekshitha	
13	4AL22BA019	Deekshitha Rani K	Deekshitha	
14	4AL22BA023	Dhanush. K	Dhanush	
15	4AL22BA024	Dhruvakumar Av	Dhruvakumar	
16	4AL22BA027	Greeshma	- Absent -	- ABSENT -
17	4AL22BA032	Hrushitha	Hrushitha	
18	4AL22BA033	Jenisha Lasrado	Jenisha	
19	4AL22BA036	Keerthan	Keerthan	
20	4AL22BA038	Krithik K M	Krithik	
21	4AL22BA041	Megha	Megha	
22	4AL22BA045	Nanda DS	Nanda	
23	4AL22BA049	Nithin J. Poojary	Nithin	
24	4AL22BA050	Nithya	Nithya	
25	4AL22BA051	Nithya R S	Nithya	
26	4AL22BA057	Prajeetha Shetty	Prajeetha	
27	4AL22BA060	Pramod	- ABSENT -	- ABSENT -
28	4AL22BA061	Pranava Swaroopa	Pranava	
29	4AL22BA062	Praneetha. J. H	Praneetha	
30	4AL22BA063	Prashantha G	Prashantha	
31	4AL22BA064	Prathiksha	Prathiksha	

32	4AL22BA065	Prathiksha Shetty		
33	4AL22BA069	Rachana Shenoy		
34	4AL22BA070	Rajendra Prasad K B		
35	4AL22BA072	Rakshith Jain		
36	4AL22BA077	Rashmitha		
37	4AL22BA078	Rithesh B		
38	4AL22BA079	Sahana		
39	4AL22BA080	Sahithya		
40	4AL22BA082	Sandeep Raviprasad Acharya		
41	4AL22BA085	Satyajith H Rao		
42	4AL22BA091	Shraddha S Shetty		
43	4AL22BA093	Shramya		
44	4AL22BA094	Shravan Acharya		
45	4AL22BA096	Shreshta Jain		
46	4AL22BA097	Shreya		
47	4AL22BA099	Shreya Kava		
48	4AL22BA100	Shreyas H Devadiga		
49	4AL22BA101	Shrutha D Shetty		
50	4AL22BA103	Sindhu Shiva Kharvi		
51	4AL22BA105	Sowndarya		
52	4AL22BA106	Srikanth N		
53	4AL22BA110	Supritha		
54	4AL22BA111	Suvith Shetty		
55	4AL22BA112	Suzana Shaikh		
56	4AL22BA114	Tekoji Sillikyatar		
57	4AL22BA116	Vikas D K		
58	4AL22BA117	Vineeth V Devadiga		
59	4AL22BA118	Vinutha		
60	4AL22BA120	Yogish		



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PG DEPARTMENT OF BUSINESS ADMINISTRATION

Your feedback is essential for the Department of Business Administration, AIET to ensure that, we are meeting your educational needs. We would appreciate if you could take a few minutes to share your opinions with us so we can serve you better.

Training Topic : *Table manners and grooming*

Date *08/12/2023*

Trainer :

Sl no.	Particulars	Strongly Agree	Agree	Indifferent	Disagree	Strongly Disagree
1.	The presentation was related to the topic quoted	1	2	3	4	5
2.	The topic was presented in an organized manner		✓			
3.	The program was well planned within the allotted time	✓				
4.	The Speaker was knowledgeable on the topic	✓				
5.	The speaker was a good communicator		✓			
6.	I will recommend this speaker to handle topics in our programme		✓			
7.	I would be interested in attending a follow-up, more advanced presentations on this same subject/topic in future.		✓			

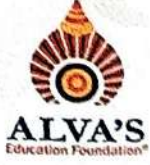
Thank You!

Name : *Rameyashree*

USN : *HAL22BA076*

[Signature]

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

AIET/MBA/2023-24/

06-02-2024

To
IQAC
Chairman
AIET, Mijar

Respected Sir,

Subject: Permission to conduct the workshop on Mental Health Awareness

Kindly requesting you to grant us permission to conduct the workshop on "Mental health Awareness" as per the below details in AIET auditorium for Ist year MBA students.

Date	Time	Topic	Resource Person
8-02-2024	9:00am to 12:40pm	Stress Management	DR. P.V. Bhandary, Psychiatrist, A.V. Baliga Group of Institutions. Udupi
	1:40am to 5:00pm	Resilience and mental health well-being	Dr. Deepa Kottari, Associate Professor in Psychology, Yenopaya (Deemed university)

Thanking you.

Yours sincerely

HOD

PG Dept. of Business Administration
Alva's Institute of Engg. & Technology
Mijar - 574225

PRINCIPAL

Alva's Institute of Engg. & Technology,
Mijar. MOOBBIDRI - 574 225, D.K



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY
(Unit of Alva's Education Foundation (R), Moodbidri)
Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New
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Accredited by NAAC with A+ Grade and NBA (CSE & ECE)
Shobhavana Campus, Mijar-574225, Moodbidri, D.K., Karnataka
Ph: 08258-262725; Mob:722262724,7026262725,mail:principalaiet08@gmail.com

PG DEPARTMENT OF BUSINESS ADMINISTRATION

AIET/MBA/2023-24/

Date-01/02/2024

CIRCULAR

This is to inform all the first year MBA students that there is a workshop on "**Mental Health Awareness**" by Dr P V Bhandary, Psychiatrist, A.V.Baliga Group of institution and Dr Deepa Kottari, Associate Professor-Yenopoya University on 8th Feb 2024 from 09.00AM -05:00PM in AIET Auditorium. It is mandatory for all the students to attend it without fail.

HOD

PG Dept. of Business Administration
Alva's Institute of Engg. & Technology
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PG DEPARTMENT OF BUSINESS ADMINISTRATION

REPORT ON STRESS MANAGEMENT

Date:08/02/2024

Time:09.30AM to 11.00AM

Venue: MBA Auditorium

Resource Person: P.V. Bhandary, Psychiatrist, Dr. A. V. Baliga Group of Institutions. Udupi

Objectives:

- To Identify common sources of stress in MBA Programs.
- Understand the potential consequences of unmanaged stress.
- Equip students with effective stress management techniques.
- Promote student well-being and academic success.



Stress Management session by P.V. Bhandary

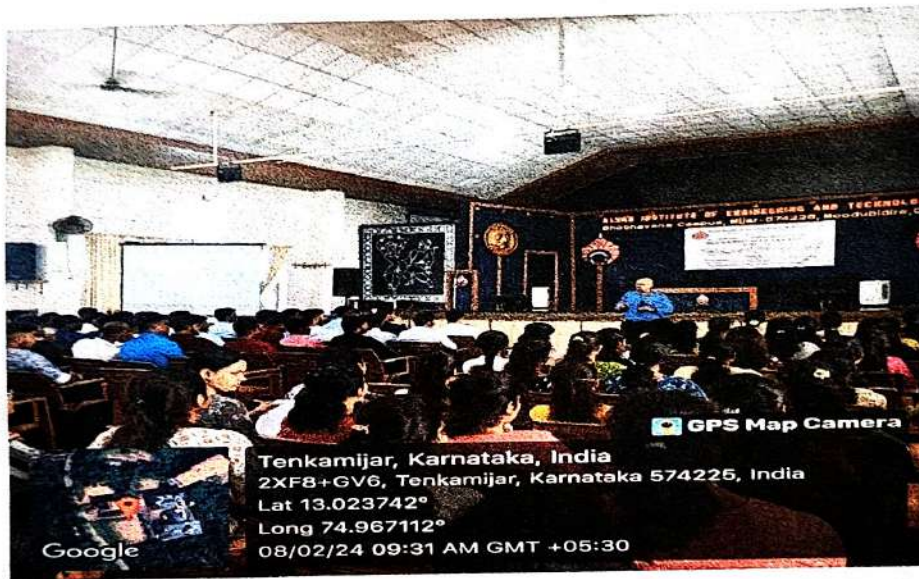
PG Department of Business Administration conducted session on Stress Management for I year MBA students. He gave information about how students with actionable strategies for managing stress effectively, promoting both academic success and personal well-being. The document outlines sources of stress in MBA programs, their potential impact on students, and a comprehensive set of stress management techniques. Key recommendations focus on time management, self-care practices, mindfulness, and emotional regulation, along with additional resources available for support.



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The demanding nature of MBA programs, characterized by high workloads, competitive environments, and financial pressures, often leads to significant stress among students. This stress can negatively impact physical and mental health, academic performance, and overall well-being.



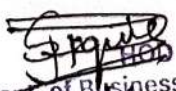
Stress Management session by P.V. Bhandary

Effective stress management is crucial for MBA students to navigate the demanding program and achieve their academic and personal goals. By implementing the strategies outlined in this report and seeking support when needed, students can cultivate a resilient mindset, promote their well-being, and flourish throughout their MBA journey.

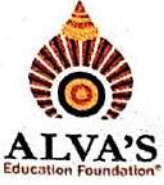
Outcomes:

- Reduced stress levels and improved emotional well-being.
- Enhanced focus, motivation, and academic performance.
- Better work-life balance and social connections.
- Increased resilience and ability to cope with challenges.
- Greater sense of control and overall life satisfaction.

Total 149 students benefited from this session.


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PG DEPARTMENT OF BUSINESS ADMINISTRATION
REPORT ON RESILIENCE AND MENTAL WELLBEING

DATE: 08.02.2024

TIME: 11AM TO 12.40PM

**Resource Person: Dr. Deepa Kottari, Associate Professor in Psychology, Yenopaya
(Deemed university)**

Venue: MBA Seminar Hall

Objectives:

1. Equip MBA students with an understanding of the importance of resilience and mental well-being for academic success and overall well-being.
2. Create a supportive environment where students feel comfortable seeking help for mental health challenges.
3. Provide students with practical strategies and resources to build resilience and manage stress effectively.
4. By fostering resilience and addressing mental health concerns, students can focus better, manage stress effectively, and achieve their academic goals



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PG DEPARTMENT OF BUSINESS ADMINISTRATION



Session By Dr. Deepa Kottari On Resilience and mental wellbeing

PG Department of Business Administration organized a session on Resilience and mental wellbeing. The resource person shared that students face issues relating to mental health. Rigorous coursework, deadlines, and high expectations can lead to significant stress and anxiety. High program costs and potential debt can contribute to financial strain and mental health concerns. Leaving familiar networks for a new environment can increase feelings of isolation and loneliness. The high-achieving environment can trigger self-doubt and feelings of inadequacy, impacting mental well-being. The session on mental wellbeing benefitted students through

1. Open Communication: Universities and programs can foster a supportive environment by encouraging open dialogue about mental health, dispelling stigma and promoting help-seeking behaviors.

2. Resilience Training Programs: Equip students with practical skills and resources to build resilience through workshops and courses.

3. Mindfulness & Stress Management: Become the master of your mind through meditation, yoga, and deep breathing, transforming stress into stepping stones.

PG DEPARTMENT OF BUSINESS ADMINISTRATION

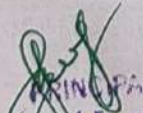
4. **Support Network Solidarity:** Build a team of fellow climbers – classmates, mentors, friends – who offer emotional support and unwavering encouragement.
5. **Healthy Lifestyle Compass:** Fuel your body and mind with balanced diet, regular exercise, and quality sleep. Remember, a healthy body fosters a healthy mind.
6. **Self-Care Sanctuary:** Schedule time for hobbies, relaxation techniques, and activities that bring you joy. Remember, the climb becomes more manageable when you savor the rest stops.
7. **Seek Professional Support:** Don't hesitate to reach out to counselors, therapists, or other mental health professionals for expert guidance. Remember, seeking help is a sign of strength.



Interactive session By Dr. Deepa Kottari

OUTCOMES:

- Increased awareness and understanding of mental well-being and resilience among MBA students.
- Reduced stigma surrounding mental health challenges, leading to increased help-seeking behaviors.
- Students equipped with practical tools and resources to manage stress, cope with challenges, and build resilience.
- Improved academic performance and overall well-being of MBA students, leading to higher graduation rates and increased satisfaction with the program.
- Development of a supportive campus environment that prioritizes mental health and encourages seeking help early.


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Total 149 students benefitted from the session


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PG DEPARTMENT OF BUSINESS ADMINISTRATION

Venue: AUDITORIUM

Date: 08-02-2024

Time: 09:00AM-05:00PM

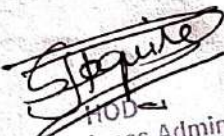
S No	STUDENT NAME	Signature
1	AADARSH VISWAMBHARAN	
2	ABHISHEK SUNIL MAGADUM	
3	ADARSH	
4	ADARSH A KULAL	
5	AJITHA	
6	AKASH S PRABHU	
7	AKSHATA BHUMAR	
8	AKSHATHA	
9	AKSHAY	
10	AKSHAY P ACHARYA	
11	AMRUTHA	
12	ANANYA A KOTEGAR	
13	ANANYA S SHETTY	
14	ANANYA SARASWATHI	
15	ANUJNA M	
16	ANUPA HEGDE	
17	ANUSHA	
18	ANUSHREE	
19	ARADYA JAIN A	
20	ARAHANTH BALLAL	
21	ARJUN S V	
22	ASHWIN M NAIR	
23	ASHWITHA ALVA A	
24	AVANTHIKA K	
25	BABITHA GOVEAS	
26	BHRAMARI S J	
27	BHUVAN KUMAR S BIRADAR	
28	CHANNVEER	
29	CHIRAG SHETTY	
30	DARSHAN B S	
31	DAVID LAWRENCE R	
32	DEEPAK P NAYAK	
33	DHANUSH K S	
34	DHANUSHA HEGDE	
35	DHANYA POOJARY	

36	DHEERAJ	<i>Dheera</i>
37	DINESH VITTAL NAYAK	<i>Dinesh</i>
38	DISHAN D POOJARY	<i>Dishan</i>
39	G SHRINIDHI	<i>Ganesh</i>
40	GOWTHAMI	<i>Gautham</i>
41	GURUPRASAD M	<i>Gur</i>
42	H G SHAMPRASAD	<i>Sham</i>
43	H NAVYA	<i>Navya</i>
44	HARSHITH KUMAR	<i>Harshith</i>
45	HITHESH S ACHARYA	<i>Hithesh</i>
46	JITHESH R D	<i>Jithesh</i>
47	JOSITH P SHETTY	<i>Josith</i>
48	K R VIVEK	<i>K R Vivek</i>
49	K SWATHI SHENOY	<i>Swathi Sheno</i>
50	K. SHREYA	
51	KARTHIK	<i>Karthik</i>
52	KARTHIK S	<i>Karthik</i>
53	KARTIK SUNDAR SALIAN	<i>Kartik</i>
54	KARUNYA	<i>Karunya</i>
55	KAVYA	<i>Kavya</i>
56	KEDHAR KAMATH	<i>Kedhar</i>
57	KEERTHAN	<i>Keerthan</i>
58	KEERTHI	<i>Keerthi</i>
59	KOTIAN LIKHITH SACHINDRA	<i>K L K L</i>
60	KOUSHAL RAO T J	<i>Koushal Rao</i>
61	KRUTHIKA T Y	<i>Kruthika T Y</i>
62	LAKSHA V SHETTY	<i>Laksh</i>
63	MAHAMMED FAROOQ	<i>Mahammed</i>
64	MANDARA	<i>Mandara</i>
65	MANJUNATHA H J	<i>Manjunath</i>
66	MANOHARA T GOWDA	<i>Manohara T Gowda</i>
67	MERVIN J KENNEDY	<i>Mervin</i>
68	MONISHA	<i>Monisha</i>
69	NAMITHA BHAT	<i>Namitha</i>
70	NAMITHA MARIA A	<i>Namitha</i>
71	NAMRATA ACHARYA	<i>Namrata</i>
72	NAMRUTH	<i>Namruth</i>
73	NATARAJ J	<i>Nataraj J</i>
74	NAVYA V ANCHAN	<i>Navya</i>
75	NIKITHA D	<i>Nikitha</i>
76	NISHANTH S SAPALIGA	<i>Nishanth</i>
77	NISHMITHA SHETTY	<i>Nishmitha</i>
78	NITISH PARASHURAM DODAWAD	<i>Nitish</i>
79	OSWIN PETER LEWIS	<i>Oswin</i>
80	P N THEJAS	<i>P N Thejas</i>
81	PAVANEETH KUMAR	<i>Pavaneeth</i>
82	POOJA	<i>Pooja</i>
83	POOJARY MANISHA HARISCHANDRA	<i>Poojary</i>
84	PRAHITH P SHETTY	<i>Prahith</i>
85	PRAJWAL	<i>Prajwal</i>

Karthik

86	PRAKHYATH M SUVARNA	Prak
87	PRATHVI P	Prith
88	PRATHYAKSHA	Prathyaksha
89	PREETHAM	Preetham
90	PREETHI H P	Preethi
91	PREKSHA B SHETTY	Preksha
92	PUNITH KUMAR U	Punith
93	PUNYA K	Punya
94	RADHIKA M	Radhika
95	RAKSHITHA K S	Rakshitha
96	RAMYA	Ramya
97	RANJITHA	Ranjitha
98	RASHMI R SHETTY	Rashmi
99	RATHAN KUMAR	Rathan
100	RESHMA	Reshma
101	REVAN PINTO	Revan
102	ROHITH	Rohith
103	RUTHU B K	Ruthu B K
104	SANJU M	Sanju M
105	SANJUKTHA SHETTY	Sanjuktha Shetty
106	SATHWIK K JAIN	Sathwik
107	SHANTANU B POOJARY	Shantanu
108	SHARANYA H V	Sharanya
109	SHARMILA	Sharmila
110	SHEEKA	Sheeka
111	SHETTY PRATIK PRATAP	Shetty Pratik
112	SHETTY SUNI DIWAKAR	Shetty Suni
113	SHRAJAN B KANCHAN	Shrajan
114	SHRAVAN	Shraavan
115	SHRAVYA	Shravya
116	SHRAVYA	Shravya
117	SHRAVYA N	Shravya N
118	SHRESHTA P J	Shreshtha
119	SHREYA	Shreya
120	SHREYAS	Shreyas
121	SHRIKANTTA RAO	Shrikantta
122	SHRIRAKSHA	Shriraksha
123	SHRIVATSA GANGADHAR HEGDE	Shrivatsa
124	SHUBHASHREE	Shubhashree
125	SHWETHA SHENOY	Shwetha Sheno
126	SINDHU RAGHUPATI BHAT	Sindhu
127	SRASHTI K	Srashti K
128	SRINIDHI	Srinidhi
129	SUBHASH C P	Subhash
130	SUJAN M P	Sujan M P
131	SUJAN SHETTY	Sujan Shetty
132	SURAJ	Suraj
133	SURAKSHA	Suraksha
134	SURAKSHA DEVADIGA	Suraksha
135	SURAKSHA S RAI	Suraksha

136	SUSHAN S SHETTY	Sushan
137	SUVARNA ADITI	Aditi
138	SWAPNA S KULAL	Swapna
139	SWATHI S	Swathi
140	THANVI C SUVARNA	Thanvi
141	TILAK	Tilak
142	VAISHNAVI	Vaishnavi Shetty
143	VAISHNAVI B SHETTY	Vaishnavi
144	VAISHNAVI V SALIYAN	Vaishnavi
145	VARSHA	Varsha
146	VIDHISHA	Vidisha
147	VIGNESH	Vignesh
148	VIKIL V SHETTY	Vikil
149	VINAYAK HANAMANTHRAO KULKARNI	Vinayak
150	VINITHA NAYAK	Vinitha Nayak
151	VISHWANATHA	Vishwanatha
152	YAKSHITH SHETTY	Yakshith
153	YASHASWINI B R	Yashaswini
154	YASHRAJ. E	Yashraj
155	YASHWIN	Yashwin


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PG DEPARTMENT OF BUSINESS ADMINISTRATION

Your feedback is essential for the PG Department of Business Administration, AIET to ensure that, we are meeting your educational needs. We would appreciate if you could take a few minutes to share your opinions with us so we can serve you better.

Training Topic : Mental wellbeing Date : 08/02/24
Trainer : Dr PV Bhandary

Sl No.	Particulars	Strongly Agree	Agree	Indifferent	Disagree	Strongly Disagree
1.	The presentation was related to the topic quoted		✓			
2.	The topic was presented in an organized manner		✓			
3.	The program was well planned within the allotted time	✓				
4.	The Speaker was knowledgeable on the topic	✓				
5.	The speaker was a good communicator		✓	0		
6.	I will recommend this speaker to handle topics in our programme			✓		
7.	I would be interested in attending a follow-up, more advanced presentations on this same subject/topic in future.		✓			

Thank You!

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Training Topic : Mental wellbeing Date : 08/02/24
Trainer : Dr Deepa Kollari

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1.	The presentation was related to the topic quoted	✓				
2.	The topic was presented in an organized manner	✓				
3.	The program was well planned within the allotted time		✓			
4.	The Speaker was knowledgeable on the topic			✓		
5.	The speaker was a good communicator		✓			
6.	I will recommend this speaker to handle topics in our programme		✓			
7.	I would be interested in attending a follow-up, more advanced presentations on this same subject/topic in future.	✓				

Thank You!

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

AIET/MBA/2023-24/

09-02-2024

To
IQAC
Chairman
AIET, Mijar

Respected Sir,

Subject: Permission to conduct Capacity Enhancement Training Programme

I would like to request you to grant us permission to conduct Capacity Enhancement training program for three days as per the below schedule for first year MBA students.

PG Department of Business Administration has decided to conduct one day workshop on "Gamification" by the following resource person. Mr. Ramani Venkat and Team. for I Year MBA students (Batch 2023-25) on 9th February 2024 From 9.00 AM to 5.00 AM.

Kindly request you to permit us to conduct the program.

Date	Time	Resource Person	Venue
09-02-2024	9.00am to 5.00pm	Simulative Leadership through Gamification and Outbound training Program by Mr. Ramani Venkat,	Auditorium & Open AIET ground
11-02-2024	9:00am to 5:00pm		
14-02-2024	9:00am to 1:00pm	Professional Grooming by Mr. Karthik Alva, Soft skill trainer, Aerodynamics	MBA Seminar Hall

Thanking you.

Yours sincerely

HOD

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

AIET/MBA/2023-24/

Date-05/02/2024

CIRCULAR

This is to inform all the first year MBA students that there is a session on "Capacity Enhancement Training Programme" by Mr Ramani Venkat on 9th & 11th Feb 2024 from 09.00AM -05:00PM at AIET Auditorium . It is mandatory for all the students to attend it without fail.

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

REPORT ON GAMIFICATION

Date:9/2/2024

External Guest: Mr. Ramani Venkat and Team

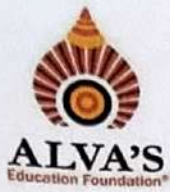
Venue: Auditorium and Outdoor near basketball court

Objective: To Improve the Communication Skills of Students.

Mr Ramani along with his team members conducted team building activities, whereby students got a chance to interact with each other. Mr Ramani also displayed leadership skills and what are the expectations of the corporates towards its employees. Around 150 students attended the session.



Session by Prof. Ramani Venkat



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Outdoor Session by Prof. Ramani Venkat

Outcome

Students got to know each other—they also were able to identify their strengths and weaknesses.

Total of 149 students benefited from this session.

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Mijar. MOOBBIDRI - 574 225. K.A.**

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

Venue: AUDITORIUM

Date: 09-02-2024

Time: 09:00AM - 05:00 PM

GAMIFICATION
by Mr. Ramani Venkat and Team

S No	STUDENT NAME	Morning	Afternoon
1	AADARSH VISWAMBHARAN	77364-99191 Informed HOD. This Morning	
2	ABHISHEK SUNIL MAGADUM	Abhishek	
3	ADARSH	Adarsh	
4	ADARSH A KULAL	Adarsh	
5	AJITHA	Ajitha	
6	AKASH S PRABHU	Akash	
7	AKSHATA BHUMAR	Akshata B	
8	AKSHATHA	Akshatha	
9	AKSHAY	Akshay	
10	AKSHAY P ACHARYA	Akshay P	
11	AMRUTHA	Amrutha	
12	ANANYA A KOTEGAR	Ananya A	
13	ANANYA S SHETTY	Ananya S Shetty	
14	ANANYA SARASWATHI	Ananya S	
15	ANUJNA M	Anujna	
16	ANUPA HEGDE	Anupa	
17	ANUSHA	Anusha	
18	ANUSHREE	Anushree	
19	ARADYA JAIN A	Aradya	
20	ARAHANATH BALLAL	Arahanath	
21	ARJUN S V	Arjun S V	
22	ASHWIN M NAIR	Ashwin M	
23	ASHWITHA ALVA A	Ashwitha	
24	AVANTHIKA K	Avanthika	
25	BABITHA GOVEAS	Babitha	
26	BHRAMARI S J	Bhramari	
27	BHUVAN KUMAR S BIRADAR	Bhuvan S B	
28	CHANNVEER		
29	CHIRAG SHETTY	Chirag	
30	DARSHAN B S	SADASHIV APPA BQ.	
31	DAVID LAWRENCE R		
32	DEEPAK P NAYAK	Deepak	
33	DHANUSH K S	Dhanush K S	
34	DHANUSHA HEGDE	Dhanusha	

35	DHANYA POOJARY		
36	DHEERAJ		
37	DINESH VITTAL NAYAK		
38	DISHAN D POOJARY		
39	G SHRINIDHI		
40	GOWTHAMI		
41	GURUPRASAD M		
42	H G SHAMPRASAD		
43	H NAVYA		
44	HARSHITH KUMAR		
45	HITHESH S ACHARYA		
46	JITHESH R D		
47	JOSITH P SHETTY		
48	K R VIVEK		
49	K SWATHI SHENOY		
50	K. SHREYA		
51	KARTHIK		
52	KARTHIK S		
53	KARTIK SUNDAR SALIAN		
54	KARUNYA		
55	KAVYA		
56	KEDHAR KAMATH		
57	KEERTHAN		
58	KEERTHI		
59	KOTIAN LIKHITH SACHINDRA		
60	KOUSHAL RAO T J		
61	KRUTHIKA T Y		
62	LAKSHA V SHETTY		
63	MAHAMMED FAROOQ		
64	MANDARA		
65	MANJUNATHA H J		
66	MANOHARA T GOWDA		
67	MERVIN J KENNEDY		
68	MONISHA		
69	NAMITHA BHAT		
70	NAMITHA MARIA A		
71	NAMRATA ACHARYA		
72	NAMRUTH		
73	NATARAJ J		
74	NAVYA V ANCHAN		
75	NIKITHA D		
76	NISHANTH S SAPALIGA	9483146141 Switch	
77	NISHMITHA SHETTY		
78	NITISH PARASHURAM DODAWAD		
79	OSWIN PETER LEWIS		
80	P N THEJAS		
81	PAVANEETH KUMAR		
82	POOJA		
83	POOJARY MANISHA HARISCHANDRA		
84	PRAHITH P SHETTY		
85	PRAJWAL		

86	PRAKHYATH M SUVARNA			
87	PRATHVI P			
88	PRATHYAKSHA			
89	PREETHAM			
90	PREETHI H P			
91	PREKSHA B SHETTY			
92	PUNITH KUMAR U			
93	PUNYA K			
94	RADHIKA M	7483065991	N/A	
95	RAKSHITHA K S	N/A available	SWAMY	
96	RAMYA			
97	RANJITHA			
98	RASHMI R SHETTY			
99	RATHAN KUMAR			
100	RESHMA			
101	REVAN PINTO			
102	ROHITH			
103	RUTHU B K			
104	SANJU M			
105	SANJUKTHA SHETTY			
106	SATHWIK K JAIN			
107	SHANTANU B POOJARY			
108	SHARANYA H V			
109	SHARMILA			
110	SHEEKA			
111	SHETTY PRATIK PRATAP			
112	SHETTY SUNI DIWAKAR			
113	SHRAJAN B KANCHAN			
114	SHRAVAN			
115	SHRAVYA			
116	SHRAVYA	NO. 11	CUNMAYA ALVA	
117	SHRAVYA N			
118	SHRESHTA P J			
119	SHREYA			
120	SHREYAS			
121	SHRIKANTTA RAO			
122	SHRIRAKSHA			
123	SHRIVATSA GANGADHAR HEGDE			
124	SHUBHASHREE			
125	SHWETHA SHENOY			
126	SINDHU RAGHUPATI BHAT			
127	SRASHTI K			
128	SRINIDHI			
129	SUBHASH C P			
130	SUJAN M P			
131	SUJAN SHETTY			
132	SURAJ			
133	SURAKSHA			
134	SURAKSHA DEVADIGA			
135	SURAKSHA S RAI			
136	SUSHAN S SHETTY			

137	SUVARNA ADITI	Aditi	
138	SWAPNA S KULAL	Swapna	
139	SWATHI S	Swathi	
140	THANVI C SUVARNA	Thanvi	
141	TILAK	Tilak	
142	VAISHNAVI	Vaishnavi	
143	VAISHNAVI B SHETTY	Vaishnavi	
144	VAISHNAVI V SALIYAN	Vaishnavi	
145	VARSHA	Varsha	
146	VIDHISHA	Vidhisha	
147	VIGNESH	Vignesh	
148	VIKIL V SHETTY	Vikil	
149	VINAYAK HANAMANTHRAO KULKARNI	Vinayak	
150	VINITHA NAYAK	Vinitha	
151	VISHWANATHA	Vishwanatha	
152	YAKSHITH SHETTY	Yakshith	
153	YASHASWINI B R	Yashaswini	
154	YASHRAJ. E	Yashraj	
155	YASHWIN	Yashwin	

Signature

HOD
PG Dept. of Business Administration
Alva's Institute of Engg. & Technology
Mijar - 574225



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PG DEPARTMENT OF BUSINESS ADMINISTRATION

Venue: AUDITORIUM

Date:

Time: 03:00PM-04:30PM

OUTBOUND TRAINING

by Mr. Ramani Venkat And Team

S No	STUDENT NAME	Morning	Afternoon
1	AADARSH VISWAMBHARAN	<i>[Signature]</i>	<i>[Signature]</i>
2	ABHISHEK SUNIL MAGADUM	<i>[Signature]</i>	<i>[Signature]</i>
3	ADARSH	<i>[Signature]</i>	<i>[Signature]</i>
4	ADARSH A KULAL	<i>[Signature]</i>	<i>[Signature]</i>
5	AJITHA		
6	AKASH S PRABHU	<i>[Signature]</i>	<i>[Signature]</i>
7	AKSHATA BHUMAR	<i>[Signature]</i>	<i>[Signature]</i>
8	AKSHATHA	<i>[Signature]</i>	<i>[Signature]</i>
9	AKSHAY	<i>[Signature]</i>	<i>[Signature]</i>
10	AKSHAY P ACHARYA	<i>[Signature]</i>	<i>[Signature]</i>
11	AMRUTHA	<i>[Signature]</i>	<i>[Signature]</i>
12	ANANYA A KOTEGAR	<i>[Signature]</i>	<i>[Signature]</i>
13	ANANYA S SHETTY	<i>[Signature]</i>	<i>[Signature]</i>
14	ANANYA SARASWATHI	<i>[Signature]</i>	<i>[Signature]</i>
15	ANUJNA M	<i>[Signature]</i>	<i>[Signature]</i>
16	ANUPA HEGDE	<i>[Signature]</i>	<i>[Signature]</i>
17	ANUSHA	<i>[Signature]</i>	<i>[Signature]</i>
18	ANUSHREE	<i>[Signature]</i>	<i>[Signature]</i>
19	ARADYA JAIN A	<i>[Signature]</i>	<i>[Signature]</i>
20	ARAHANTH BALLAL	<i>[Signature]</i>	<i>[Signature]</i>
21	ARJUN S V	<i>[Signature]</i>	<i>[Signature]</i>
22	ASHWIN M NAIR	<i>[Signature]</i>	<i>[Signature]</i>
23	ASHWITHA ALVA A	<i>[Signature]</i>	<i>[Signature]</i>
24	AVANTHIKA K	<i>[Signature]</i>	<i>[Signature]</i>
25	BABITHA GOVEAS	<i>[Signature]</i>	<i>[Signature]</i>
26	BHRAMARI S J	<i>[Signature]</i>	<i>[Signature]</i>
27	BHUVAN KUMAR S BIRADAR	<i>[Signature]</i>	<i>[Signature]</i>
28	CHANNVEER	<i>[Signature]</i>	<i>[Signature]</i>
29	CHIRAG SHETTY	<i>[Signature]</i>	<i>[Signature]</i>
30	DARSHAN B S		
31	DAVID LAWRENCE R		
32	DEEPAK P NAYAK		
33	DHANUSH K S	<i>[Signature]</i>	<i>[Signature]</i>
34	DHANUSHA HEGDE	<i>[Signature]</i>	<i>[Signature]</i>

35	DHANYA POOJARY	Dhanya	Dhanya
36	DHEERAJ	Dheeraj	Dheeraj
37	DINESH VITTAL NAYAK	Dinesh	Dinesh
38	DISHAN D POOJARY	Dishan	Dishan
39	G SHRINIDHI	G Shrinidhi	G Shrinidhi
40	GOWTHAMI	Gowthami	Gowthami
41	GURUPRASAD M	Guruprasad	Guruprasad
42	H G SHAMPRASAD	H G Shamprasad	H G Shamprasad
43	H NAVYA	H Navya	H Navya
44	HARSHITH KUMAR	Harshith	Harshith
45	HITESH S ACHARYA	Hitesh	Hitesh
46	JITHESH R D	Jithesh	Jithesh
47	JOSITH P SHETTY	Josith	Josith
48	K R VIVEK	K R Vivek	K R Vivek
49	K SWATHI SHENOY	K Swathi	K Swathi
50	K. SHREYA	K Shreya	K Shreya
51	KARTHIK	Karthik	Karthik
52	KARTHIK S	Karthik	Karthik
53	KARTIK SUNDAR SALIAN	Kartik	Kartik
54	KARUNYA	Karunya	Karunya
55	KAVYA	Kavya	Kavya
56	KEDHAR KAMATH	Kedhar	Kedhar
57	KEERTHAN	Keerthan	Keerthan
58	KEERTHI	Keerthi	Keerthi
59	KOTIAN LIKHITH SACHINDRA	Kotian	Kotian
60	KOUSHAL RAO T J	Koushal	Koushal
61	KRUTHIKA T Y	Kruthika	Kruthika
62	LAKSHA V SHETTY	Laksha	Laksha
63	MAHAMMED FAROOQ	Mahammed	Mahammed
64	MANDARA	Mandara	Mandara
65	MANJUNATHA H J	Manjunatha	Manjunatha
66	MANOHARA T GOWDA	Manohara	Manohara
67	MERVIN J KENNEDY	Mervin	Mervin
68	MONISHA	Monisha	Monisha
69	NAMITHA BHAT	Namitha	Namitha
70	NAMITHA MARIA A	Namitha	Namitha
71	NAMRATA ACHARYA	Namrata	Namrata
72	NAMRUTH	Namruth	Namruth
73	NATARAJ J	Nataraj	Nataraj
74	NAVYA V ANCHAN	Navya	Navya
75	NIKITHA D	Nikitha	Nikitha
76	NISHANTH S SAPALIGA	Nishanth	Nishanth
77	NISHMITHA SHETTY	Nishmitha	Nishmitha
78	NITISH PARASHURAM DODAWAD	Nitish	Nitish
79	OSWIN PETER LEWIS	Oswin	Oswin
80	P N THEJAS	P N Thejas	P N Thejas
81	PAVANEETH KUMAR	Pavaneeth	Pavaneeth
82	POOJA	Pooja	Pooja
83	POOJARY MANISHA HARISCHANDRA	Poojary	Poojary
84	PRAHITH P SHETTY	Prahith	Prahith
85	PRAJWAL	Prajwal	Prajwal

86	PRAKHYATH M SUVARNA	Prakhyath	Prakhyath
87	PRATHVI P	Prathvi	Prathvi
88	PRATHYAKSHA	Prathyaksha	Prathyaksha
89	PREETHAM	Preetham	Preetham
90	PREETHI H P	Preethi	Preethi
91	PREKSHA B SHETTY	Preksha	Preksha
92	PUNITH KUMAR U	Punith	Punith
93	PUNYA K	Punya	Punya
94	RADHIKA M	Radhika	Radhika
95	RAKSHITHA K S		
96	RAMYA	Ramya	Ramya
97	RANJITHA	Ranjitha	Ranjitha
98	RASHMI R SHETTY	Rashmi	Rashmi
99	RATHAN KUMAR	Rathan	Rathan
100	RESHMA	Reshma	Reshma
101	REVAN PINTO	Revan	Revan
102	ROHITH	Rohith	Rohith
103	RUTHU B K	Ruthu	Ruthu
104	SANJU M	Sanju	Sanju
105	SANJUKTHA SHETTY	Sanjuktha	Sanjuktha
106	SATHWIK K JAIN	Sathwik	Sathwik
107	SHANTANU B POOJARY	Shantanu	Shantanu
108	SHARANYA H V	Sharanya	Sharanya
109	SHARMILA	Sharmila	Sharmila
110	SHEEKA	Sheeka	Sheeka
111	SHETTY PRATIK PRATAP	Pratik	Pratik
112	SHETTY SUNI DIWAKAR	Suni	Suni
113	SHRAJAN B KANCHAN	Shrajan	Shrajan
114	SHRAVAN	Shravan	Shravan
115	SHRAVYA	Shravya	Shravya
116	SHRAVYA	Shravya	Shravya
117	SHRAVYA N	Shravya	Shravya
118	SHRESHTA P J	Shreshtha	Shreshtha
119	SHREYA	Shreya	Shreya
120	SHREYAS	Shreyas	Shreyas
121	SHRIKANTTA RAO	Shrikant	Shrikant
122	SHRIRAKSHA	Shriraksha	Shriraksha
123	SHRIVATSA GANGADHAR HEGDE	Shrivatsa	Shrivatsa
124	SHUBHASHREE	Shubhashree	Shubhashree
125	SHWETHA SHENOY	Shwetha	Shwetha
126	SINDHU RAGHUPATI BHAT	Sindhu	Sindhu
127	SRASHTI K	Srashti	Srashti
128	SRINIDHI	Srinidhi	Srinidhi
129	SUBHASH C P	Subhash	Subhash
130	SUJAN M P	Sujan	Sujan
131	SUJAN SHETTY	Sujan	Sujan
132	SURAJ	Suraj	Suraj
133	SURAKSHA	Suraksha	Suraksha
134	SURAKSHA DEVADIGA	Suraksha	Suraksha
135	SURAKSHA S RAI	Suraksha	Suraksha
136	SUSHAN S SHETTY	Sushan	Sushan

137	SUVARNA ADITI	Aditi	Aditi
138	SWAPNA S KULAL	Swapna	Swapna
139	SWATHI S	Swathi	Swathi
140	THANVI C SUVARNA	Thanvi	Thanvi
141	TILAK	Tilak	Tilak
142	VAISHNAVI	Vaishnavi	Vaishnavi
143	VAISHNAVI B SHETTY	Vaishnavi	Vaishnavi
144	VAISHNAVI V SALIYAN	Vaishnavi	Vaishnavi
145	VARSHA	Varsha	Varsha
146	VIDHISHA	Vidhisha	Vidhisha
147	VIGNESH	Vignesh	Vignesh
148	VIKIL V SHETTY	Vikil	Vikil
149	VINAYAK HANAMANTHRAO KULKARNI	Vinayak	Vinayak
150	VINITHA NAYAK	Vinitha	Vinitha
151	VISHWANATHA	Vishwanatha	Vishwanatha
152	YAKSHITH SHETTY	Yakshith	Yakshith
153	YASHASWINI B R	Yashaswini	Yashaswini
154	YASHRAJ. E	Yashraj	Yashraj
155	YASHWIN	Yashwin	Yashwin

Gopikrishna

HOD
PG Dept. of Business Administration
Alva's Institute of Engg. & Technology
Mijar - 574225



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY
(Unit of Alva's Education Foundation (R), Moodbidri)
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Accredited with A+ by NAAC
Shobhavana Campus, MIJAR-574225, Moodbidri, D.K., Karnataka
Ph: 08258-262725; Mob:722262724,7026262725,mail:principalalet08@gmail.com

PG DEPARTMENT OF BUSINESS ADMINISTRATION

AIET/MBA/2023-24/

08-02-2024

To
IQAC
Chairman
AIET, Mijar

Respected Sir,

Subject: Permission to conduct Capacity Enhancement Training Programme

I would like to request you to grant us permission to conduct Capacity Enhancement training program for three days as per the below schedule for first year MBA students.

PG Department of Business Administration has decided to conduct one day workshop on "Gamification" by the following resource person. Mr. Ramani Venkat and Team. for I Year MBA students (Batch 2023-25) on 9th February 2024 From 9.00 AM to 5.00 AM.

Kindly request you to permit us to conduct the program.

Date	Time	Resource Person	Venue
09-02-2024	9.00am to 5.00pm	Simulative Leadership through Gamification and Outbound training Program by Mr. Ramani Venkat,	Auditorium & Open AIET ground
11-02-2024	9:00am to 5:00pm		
14-02-2024	9:00am to 1:00pm	Professional Grooming by Mr. Karthik Alva, Soft skill trainer, Aerodynamics	MBA Seminar Hall

Thanking you.

Yours sincerely

HOD

PG Dept. of Business Administration
Alva's Institute of Engg. & Technology
Mijar - 574225

PRINCIPAL

Alva's Institute of Engg. & Technology,
Mijar, MOODBIDRI - 574 225, D.K



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PG DEPARTMENT OF BUSINESS ADMINISTRATION

AIET/MBA/2023-24/

Date-10/02/2024

CIRCULAR

This is to inform all the first year MBA students that there is a session on "**Professional Grooming**" by Mr Karthik Alva ,Softskill Trainer, Aerodynamics on 14th Feb 2024 from 09.00AM -01:00PM in MBA Seminar hall. It is mandatory for all the students to attend it without fail.

HOD
PG Dept. of Business Administration
Alva's Institute of Engg. & Technology
Mijar - 574225

Copy to,

- Notice Board
- Class Circulation
- Online circulation



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Ph:08258-262725; Mob:722262724,7026262725, mail:principalaiet08@gmail.com

PG DEPARTMENT OF BUSIENSS ADMINISTRATION

REPORT ON PROFESSIONAL GROOMING

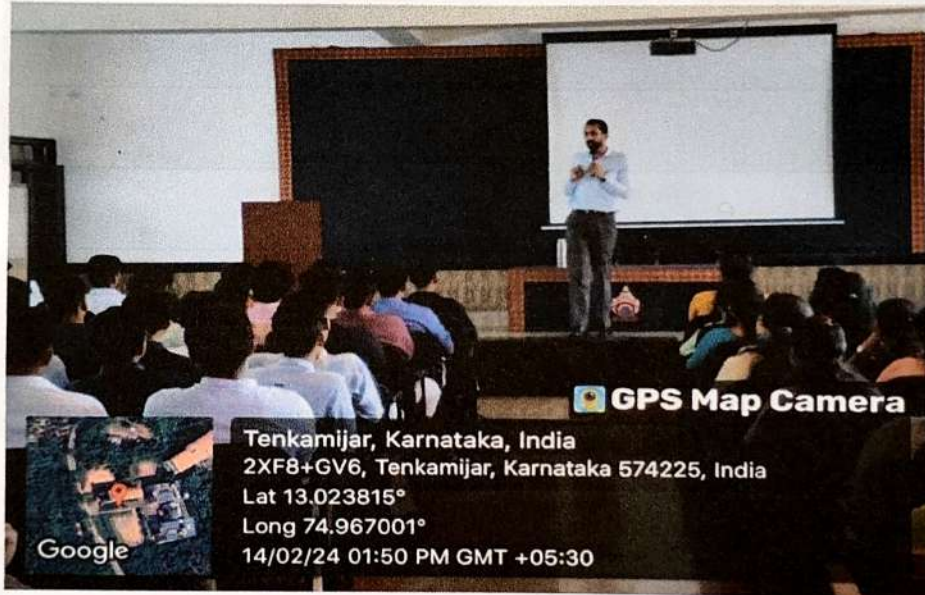
Date:14.02.24

Resource Person: Mr Karthik Alva, Soft skill trainer, Aerodynamiks

Venue: MBA Seminar Hall

Objective:

Equip MBA students with the knowledge and skills to project a professional image that aligns with their career aspirations and industry norms.

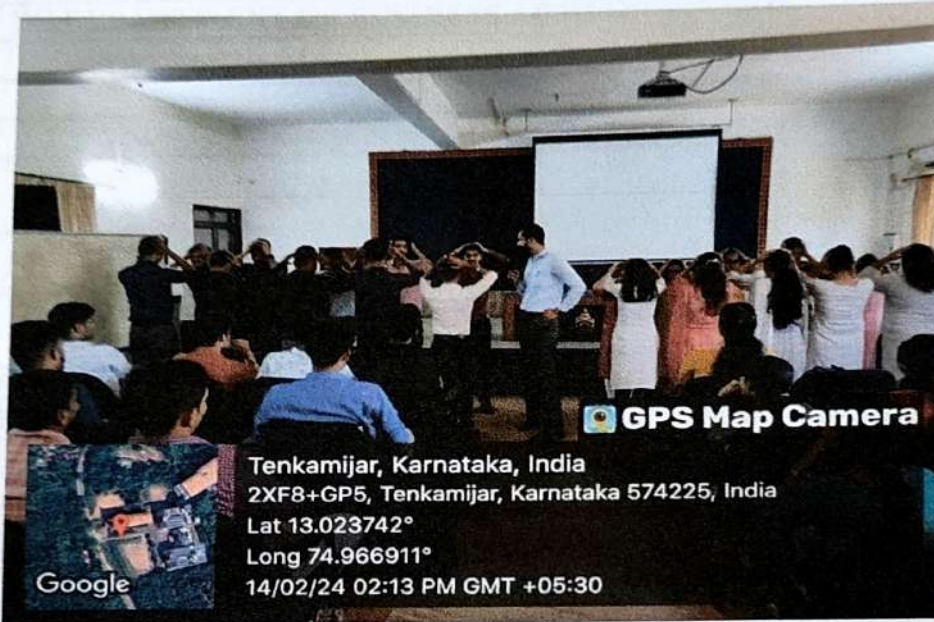


Grooming session by Mr Karthik Alva

PG Department of Business Administration organised a session on Professional Grooming session for First year MBA students was designed to equip them with the skills and knowledge to make a positive first impression in professional settings. The session typically covered topics such as business attire, etiquette communication and body language, communication tips, and networking etiquettes

The session also included the use of interactive activities and exercises to reinforce learning. By the end, students gave their valuable feedback about the entire session

PG DEPARTMENT OF BUSINESS ADMINISTRATION



Grooming session by Mr Karthik Alva

Outcomes:

- Understand the importance of professional grooming in the business world.
- Identify key elements of professional attire, communication, and etiquette.
- Develop strategies for maintaining a polished and confident appearance.
- Gain in sights into industry-specific grooming expectations.

Total 149 students benefited from this session.

S. Srinivas
PG Dept. of Business Administration
Alva's Institute of Engg. & Technology
Mijar - 574225

[Signature]
PRINCIPAL

Alva's Institute of Engg. & Technology,
Mijar, MOOBBIDRI - 574 225, D.K



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PG DEPARTMENT OF BUSINESS ADMINISTRATION

Venue: AUDITORIUM

Date:

Time: 01:40 PM - 3:00 PM

GROOMING

by Mr. Karthik Alva, Softskill Trainer, Aerodynamics

S No	STUDENT NAME	Signature
1	AADARSH VISWAMBHARAN	
2	ABHISHEK SUNIL MAGADUM	
3	ADARSH	
4	ADARSH A KULAL	
5	AJITHA	
6	AKASH S PRABHU	
7	AKSHATA BHUMAR	
8	AKSHATHA	
9	AKSHAY	
10	AKSHAY P ACHARYA	
11	AMRUTHA	
12	ANANYA A KOTEGAR	
13	ANANYA S SHETTY	
14	ANANYA SARASWATHI	
15	ANUJNA M	
16	ANUPA HEGDE	
17	ANUSHA	
18	ANUSHREE	
19	ARADYA JAIN A	
20	ARAHANTH BALLAL	
21	ARJUN S V	
22	ASHWIN M NAIR	
23	ASHWITHA ALVA A	
24	AVANTHIKA K	
25	BABITHA GOVEAS	
26	BHRAMARI S J	
27	BHUVAN KUMAR S BIRADAR	
28	CHANNVEER	
29	CHIRAG SHETTY	
30	DARSHAN B S	
31	DAVID LAWRANCE R	
32	DEEPAK P NAYAK	
33	DHANUSH K S	



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PG DEPARTMENT OF BUSINESS ADMINISTRATION

Venue: AUDITORIUM

Date:

Time: 01:40 PM - 3:00 PM

GROOMING

by Mr. Karthik Alva, Softskill Trainer, Aerodynamics


S No	STUDENT NAME	Signature
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4	ADARSH A KULAL	
5	AJITHA	
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9	AKSHAY	
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13	ANANYA S SHETTY	
14	ANANYA SARASWATHI	
15	ANUJNA M	
16	ANUPA HEGDE	
17	ANUSHA	
18	ANUSHREE	
19	ARADYA JAIN A	
20	ARAHANTH BALLAL	
21	ARJUN S V	
22	ASHWIN M NAIR	
23	ASHWITHA ALVA A	
24	AVANTHIKA K	
25	BABITHA GOVEAS	
26	BHRAMARI S J	
27	BHUVAN KUMAR S BIRADAR	
28	CHANNVEER	
29	CHIRAG SHETTY	
30	DARSHAN B S	
31	DAVID LAWRENCE R	
32	DEEPAK P NAYAK	
33	DHANUSH K S	

34	DHANUSHA HEGDE	D
35	DHANYA POOJARY	Danya
36	DHEERAJ	Dheeraj
37	DINESH VITTAL NAYAK	D
38	DISHAN D POOJARY	
39	G SHRINIDHI	G Shrinidhi
40	GOWTHAMI	Gowthami
41	GURUPRASAD M	G
42	H G SHAMPRASAD	H G
43	H NAVYA	Navya
44	HARSHITH KUMAR	H
45	HITHESH S ACHARYA	Hithesh S.A.
46	JITHESH R D	Jithesh
47	JOSITH P SHETTY	
48	K R VIVEK	K.R. Vivek
49	K SWATHI SHENOY	Swathi Sheno
50	K. SHREYA	K. Shreya
51	KARTHIK	Karthik
52	KARTHIK S	Karthik S
53	KARTIK SUNDAR SALIAN	K
54	KARUNYA	Karunya
55	KAVYA	Kavya
56	KEDHAR KAMATH	Kedhar
57	KEERTHAN	Keerthan
58	KEERTHI	Keerthe
59	KOTIAN LIKHITH SACHINDRA	Likhith
60	KOUSHAL RAO T J	Koushal Rao
61	KRUTHIKA T Y	Kruthika T Y
62	LAKSHA V SHETTY	Laksha
63	MAHAMMED FAROOQ	Farooq
64	MANDARA	Mandara
65	MANJUNATHA H J	Manjunatha
66	MANOHARA T GOWDA	Manohara T Gowda
67	MERVIN J KENNEDY	Mervin
68	MONISHA	Monisha
69	NAMITHA BHAT	Namitha
70	NAMITHA MARIA A	Namitha
71	NAMRATA ACHARYA	Namrata
72	NAMRUTH	Namruth
73	NATARAJ J	Nataraj
74	NAVYA V ANCHAN	Navya
75	NIKITHA D	Nikitha
76	NISHANTH S SAPALIGA	N
77	NISHMITHA SHETTY	Nishmitha
78	NITISH PARASHURAM DODAWAD	Nitish
79	OSWIN PETER LEWIS	Oswin
80	P N THEJAS	P N
81	PAVANEETH KUMAR	Pavaneeth
82	POOJA	Pooja
83	POOJARY MANISHA HARISCHANDRA	Poojary

84	PRAHITH P SHETTY	Rhelly
85	PRAJWAL	Pray
86	PRAKHYATH M SUVARNA	Pact
87	PRATHVI P	P.i
88	PRATHYAKSHA	Prathyaksha
89	PREETHAM	Preetham
90	PREETHI H P	P.H
91	PREKSHA B SHETTY	P.B
92	PUNITH KUMAR U	Punith U
93	PUNYA K	Punya K
94	RADHIKA M	Radhika
95	RAKSHITHA K S	Rakshitha K.S
96	RAMYA	Ramya
97	RANJITHA	Ranjitha
98	RASHMI R SHETTY	Rashmi
99	RATHAN KUMAR	Rathan
100	RESHMA	Reshma
101	REVAN PINTO	
102	ROHITH	
103	RUTHU B K	Ruthu B.K
104	SANJU M	Sanju M
105	SANJUKTHA SHETTY	Sanjuktha Shetty
106	SATHWIK K JAIN	Sathwik
107	SHANTANU B POOJARY	Shantanu
108	SHARANYA H V	Sharanya
109	SHARMILA	Sharmila
110	SHEEKA	Sheeka
111	SHETTY PRATIK PRATAP	Shetty Pratik Pratap
112	SHETTY SUNI DIWAKAR	Shetty Suni Diwakar
113	SHRAJAN B KANCHAN	Shrajan B Kanchan
114	SHRAVAN	Shraavan
115	SHRAVYA	Shravya
116	SHRAVYA	Shravya
117	SHRAVYA N	Shravya N
118	SHRESHTA P J	Shreshtha P J
119	SHREYA	Shreya
120	SHREYAS	Shreyas
121	SHRIKANTTA RAO	Shrikantta Rao
122	SHRIRAKSHA	Shriraksha
123	SHRIVATSA GANGADHAR HEGDE	Shrivatsa Gangadhar Hegde
124	SHUBHASHREE	Shubhashree
125	SHWETHA SHENOY	Shwetha Shenoj
126	SINDHU RAGHUPATI BHAT	Sindhu Raghupati Bhat
127	SRASHTI K	Srashti K.
128	SRINIDHI	Srinidhi
129	SUBHASH C P	Subhash C P
130	SUJAN M P	Sujan M.P
131	SUJAN SHETTY	Sujan Shetty
132	SURAJ	Suraj
133	SURAKSHA	Suraksha

134	SURAKSHA DEVADIGA	Suradiga
135	SURAKSHA S RAI	Sai...
136	SUSHAN S SHETTY	Sushan Shetty
137	SUVARNA ADITI	adite...
138	SWAPNA S KULAL	Sw...
139	SWATHI S	Swathi
140	THANVI C SUVARNA	Thanvi
141	TILAK	Tilak
142	VAISHNAVI	Vaishnavi
143	VAISHNAVI B SHETTY	Vaishnavi Shetty
144	VAISHNAVI V SALIYAN	Vaishnavi
145	VARSHA	Va...
146	VIDHISHA	Vidhisha
147	VIGNESH	Vignesh
148	VIKIL V SHETTY	Vikil
149	VINAYAK HANAMANTHRAO KULKARNI	Vinayak
150	VINITHA NAYAK	Vinitha
151	VISHWANATHA	Vishwanatha
152	YAKSHITH SHETTY	Yakshith
153	YASHASWINI B R	Yashaswini
154	YASHRAJ. E	Yashraj
155	YASHWIN	Yashwin


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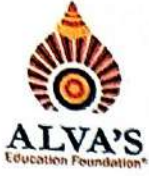
Training Topic : Professional Grooming Date : 14/08/24
Trainer : M. Kulkarni

Sl No.	Particulars	Strongly Agree	Agree	Indifferent	Disagree	Strongly Disagree
1.	The presentation was related to the topic quoted		✓			
2.	The topic was presented in an organized manner		✓			
3.	The program was well planned within the allotted time		✓			
4.	The Speaker was knowledgeable on the topic	✓				
5.	The speaker was a good communicator	✓				
6.	I will recommend this speaker to handle topics in our programme	✓				
7.	I would be interested in attending a follow-up, more advanced presentations on this same subject/topic in future.		✓			

Thank You!

HOD

PG Dept. of Business Administration
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ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

(Unit of Alva's Education Foundation (R), Moodbidri)

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Belagavi & Approved by AICTE, New Delhi.

Recognized by Government of Karnataka.

Accredited with A+ by NAAC

Shobhavana Campus, MIJAR-574225, Moodbidri, D. K., Karnataka

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

AIET/MBA/2023-24/

01-05-2024

To
IQAC
Chairman
AIET, Mijar

Respected Sir,

Subject: Permission to conduct the session on Sustainability and Development

PG Department of Business Administration has decided to conduct one day session on "Sustainability and Development" for the I year MBA students on 3rd May 2024 from 02.00PM to 05.00 PM in MBA Seminar Hall

Date	Time	Topic	Resource Person
03-05-2024	02.00PM to 05.00PM	Sustainability and Development	Mr Murali P A, V P -Health safety and Environment, Nayara Energy

Thanking you.

Yours sincerely

HOD

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PG DEPARTMENT OF BUSINESS ADMINISTRATION

REPORT ON "SUSTAINABILITY AND DEVELOPMENT"

Date: 03-05-2024

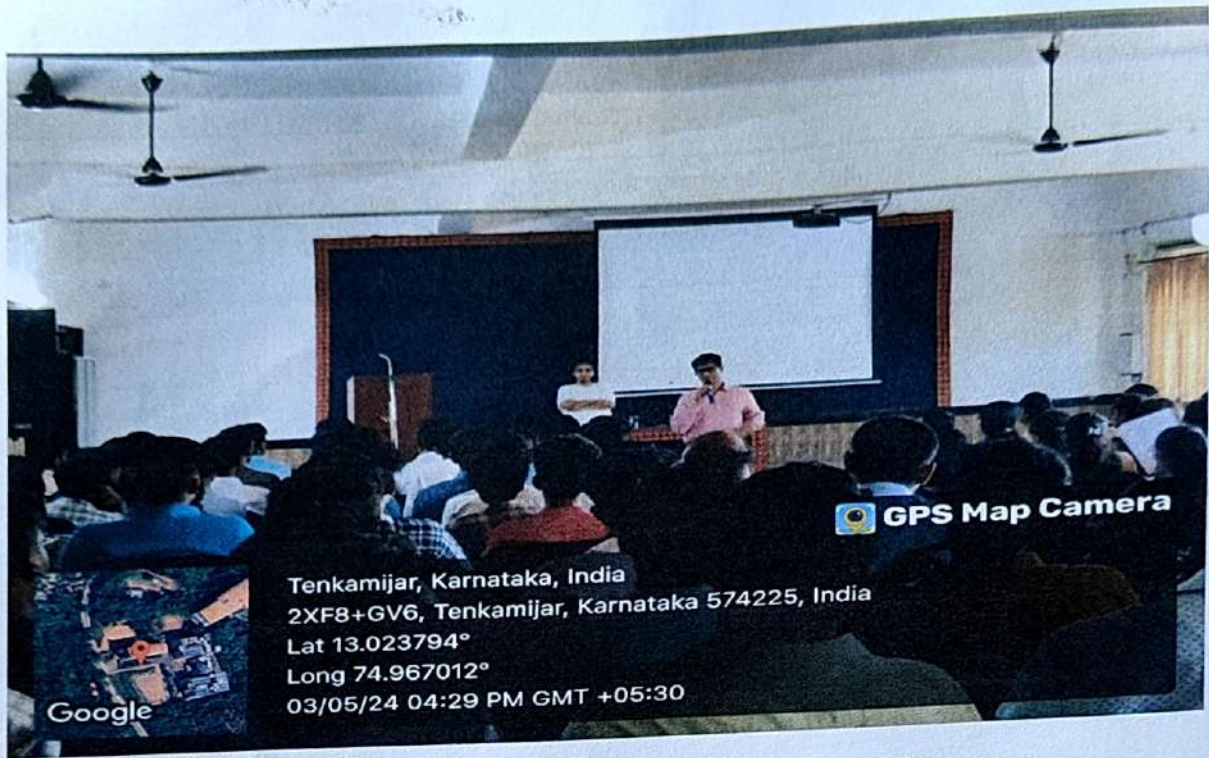
Resource Person: Murali P A, Vice President and Head ,Health, Safety and Environment at Nayara Energy

Venue: MBA Seminar Hall

Objective: To enable students with to future business leaders to navigate the challenges and opportunities of a sustainable future, creating positive social and environmental impact along side economic.

PG Department of Business Administration organized a session on "SUSTAINABILITY AND DEVELOPMENT" for first year MBA students the resource person responsible for developing HSE strategy for the group, implementing and supporting HSE initiatives for Asset development projects, refinery and marketing operations. A session on Sustainability and Development for MBA students aims to equip them with the knowledge and skills to navigate the increasingly important world of sustainable business practices. The session started with a question of what is sustainability and continued the session by stressing on aspects such as organic vegetables, organic cotton, and he covered the topic on utilizing the natural Resources to its maximum extent. Nayara Energy it is the second largest refinery in India with 7000 Retail outlets across India and it is also into Distribution of Petrochemicals. The resource person discussed about the multiple purposes of certain substances such as ethanol, and artificial sweetener and about the Social Responsibility and governance carried on by Nayara energy.

Signature



Session by Murali P A, VP and Head Nayara Energy

The session Continued with the Discussions Related to Improvement of Recycling and it's Importance, and also about Single use plastics which is banned by the government . In addition an interactive element through a Q&A session at the end allowed students to Clarify any doubts or questions arising from the session .Engage in deeper discussion on specific topics of interest and Connect the concepts to their own career aspirations

Outcomes:

- Students were able to articulate the Principles of sustainability and their relevance to business.
- They could Critically evaluate the environmental and social impacts of business decisions.
- Students were able to identify and analyze opportunities for integrating sustainability into various business functions.

Total 180 students benefitted from this session.

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DATE:03.05.2024

Venue:MBA SEMINAR HALL

By:Murali P.A,VP and Head Health safety and Environment at Nayara Energy

SESSION ON SUSTAINABILITY AND DEVELOPMENT

I YEAR MBA - SECTION C

Sl.No	Name	Signature
1	AJITHA	Ajitha
2	AKSHATA BHUMAR	Akshata B
3	AKSHATHA	Akshata
4	AKSHAY	Akshay
5	ANANYA SARASWATHI	Ananya
6	ANUJNA M	Anujna
7	ANUPA HEGDE	Anupa
8	ANUSHA	Anusha
9	ASHWIN M NAIR	Ashwin
10	BHRAMARI S J	Bhramari
11	BHUVAN KUMAR S BIRADAR	Bhuvan
12	CHANNVEER	Channveer
13	DARSHAN B S	Darshan
14	DEEPAK P NAYAK	Deepak
15	DHANUSH K S	Dhanush K.S
16	DHANYA POOJARY	Dhanya
17	DHEERAJ	Dheeraj
18	HARSHITH KUMAR	Harshith
19	HEGDE PRITHI HARISHCHANDRA	Prithi
20	JITHESH R D	Jithesh
21	K R VIVEK	K.R.Vivek
22	K SWATHI SHENOY	Swathi Sheno
23	KARTIK SUNDAR SALIAN	Kartik
24	KARUNYA	Karunya
25	KOTIAN LIKHITH SACHINDRA	K.L.khith
26	KRITHIKA N V	Krithika
27	MANJUNATHA H J	Manjunatha
28	NAMITHA MARIA A	Namitha
29	NAVYA V ANCHAN	Navya
30	NIKITHA D	Nikitha

DATE:03.05.2024

Venue:MBA SEMINAR HALL

By:Murali P.A,VP and Head Health safety and Environment at Nayara Energy

SESSION ON SUSTAINABILITY AND DEVELOPMENT

I YEAR MBA - SECTION A

Sl.No	Name	Signature
1	AADARSH VISWAMBHARAN	
2	ABDUL RAHEEM	AB
3	ABHISHEK SUNIL MAGADUM	
4	ADARSH	Adarsh
5	ADARSH A KULAL	Adarsh
6	AKASH S PRABHU	Akash S Prabh
7	AKSHAY P ACHARYA	Akshay P Acharya
8	AMRUTHA	Amrutha
9	ANANYA A KOTEGAR	Ananya A Kotegar
10	ARADYA JAIN A	Aradya Jain A
11	ARAHANATH BALLAL	Arahanath Ballal
12	ARJUN S V	Arjun S V
13	ASHWITHA ALVA A	Ashwitha Alva A
14	AVANTHIKA K	Avanthika K
15	DAVID LAWRENCE R	
16	DHANYA PATIL	Dhanya Patil
17	GOWTHAMI	Gowthami
18	H NAVYA	H Navya
19	HEMAVATHI A M	Hemavathi A M
20	KARTHIK	AB
21	KARTHIK S	
22	KEDHAR KAMATH	Kedhar Kamath
23	KEERTHAN	Keerthan
24	KEERTHI	Keerthi
25	KOUSHAL RAO T J	AB
26	LAKSHA V SHETTY	Lakshya V Shetty
27	MAHAMMED FAROOQ	Mahammed Farooq
28	MERVIN J KENNEDY	

29	MONISHA	<i>Monisha</i>
30	NAGAVENI N	<i>Nagaveni</i>
31	NAMRUTH	<i>Namruth</i>
32	POOJARY DEEKSHITA AITHAPPA	<i>Deekshita</i>
33	POOJARY MANISHA HARISCHANDRA	<i>Manisha</i>
34	PRIYANKA P	<i>Priya</i>
35	PUNITH KUMAR U	<i>Punith</i>
36	RADHIKA M	<i>Radhika</i>
37	RAKSHITH V SHETTY	<i>Rakshith</i>
38	RASHMI SHETTY	<i>Rashmi</i>
39	RUTHU B K	<i>Ruthu Bk</i>
40	SATHWIK K JAIN	<i>Sathwik</i>
41	SHARMILA	<i>Sharmila</i>
42	SHETTY PRATIK PRATAP	<i>Pratik</i>
43	SHRAVYA N	<i>Shravya</i>
44	SHREYA	<i>Shreya</i>
45	SHREYAS	<i>Shreyas</i>
46	SHRIRAKSHA	<i>Shrisha</i>
47	SHUBHASHREE	<i>Shree</i>
48	SHWETHA SHENOY	<i>Shwetha Shroy</i>
49	SRASHTI K	<i>Srashti K</i>
50	SURAJ	<i>Suraj</i>
51	SURAKSHA	<i>Suraksha</i>
52	SURAKSHA S RAI	<i>Suraksha</i>
53	SUVARNA ADITI	<i>Aditi</i>
54	THANVI C SUVARNA	<i>Thanvi</i>
55	U K DEEKSHIT	<i>Uk Deekshit</i>
56	VAISHNAVI V SALIYAN	<i>Vaishnavi</i>
57	VIDHISHA	
58	VINITHA NAYAK	<i>Vinitha</i>
59	VIRAJ V ACHARYA	<i>Viraj V. Acharya</i>
60	VISHWANATHA	<i>Vishwanatha</i>

DATE:03.05.2024

Venue:MBA SEMINAR HALL

By:Murali P.A,VP and Head Health safety and Environment at Nayara Energy

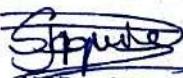
SESSION ON SUSTAINABILITY AND DEVELOPMENT

I YEAR MBA - SECTION B

Sl.No	Name	Signature
1	AMISHA LOBO	Amisha
2	ANANYA S SHETTY	Ananya
3	ANKITH KUMAR B	Ankith
4	'ANUSHREE	Anushree
5	BABITHA GOVEAS	Babitha
6	BHOOMIKA PATIL	Bhoomika
7	CHARAN PATEL H M	Charan
8	CHIRAG SHETTY	Chirag
9	DHANUSHA HEGDE	Dhanusha
10	DINESH VITTAL NAYAK	Dinesh
11	G SHRINIDHI	G Shrinidhi
12	GURUPRASAD M	Guruprasad
13	H G SHAMPRASAD	H G Shampasad
14	HITHESH S ACHARYA	Hithesh
15	'JAYALAXMI	Jayalaxmi
16	JOSITH P SHETTY	Josith
17	K. SHREYA	K. Shreya
18	KAVYA	Kavya
19	KRUTHIKA T Y	Kruthika
20	MANDARA	AB
21	MANOHARA T GOWDA	Manohara
22	NAMITHA BHAT	Namitha
23	NAMRATA ACHARYA	Namrata
24	NATARAJ J	Nataraj
25	NISHANTH S SAPALIGA	Nishanth
26	OSWIN PETER LEWIS	Oswin
27	P N THEJAS	Thejas
28	POOJA	Pooja

Bhoomika

29	PRAKHYATH M SUVARNA	Prakhyath
30	PRATHVI P	AB
31	PRATHYAKSHA	Prathyaksha
32	PREETHAM	Preetham
33	PREETHI H P	Preethi
34	PUNYA K	Punya
35	RAMYA	Ramy
36	RANJITHA	Ranjitha
37	RASHMI PRIYA N	R
38	REVAN PINTO	Revan
39	SANJANA	Sanjana
40	*SANJU M	Sanju
41	SANKEERTHAN	Sank
42	SHETTY SUNIL DIWAKAR	Shetty
43	*SHRAVAN	Shravan
44	SHRAVYA	Shravya
45	SHRAVYA	Shravya
46	SHRESHTA P J	Shreshtha
47	SHRIKANTTA RAO	Shrikant
48	SHRIVATSA GANGADHAR HEGDE	Shrivatsa
49	SHWETHA	AB
50	.SUBHASH C P	
51	SUJAN S GAMSKAR	Sujan
52	SURAKSHA DEVADIGA	Suraksha
53	SWATHI S	Swathi
54	VAISHNAVI B SHETTY	Vaishnavi
55	.VARSHA	Varsha
56	VIKIL V SHETTY	Vikil
57	YAKSHITH SHETTY	Yakshith
58	YASHASWINI B R	Yashaswini
59	YASHRAJ. E	Yashraj
60	YASHWIN	Yashwin


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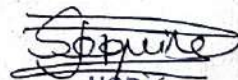
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Training Topic : Sustainability & Development Date : 03/05/24
Trainer : Mr. Murali PA

Sl No.	Particulars	Strongly Agree	Agree	Indifferent	Disagree	Strongly Disagree
1.	The presentation was related to the topic quoted		✓			
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